NEOMED

Date: October 23, 2026

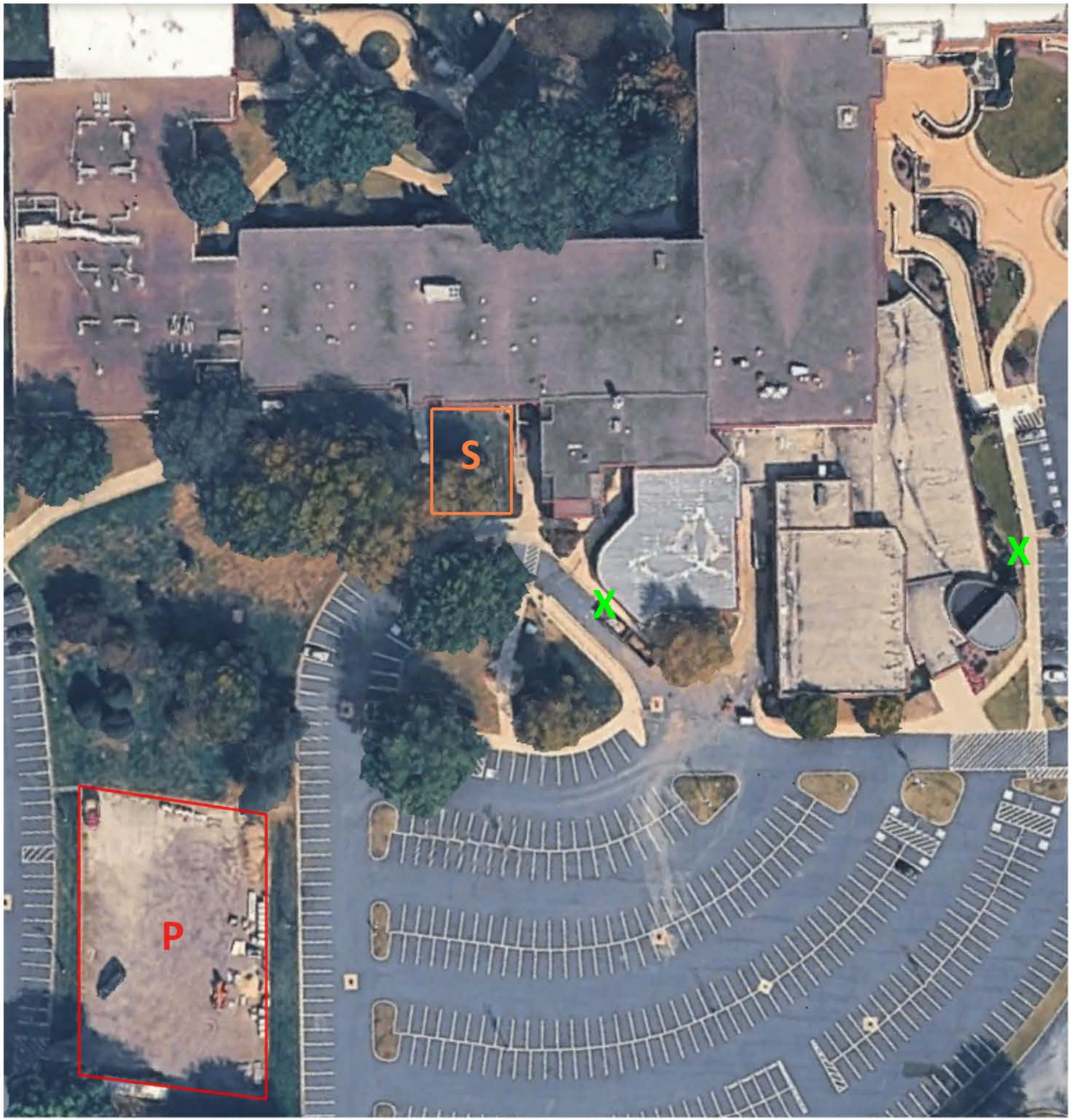
Attn: Prospective Bidders

Re: Roofing Project - Roofs 26, 27, 35 & 37
Addendum #1

Questions to date:

