

## DISABILITIES REGISTRATION & ACCOMMODATIONS REQUEST FOR STUDENTS (Page 1 to be completed by student)

The U.S. Department of Education has defined a disabled person as a “person who has a physical or mental impairment which substantially limits one or more life activities, has a record of such impairments or is regarded as having such an impairment.” (Federal Register Part IV, 4 May 1977). Examples of disability include, but are not limited to, eyesight, hearing, or mobility impairments; epilepsy; chronic disease; dyslexia and other learning disabilities.

NEOMED is committed to providing reasonable support and accommodations for qualified disabled students who are admitted. At the same time, the University must ensure all students meet certain essential functions; specific functions defined as “essential” are outlined in the Student Handbook by each college. You are encouraged to inform the University if you have a disability that requires accommodation now or possibly in the future.

Please return this form if you have a disability or require accommodations. Any information you provide is strictly voluntary and will be shared only with the members of the Disabilities and Accommodations Committee.

NAME \_\_\_\_\_

Phone \_\_\_\_\_

**College and Class:**

- Medicine: Class of \_\_\_\_\_
- Pharmacy: Class of \_\_\_\_\_
- Graduate Studies

**Check all that apply:**

- I am Registering a Disability
- I am Requesting Accommodations (documentation required, see attached form)
- I am Requesting a Change in Accommodations (please describe below)
  - Due to changing environmental/educational conditions
  - Due to significant changes in the disability (new documentation required)
- I am Requesting a Continuation of my Accommodations (Updated documentation will be required every two years at a minimum. The Disabilities and Accommodations Committee may require updated information from your treating provider more frequently based on the diagnosis and/or accommodation.)

Nature of diagnosis \_\_\_\_\_

Please describe change in conditions of diagnosis \_\_\_\_\_

**\*Please submit a ½ page, typed personal statement as an attachment with your completed request form describing your diagnosis and its impact on your daily life and educational functioning. Please include information on any academic accommodations that you have received in the past regarding this diagnosis.**

- I agree to allow NEOMED to release the nature of my disability on a need to know basis only, including to faculty or staff responsible for providing the accommodations.

Signature \_\_\_\_\_ Date \_\_\_\_\_





**NOTE:** Student Affairs will not accept disability-related documentation from treatment professionals who are in any way related by blood, marriage or adoption to the student requesting services. In order to provide the appropriate analysis to documentation received, Student Affairs must be able to rely on treatment professionals with the highest capacity for objectivity.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print name and title: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*The information that you provide is maintained in Student Affairs according to the guidelines of the Family Educational Rights and Privacy Act (FERPA) and will become part of the student's permanent file at NEOMED.*

***Please allow 2 weeks from the submission of the request form for the review approval process.***

**Please return this form to:**

**Northeast Ohio Medical University  
Office of Student Affairs  
4209 State Route 44  
PO Box 95  
Rootstown, OH 44272-0095  
330-325-6735; FAX 330-325-5956**