



According to BTB policy regarding Student Advisory Committees, students entering the Program unassigned to a particular major advisor must submit a written request to the Program Director to be assigned to a major advisor prior to the end of the first semester for Master's degree candidates, and by the end of the second year of study for PhD candidates.

This form serves as the written request from the student and the written agreement by the advisor to accept the student into his/her lab.

1. Student:     
First Name Last Name Banner ID Number

2. Date:     
MM DD YY

3. Major Advisor Choice:   
Full Name Rank Department and Lab Location

4.. Information required to pair student with Major Advisor: (attach additional pages, as needed)

1. PI's name
2. Student's name
3. Is the student new or are they transferring from a different lab?
4. If transferring, from which lab are they transferring?
5. Reason for their transfer
6. Student's lab rotation history
7. Student's current academic standing
8. PI's current funding status
9. Current number of students in PI's lab; number of students at 50% or 100% stipend support provided by PI
10. Summary of PI's graduate student advising history (e.g. student's current status, etc)

**Stipend Support: Program funding is only guaranteed for 5-years for traditional PhD students and 4-years for dual-degree students.** For the first two years in the PhD curriculum, student stipends will be supported 100% from the BTB Program funds (except when student serves as Research Assistant, see "Graduate Student Funding Policy" for details). From Year 3 onward for students who hold Teaching Assistantships, stipend will be paid on a "cost-share" basis: 50% of student stipend will be provided by the BTB Program Funds and the remaining 50% of the stipend will be required to come from the major advisor's funds or other non-program sources. Stipend support does not apply to MS-BTB students.

Signature Student  Date:

Signature Faculty Advisor  Date:

Signature Program Director(s)  Date: