



Board of Trustees

Signet Executive Board Room

December 8, 2016

Trustees Present:

J. David Heller, CPA, Chair
E. Douglas Beach, Ph.D.
Carisa E. Bohnak
Paul R. Bishop, J.D.
Sharlene Ramos Chesnes
James M. Guirguis
Joseph R. Halter Jr.
Robert J. Klonk, Vice Chair
Chander M. Kohli, M.D.
Richard B. McQueen

Trustees Absent:

Daisy L. Alford-Smith, Ph.D.

NEOMED Personnel Present:

Jay A. Gershen, D.D.S., Ph.D., Ex Officio
Mark D. Arredondo, M.D.
Daniel S. Blain, M.A., M.S.W.
Amanda R. Filippi, M.B.A.
Judith E. Barnes Lancaster, Esq.
Carolyn D. Lanier, M.P.A.
Richard W. Lewis
Michelle M. Mulhern
Maria R. Schimer, M.P.H., J.D.
Steven P. Schmidt, Ph.D.
Jeffrey L. Susman, M.D.
Charles T. Taylor, Pharm.D.
John R. Wray, J.D.
Jiashin Wu, Ph.D.
Elisabeth H. Young, M.D.

A. Call to Order, Roll Call and Approval of the Minutes

J. David Heller, CPA, Chair

CALL TO ORDER AND ROLL CALL

Chair Heller called the meeting to order at 12:42 p.m.

Mr. Lewis, Secretary, called the roll and noted that a quorum was present.

Request for Recusal

REQUEST FOR RECUSAL

Chair Heller asked if any Trustee would need recusal from any of the agenda items presented; there being none, he proceeded with the meeting.

A.1. Approval of the Minutes

MOTION TO APPROVE MINUTES (M2016-11)

Chair Heller noted that all Trustees had received copies of the minutes from the full Board meeting on September 22, 2016. He asked if there were any additions, deletions or corrections. There being none, Chair Heller called for a motion to approve the minutes of the September 22, 2016, meeting. Trustee Klonk motioned the approval. Trustee Bishop seconded the motion. The motion carried unanimously by voice vote.

Chair Heller moved that the Board function as a Committee of the Whole. Trustee Bishop seconded the motion. The motion carried unanimously by voice vote.

B. Oath of Office

B.2. The oath of office to Trustee E. Douglas Beach was administered by Attorney Schimer.

OATH OF OFFICE TO E. DOUGLAS BEACH, PH.D.

The oath of office to Trustee Sharlene Ramos Chesnes was administered by Attorney Schimer.

OATH OF OFFICE TO SHARLENE RAMOS CHESNES

**C. Report of the President
Jay A. Gershen, D.D.S., Ph.D.**

**REPORT OF THE
PRESIDENT**

Upon reconvening from Executive Session, President Gershen thanked the Board for their confidence and trust.

Trustee Bishop moved that the Board amend the President's contract by removing the contract's end date; increasing the notice required in the event the president elected to leave from six months to one year; and reducing the amount of notice required should the Board of Trustees wish to terminate the president's contract without cause to a one-year. Trustee Chesnes seconded the motion which was approved unanimously by voice vote. Trustee Beach abstained. Chair Heller directed the University General Counsel to prepare the necessary amendments in the contract for his signature.

Dr. Gershen updated the Board on the Campus Safety and Mental Health report, which was developed over the past few months. It aims to guide the University on proper procedures in certain events and in offering necessary mental health services to faculty, staff and students. He noted the final report will likely be shared with the Board at the next meeting in March 2017.

Dr. Gershen also provided a summary of meetings he and members of the Leadership Team have been involved with related to the goal of increasing partnership opportunities and pipelines throughout the state. These include meetings with Bowling Green State University and Cuyahoga Community College.

NEOMED Academic Leadership Scholars Program

Abi Sriharan, M.Sc., DPhil

Executive Director, Office of Faculty Relations and Professional Development, Assistant Dean, Continuing Professional Development College of Medicine

Dr. Gershen introduced Abi Sriharan to review the Academic Leadership Scholars Program. He explained this program creates a pipeline of leadership within the organization by fostering mentorship and collaboration. He thanked Dr. Sriharan and introduced Dr. Susman to briefly speak about the program.

Dr. Susman thanked Dr. Sriharan and Barbara Tobias for their leadership of the program. He noted the underlying principle is the future of the University, as the individuals who participate will likely be more prepared to take on future roles of leaders, directors and deans.

Dr. Sriharan introduced each scholar of the program and presented them with an award in recognition of their participation.

Northeast Ohio Medical University Strategic Plan Update

Carolyn D. Lanier, M.P.A.

Chief of Staff and Vice President for Diversity, Equity and Inclusion

John R. Wray, J.D.

Vice President for Administration and Finance

President Gershen asked Carolyn Lanier and John Wray to update the Board on the Strategic Plan's progress.

Ms. Lanier informed the Board the initial planning process began last fall with an online survey as well as focus groups on campus for all stakeholders. 127 individuals participated in the survey and approximately 130 participated in the open forums with members of the Leadership Team.

Mr. Wray provided a review of the SWOT analysis. He shared suggestions that were gathered from the University community in response to the noted weaknesses and threats in addition to promoting the University's strengths and opportunities. He also presented the initial campus master plan, which is being developed simultaneously with the University's Strategic Plan.

