

NEOMED ACADEMIC POLICY	Policy No: 3349-AC-502
ACADEMIC POLICY TITLE: Conflicts of Interest - Academic	EFFECTIVE DATE: November 1, 2025
RESPONSIBLE DEPARTMENT: Office of Education, College of Pharmacy	Approval Authority: Dean, College of Pharmacy Responsible Office: Office of Education, College of Pharmacy

Attachment 1

Attestation Regarding Conflicts of Interest

The NEOMED College of Pharmacy considers it to be a conflict of interest when a faculty member is involved in the summative or formative assessment or promotion of a pharmacy student:

- a) has a familial or close personal relationship with the student, including but not limited to blood relatives (ex., parents, grandparents, siblings, cousins) and others with whom there is a familial or close personal or professional relationship (ex., step-parents, in-laws, fiancé, godparents, mentor, work together) and/or;
- b) in the case of CAPP, has assigned a final grade of fail in a course to a student; has contributed in a substantial way to the final grade; or has referred the student to CAPP for a professionalism concern.

Course/CAPP: _____ Academic year: _____

Date(s) of course/CAPP meeting: _____

Please check (or double click) the box that corresponds best regarding potential conflicts of interest, sign and date the form, and return it by the date indicated.

I have a conflict of interest regarding the academic assessment or promotion of the pharmacy student(s) listed below, and they should be assigned to another group/service.
Please list students:

I have a conflict of interest regarding the academic assessment or promotion of the pharmacy student(s) listed below. Because it is not possible to assign them to another group/service, I will recuse myself from direct assessment of the student's performance or participation in any discussion or decision regarding their academic promotion or standing.

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Faculty name: _____

Faculty signature: _____ Date: _____

Return completed form by { insert date } to: {name}, {title}
College of Pharmacy
Northeast Ohio Medical University
{email} Fax: {fax number}