



University Faculty Council

Meeting: Tuesday, May 6, 2025 - 4:00-5:00 PM

Location: G204 | <https://neomed.zoom.us/j/97592756946?pwd=mqrXS6oUNTHbu2fm9ACJXmG02HFTeK.1>

ZOOM Information: Connection time 3:55 PM

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Or Telephone: +1 312 626 6799 (US Toll); +1 646 876 9923 (US Toll)

Meeting ID: 975 9275 6946 | Password: 928357

Members (attendees in bold) : Jeffrey Mellott (chair), Petrea Cober (vice-chair), Timothy Barreiro, Natalie Bonfine, Stacey Gardner-Buckshaw, Yeong-Renn Chen, Lukas Everly, Sheila Fleming, Alex Galazyuk, Kristen Knepp, Yong Lu, Jennifer McKay, Vahagn Ohanyan, Matthew Smith, Erica Stovsky, Xinwen Wang

Administrative Support: Andrea Coard, Deborah Loyet

4:00 p.m.- 4:05 p.m.	1	<p>Welcome <i>Jeff Mellott, Ph.D., Chair, University Faculty Council</i></p>	Dr. Mellott convened the meeting at 4:02 p.m. He informed the council members that this was a working meeting.
	2	<p>Approve previous UFC minutes 04.01.2025 (Approved minutes located on NEOMED website)</p>	Dr. Galazyuk moved to approve the minutes; Dr. Chen seconded. The minutes were approved by the council members.
	3	<p>Executive Management Team Notes Executive Management Team Spring 2025 meeting sign ups</p>	<p>The EMT notes are going well. Dr. Mellott will take the remaining spot on June 30. The meeting this week was cancelled due to the conflict with the Doctor for a Day event.</p> <p>There was no Ohio Faculty Council (OFC) meeting during April.</p>
4:05 p.m.- 4:10 p.m.	4	<p>Provost notes and UFC Committee Representation Updates <i>Jeff Mellott, Ph.D., Chair, University Faculty Council</i></p>	<p>Drs. Mellott and Cober met with the Provost and discussed the following topics:</p> <ul style="list-style-type: none"> • The Provost is forming a workgroup to review room scheduling. Dr. Mellott asked if any UFC members would become involved in the workgroup to keep the UFC informed. • BCOD has hired two faculty members for Biomedical Sciences. • Ignite scholars may be hiring two individuals in COM. COGS has one in place. The search committee which comprises of Drs. Basson, Thewissen, Aultman and German received around 50 applications and have extended seven online interviews. • Dr. Sorin Teich has been hired as the Bitonte College of Dentistry Dean.

			<ul style="list-style-type: none"> • Dr. Kat Tromp has been appointed as the College of Pharmacy Dean. • Dr. Randon Welton has been appointed as the Program Director, Certified Mental Health Assistant (CMHA). • There will be a search for a Department of Psychiatry Chair to replace Dr. Welton. • Sandra MacPherson will be retiring on June 30, 2025, and there is an ongoing search for a Dean of Students to fill her role. • In COM there is discussion regarding the standardization of peer teaching evaluations, including the development of more consistent metrics. This initiative is expected to become applicable to all University faculty in the FEP compensation plan. Dr. Mellott asked the council members to inform the UFC leadership of any updates or additional information on this topic as the details remain unclear.
4:10 p.m.- 4:25 p.m.	5	UFC Representative for University Bylaws Committee (UBC) <i>Jeff Mellott, Ph.D., Chair, University Faculty Council</i>	<p>The University Bylaws Committee (UBC) requires a new University Faculty Council (UFC) representative effective July 1, 2025, as Dr. Wenstrup will be stepping down from the role. The council members were encouraged to inform Dr. Mellott of any interest in the position. If no nominations are received, the opportunity position will be opened to the broader faculty.</p>
4:25 p.m.- 5:00 p.m.	6	Open Forum and Department updates from Council members <i>Group Discussion</i>	<p>Dr. Kristen Knepp shared an update from the department of Family and Community medicine.</p> <p>There will be a restructuring of the membership of the COM Curriculum Committee subcommittees, particularly Pre Clerkship, PCS and CCS. Moving forward not all course directors will be required to attend. A concern was raised by FCM requesting that the Faculty Workload Policy be adjusted to include Curriculum Committee attendance for course directors, as this could help incentivize participation.</p> <p>Dr. Cober said this is not an issue in COP. She said her only concern is that someone might argue course directors are already receiving credit for the teaching component under the Faculty Workload Policy.</p> <p>Dr. Mellott explained the reason for the upcoming redesign is that Course Directors cannot be assigned to the college's Curriculum Committee but must be at large members.</p> <p>Dr. Mellott said he thinks the Provost would be open to having a discussion and stated he will raise the topic at their next meeting. He also advised the council members that the Provost will be providing the leadership report at the June UFC meeting.</p>

		<p>Dr. Everly asked about the status of faculty representation on the Board of Trustees? Dr. Mellott shared that Dr. Gallegos tried several times, but the response was consistently “no”. Faculty may attend meetings as private citizens, but not as official representatives.</p> <p>Dr. Bonfine shared an update from the Academic Management Partnership (AMP) committee:</p> <ul style="list-style-type: none"> • The committee submitted budget requests for room scheduling software and personnel. She will keep the council updated. • There have been discussions regarding the creation of a CAPP Executive Review Committee to include COP, BCOD and COGS. <p>Dr. Cober said the Provost is forming a workgroup about the 50+ committees removed from the Faculty Workload Policy.</p> <p>Dr. Mellott said he is aiming to not have a University Faculty Council meeting in July.</p> <p>The Provost will provide a leadership report at the next meeting on Tuesday, June 3.</p> <p>Dr. Cober moved to adjourn the meeting and Dr. Galazyuk seconded. The meeting concluded at 4:42 p.m.</p>
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Upcoming Agenda Items

June 3, 2025 – Leadership Report – Provost Faison
 No July meeting

SAVE THE DATE: Upcoming Faculty/Professional Development Opportunities

May 12 – AI Prompt-A-Thon via [Zoom](#)