1. Scope of work clarifications
    a. Include demolition of skylight (Roof 27) and all curbs marked with an orange X; replace with new decking, insulation and matching roof assembly in those areas.
    b. Disregard #9 on the SOW to reuse copper expansion joint covers.
        i. Install new 24 GA Kynar coated steel in Medium Bronze expansion joint covers to match existing.
    c. All mechanical, electrical, and plumbing work associated with disconnection for removal will be covered by the owner.
    d. Metal deck information:
        i. Roofs 26 & 27 – Type A
        ii. Roofs 35 & 37 – Type B
        iii. Contractor to verify thickness
2. Coping metal requirements
    a. Shop fabricated 24 GA Kynar coated steel in Medium Bronze.
    b. Contractor must use an ES-1 certified metal shop of their choosing.
    c. Replace damaged or rotted wood blocking as needed.
        i. Line item for wood blocking is on the bid form.
3. Contractor will be able to use a crane on the weekends to access Roof 35.
4. Only Western Reserve Lightning Rod Co. is allowed to complete the lightning protection scope of work.
    a. Pricing will be provided the week of October 26, 2026.
5. Determining the prevailing wage rates through Portage County, OH is the contractor's responsibility.
    a. Certified payroll is required.
6. Liquidated damages are $1,000 per workday after August 2, 2027.
7. Contractor is responsible for repairs to any damage to roads, sidewalks, lawn and landscaping associated with the roofing project.
8. See detailed drawings for the wind uplift class and the design pressures for perimeter and corner zones.

9. Specification corrections:
    a. 2.5.A.1 & 3.4.C - call for tapered crickets and drain sumps, while the scope lists only saddles between drains. No tapered insulation is expected beyond saddles and 4'x4' sumps.
    b. 2.6.A - basis of design will be ½" Tremco HD board only, not ¼" glass-mat gypsum.
    c. 3.4.D.1.a - a minimum continuous R-30 is not required and added insulation is not required.
    d. 3.7.A.1 – Contractor is responsible for the cost of the 20 days of inspection, which will be completed by a Tremco representative.
10. Attached documents:
    a. Aerial drawing for parking, staging area and crane setup options.
    b. Revised Bid Form with correct roof sections in the header (Roofs 26, 27, 35 & 37).
    c. Revised Section 01 50 00 - Temporary Facilities and Controls.



NEOMED
Roofs 26, 27, 35 & 37

P - Parking Area & Material Storage

S - Staging Area, including ladder and/or stair tower

X - Crane Setup Options

Document 00 41 13 - Bid Form (General Contracting Project)
State of Ohio Standard Requirements for Public Facility Construction

Sealed bids will be received by NEOMED at the Department of Campus Operations, 4209 State Route 44, Rootstown, OH 44272 by **Wednesday, November 4, 2026 at 2:00 p.m.** for:

NEOMED
Roof Replacement – Roofs 26, 27, 35 & 37

at

NEOMED
4209 State Route 44
Rootstown, OH 44272
Portage County

for the

NEOMED
Department of Campus Operations
4209 State Route 44
Rootstown, OH 44272

The time for Substantial Completion of all Work is **5:00 p.m. on Monday, August 2, 2027**.

Having read and examined the proposed Contract Documents prepared by the Architect/Engineer for the above-referenced Project and the following Addenda:

Addendum Number	Date Received
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The undersigned Bidder proposes to perform all Work for the applicable Contract in accordance with the proposed Contract Documents, for the following sum(s):

Bid Package 101 – GENERAL CONTRACT

BASE BID (Including Allowances and Subtotal of Unit Price Extensions above):

ALL LABOR AND MATERIALS, for the sum of $ _____

Sum in words: _____

_____ and _____ /100 dollars.

UNIT PRICES (Include the subtotal of Unit Price extensions in the Base Bid below. Unit prices shall be used solely for the purpose of determining the adjustment to the Contract Sum for differences between the estimated quantities on the Bid Form and the actual quantities provided. The Contractor's Fee on account of Unit Price Work is included in the Base Bid and not in the Unit Price.)