No action was taken regarding the Strategic Plan, as it is still being finalized. Ms. Lanier noted plans to present to the Board again at both the March and June meetings with updates. She also shared additional data will be analyzed in the upcoming weeks and planning teams will be assembled with specific priorities in mind with regard to the goals of the University.

Trustees Bishop, Halter and Heller commended Ms. Lanier and Mr. Wray for their work thus far on the Strategic Plan and thanked them for their presentation.

Chair Heller stated that all committee reports had been reviewed. Trustee McQueen moved approval of a consent agenda on agenda items E.4. through F.10. Trustee Klonek seconded the motion. The motion carried unanimously by voice vote.

**CONSENT AGENDA
APPROVED (R2016-41
THROUGH R2016-45)**

**D. Report of the Institutional Advancement Committee
Paul R. Bishop, J.D.**

**REPORT OF THE
COMMITTEE CHAIR**

The report on institutional advancement was given at the committee meeting.

D.3. The Comprehensive Fundraising Update was given at the committee meeting.

**COMPREHENSIVE
FUNDRAISING UPDATE**

The update on the Blue Fund was given at the committee meeting.

The update on the *Shine On* Campaign was provided during the committee meeting.

**E. Report of the Academic and Scientific Affairs Committee
J. David Heller, CPA**

**REPORT OF THE
COMMITTEE CHAIR**

The report on academic and scientific affairs was given at the committee meeting.

E.4. The recommendation to approve academic personnel actions (R2016-41) was approved under consent agenda.

**ACADEMIC ACTIONS
APPROVED (R2016-41)**

E.5. The recommendation to approve nontenure-track faculty appointments (R2016-42) was approved under consent agenda.

**NONTENURE-TRACK
APPOINTMENTS
APPROVED (R2016-42)**

E.6. The recommendation to approve the award of Professor Emeritus of Family and Community Medicine to Mark L. Savickas, Ph.D. (R2016-43) was approved under consent agenda.

**AWARD OF PROFESSOR
EMERITUS STATUS TO
MARK L. SAVICKAS, PH.D.
APPROVED (R2016-43)**

E.7. Academic Reports and Updates

**REPORT AND UPDATE ON
ACADEMICS**

The update on academic programs was given during the committee meeting.

E.8. Report on Research and Sponsored Programs and Academic Programs

**REPORT ON RESEARCH
AND SPONSORED
PROGRAMS AND
ACADEMIC PROGRAMS**

The report on research and sponsored programs and academic programs was reviewed during the committee meeting.

<p>F. Report of the Finance, Fiscal Policy and Investment Committee Sharlene Ramos Chesnes</p>	<p>REPORT OF THE COMMITTEE CHAIR</p>
<p>The report on finance, fiscal policy and investments was given at the committee meeting.</p>	
<p>F.9. The recommendation to approve classified personnel actions (R2016-44) was approved under consent agenda.</p>	<p>CLASSIFIED PERSONNEL ACTIONS APPROVED (R2016-44)</p>
<p>F.10. The recommendation to approve administrative personnel actions (R2016-45) was approved under consent agenda.</p>	<p>ADMINISTRATIVE ACTIONS APPROVED (R2016-45)</p>
<p>F.11. The report on revenue and expenditures and budget to actual comparison was given during the Finance, Fiscal Policy and Investment Committee meeting.</p>	<p>REPORT ON EXPENDITURES/BUDGET</p>
<p>F.12. The report on operating cash, endowment funds and investment report was given during the Finance, Fiscal Policy and Investment Committee meeting.</p>	<p>REPORT ON INVESTMENTS</p>
<p>F.13. The Key Performance Indicators were discussed during the Finance, Fiscal Policy and Investment Committee meeting.</p>	<p>KEY PERFORMANCE INDICATORS</p>
<p>G. Old Business</p> <p>No old business was discussed.</p>	<p>OLD BUSINESS</p>
<p>H. New Business</p> <p>Secretary Lewis presented a resolution of appreciation to Jeffrey L. Susman, M.D.</p> <p>Trustee Bishop moved approval of Resolution 2016-46 as presented. Trustee Klonk seconded the motion. No one opposed. The motion was approved unanimously by voice vote.</p>	<p>NEW BUSINESS</p> <p>RESOLUTION OF APPRECIATION FOR JEFFREY L. SUSMAN, M.D. (R2016-46)</p>
<p>I. Executive Session</p> <p>Trustee McQueen moved to go into Executive Session to discuss personnel matters. Trustee Bishop seconded the motion. Secretary Lewis called the roll and the motion passed unanimously.</p> <p>At 2:20 p.m. Chair Heller moved to reconvene the Board meeting. Trustee Bishop seconded the motion which passed unanimously by voice vote. Chair Heller shared that during the Executive Session, personnel matters were discussed and no action was taken.</p>	<p>EXECUTIVE SESSION</p>

J. Adjournment

**MOTION TO ADJOURN
(M2016-12)**

There being no further business, Trustee Chesnes moved to adjourn the meeting at 3:57 p.m. Trustee Klonek seconded the motion. No one opposed. The motion was carried unanimously by voice vote.

Respectfully submitted:

Richard W. Lewis, Secretary

Approved by:

J. David Heller, CPA
Board Chair

For a fully executed version of the minutes, please contact the Board office at 330.325.6252.