

 NORTHEAST OHIO MEDICAL UNIVERSITY	Policy No: 3349-10-65
POLICY TITLE: Emergency and Crime Reporting Policy	EFFECTIVE DATE: September 10, 2010 REVIEWED AND UPDATED: August 29, 2017
RESPONSIBLE DEPARTMENT: Public Safety	Rootstown Campus

(A) PURPOSE

- (1) To establish a Policy for the reporting of a crime, emergency or public safety concern or incident while on the Rootstown Campus.

(B) SCOPE

- (1) Covers all persons in the Rootstown Campus, any on campus residences and all public property adjacent to and immediately accessible from the Rootstown Campus and any non-campus University owned buildings or property.

(C) DEFINITIONS

- (1) Consult University Policy No. 3349-7-01.
- (2) “Emergency” is a sudden, generally unexpected, occurrence or set of circumstances demanding immediate attention.
- (3) “Rootstown Campus” includes all of the real property, buildings and equipment owned by or for the benefit of the University in Rootstown Township, Portage County, Ohio.
- (4) “911” means the telephone number used to call for police, fire or ambulance emergency services.
- (5) “NEOMED Police Department” or “NPD” refers to the commissioned law enforcement officers employed by the University and having jurisdiction on University owned property.
- (6) “Security” is the physical space reserved for contracted security officers and their respective function. It is located in room A-90.

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(D) POLICY STATEMENT

- (1) The University encourages the accurate and prompt reporting of all crimes to the NEOMED Police Department, or other appropriate law enforcement agency.
- (2) To report an Emergency, call **911**. If calling from an on-campus phone the caller must dial **9-911** to secure an outside line. Any suspicious persons or non-emergent activities should be reported to the NEOMED Police Department at 330-325-5911.
- (3) Under the Ohio Revised Code, all persons who know that a felony has been or is being committed are required to report such information to law enforcement authorities. The person should call 911 immediately to report such information. The University encourages the victim of or witness to any crime to promptly report the incident to NEOMED Police Department.
- (4) Any crimes on the campus reported to the NEOMED Police Department will be included in the annual crime statistics and will be used to provide timely warning notices if required.
- (5) Ohio's public records law, contained in section 149.43 of the Ohio Revised Code does not permit the University to promise confidentiality to those who report crimes to anyone except counselors, or under certain circumstances, to a person serving as a physician or nurse on campus. Some off-campus reports to a member of the clergy or other health care professional may also be legally confidential.