Item	Description	Unit Price	/	Unit of Measure	Extension
Unit Price U-1	**Metal Deck Replacement**	$ _____	/	**SF**	$ _____
Unit Price U-2	**Metal Deck Repair**	$ _____	/	**SF**	$ _____
Unit Price U-3	**Insulation Replacement**	$ _____	/	**SF**	$ _____
Unit Price U-4	**Roof Drain Replacement**	$ _____	/	**each**	$ _____
Unit Price U-5	**Drain Collar & Dome Replacement**	$ _____	/	**each**	$ _____
Unit Price U-6	**Wood Blocking or Nailer Replacement**	$ _____	/	**LF**	$ _____
	SUBTOTAL OF UNIT PRICE EXTENSIONS:				$ _____

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BIDDER AFFIRMATION AND DISCLOSURE

Bidder acknowledges that by signing the Bid Form on the Bidder Signature and Information page, that it has read and understands the applicable Executive Orders regarding the prohibitions of performance of offshore services, locating State data offshore in any way, or purchasing from Russian institutions or companies. If awarded a Contract, the Bidder will become the Contractor and affirms that both the Contractor and its Subcontractors shall perform no services requested under this Contract outside of the United States.

The Bidder shall provide the locations where services under this Contract will be performed in the spaces provided below or by attachment. Failure to provide this information as part of its Bid may cause the Bidder to be deemed non-responsive and no further consideration will be given to its Bid. If the Bidder will not be using Subcontractors, indicate "Not Applicable" in the appropriate spaces.

1. Principal business location of Contractor:

(Contractor Address)	(City, State, Zip)

Name / Principal location of business of Subcontractor(s), if known at time of Bid Opening:

(Subcontractor Name)	(Address, City, State, Zip)
(Subcontractor Name)	(Address, City, State, Zip)
(Subcontractor Name)	(Address, City, State, Zip)
(Subcontractor Name)	(Address, City, State, Zip)

2. Location where services will be performed by Contractor (Project Sites):

(Address)	(City, State, Zip)
(Address)	(City, State, Zip)

Name(s) / Location(s) where services will be performed by Subcontractors (Project Sites):

(Subcontractor Name)	(Address, City, State, Zip)
(Subcontractor Name)	(Address, City, State, Zip)
(Subcontractor Name)	(Address, City, State, Zip)
(Subcontractor Name)	(Address, City, State, Zip)

3. Location where State data will be located by Contractor:

(Address)	(City, State, Zip)

Locations where State data will be located by Subcontractor(s), if known at time of Bid Opening:

(Subcontractor Name)	(Address, City, State, Zip)
(Subcontractor Name)	(Address, City, State, Zip)
(Subcontractor Name)	(Address, City, State, Zip)
(Subcontractor Name)	(Address, City, State, Zip)
(Subcontractor Name)	(Address, City, State, Zip)

Bidder also affirms, understands and agrees that Bidder and its subcontractors are under a duty to disclose to the State any change or shift in location of services performed by Bidder or its subcontractors before, during and after execution of any Contract with the State. Bidder agrees it shall so notify the State immediately of any such change or shift in location of its services. The State has the right to immediately terminate the contract, unless a duly signed waiver from the State has been attained by the Bidder to perform the services outside the United States.

On behalf of the Bidder, I acknowledge that I am duly authorized to execute this Bid Form including this Bidder Affirmation and Disclosure form and have read and understand that this form is a part of any Contract that Bidder may enter into with the State and is incorporated therein.

