



APPROVAL FOR ACCEPTANCE OF GRADUATE COURSEWORK AT EAST OHIO UNIVERSITIES (Cross-Registration Form)

Under specific circumstances, a graduate degree-seeking student from The University of Akron may take one or more graduate courses at Cleveland State University, Kent State University, Northeast Ohio Medical University, Ohio University, or Youngstown State University without registering as a transient student. The course should contribute to the student's program of study and be unavailable at The University of Akron when needed to complete the student's program. The student must be in good standing (GPA >3.0) and be within time limits for completion of the degree program. The graduate program unit at The University of Akron will establish a special topics course with a graduate title that corresponds to the course title at the host university and will incorporate the initials of the host university (CSU, KSU, NEOMED, OU, or YSU). Registration for such a course is controlled by the student's home department and will be permitted only upon receipt of this approved form.

Name: _____ ID: _____
 Please print: _____ Last _____ First _____ Middle _____
 Permanent address: _____
 _____ Street _____ City _____ State _____ Zip _____
 Local Address: _____
 _____ Street _____ City _____ State _____ Zip _____
 Local telephone: _____ Email: _____

Home Institution: The University of Akron

Department: _____ Major: _____ Degree: _____
 Academic semester/term Fall Spring Summer Specify summer session _____ Academic year _____

Host Institution:

Cleveland State Kent State Northeast Ohio Ohio Youngstown State
 University University Medical University University University

Course number: _____ Course title: _____
 Instructor name: _____

Approvals

Home Institution: The University of Akron

Host Institution: CSU / KSU / NEOMED / OU / YSU

 Academic Advisor (print & sign name)

 Course Instructor (print & sign name)

 Program Director (print & sign name)

 Course Instructor email address and phone number

 Program Director email address and phone number

 Department Chair (print & sign name)

 Graduate School Approval (print & sign name)—UA & YSU only

 Graduate School Approval (print & sign name)—UA & YSU only

Student: Please complete a form for each cross-registered course and send (email or fax) to your academic advisor. The academic advisor will obtain the home institution signatures and forward to the host institution. Only actual or scanned signatures will be accepted; word processed signatures are not allowed.

INSTRUCTIONS FOR GRADUATE CROSS-REGISTRATION BY UNIVERSITY OF AKRON GRADUATE STUDENTS

Student will complete this form, securing signatures of the academic adviser and department chair/school director, and submit it to the Graduate School (Polsky 467) for review and approval by the Associate Dean.

The Graduate School will fax the form to the host institution to secure the approval signatures.

The host institution will fax the completed form to The University of Akron Graduate School for distribution of copies to all parties.