COMMITMENT TO PARTICIPATE IN THE EDGE BUSINESS ASSISTANCE PROGRAM

Bidder: Mark only one option.
Use "✓" or "X" to mark option included in Bid
If marking Option B, also show percentage of proposed participation.

___ **Option A**

Bidder commits to *meet or exceed* the advertised EDGE Participation Goal of **the Contract award amount,** calculated as a portion of the Base Bid plus all accepted Alternates, by using certified EDGE Business Enterprise(s).

Bidder agrees that if selected for consideration of the Contract, it shall provide (if not provided with the Bidder's Bid) to the Contracting Authority, at the location required and within 3 business days after receiving notice from the Contracting Authority, its fully completed ***Bidder's Qualification Form***, including an ***EDGE Affadavit*** form for each certified EDGE Business Enterprise proposed for use by the Bidder if awarded the Contract for this Project.

___ **Option B (also indicate percentage -- see text)**

Bidder *does not meet* the advertised EDGE Participation Goal percentage, but, if awarded the Contract for this Project, *commits to provide* _____ **percent of the Contract award amount**, calculated as a portion of the Base Bid plus all accepted Alternates, by using certified EDGE Business Enterprise(s).

Bidder acknowledges it understands the requirement for it to provide and agrees to provide to the Contracting Authority, if selected for consideration of the Contract, within 3 business days after notice from the Contracting Authority, a detailed ***Demonstration of Good Faith*** form describing its efforts undertaken prior to submitting its Bid to meet the advertised EDGE Participation Goal percentage for the Contract for this Project.

Bidder commits to provide to the Contracting Authority at the location required, and within 3 days after receiving notice from the Contracting Authority, its fully completed ***Bidder's Qualification Form***, including an ***EDGE Affadavit*** form for each certified EDGE Business Enterprise proposed for use by the Bidder if awarded the Contract for this Project.

___ **Option C**

Bidder declares that the Bidder is a certified EDGE Business Enterprise and that if awarded this Contract, the EDGE Participation percentage will be 100 percent of the Contract award amount.

BIDDER'S CERTIFICATIONS

The Bidder hereby acknowledges that the following representations in this Bid are material and not mere recitals:

1. The Bidder has read and understands the proposed Contract Documents and agrees to comply with all requirements of the proposed Contract Documents, regardless of whether the Bidder has actual knowledge of the requirements and regardless of any statement or omission made by the Bidder, which might indicate a contrary intention.

2. The Bidder represents that the Bid is based upon the Basis of Design and Acceptable Components specified by the proposed Contract Documents.

3. The Bidder has visited the Site, become familiar with local conditions, and has correlated personal observations about the requirements of the proposed Contract Documents. The Bidder has no outstanding questions regarding the interpretation or clarification of the proposed Contract Documents.

4. The Bidder understands that the execution of the Project will require sequential, coordinated, and interrelated operations, which may involve interference, disruption, hindrance, or delay in the progress of the Bidder's Work. The Bidder agrees that the Contract Sum, as amended from time to time, shall cover all amounts due from the State resulting from interference, disruption, hindrance, or delay that is not caused by the State or its agents and employees. The Bidder agrees that any such interference, disruption, hindrance, or delay is within the contemplation of the Bidder and the State and that the Contractor's sole remedy from the State for any such interference, disruption, hindrance, or delay shall be an extension of time in accordance with the proposed Contract Documents.

5. During the performance of the Contract, the Bidder agrees to comply with Ohio Administrative Code ("OAC") Chapters 123:2-3 through 123:2-9 and agrees to incorporate the monthly reporting provisions of OAC Section 123:2-9-01 into all subcontracts on the Project, regardless of tier. The Bidder understands the State's Equal Opportunity Coordinator or the Contracting Authority may conduct pre-award and post-award compliance reviews to determine if the Bidder maintains nondiscriminatory employment practices, maintains an affirmative action program, and is exerting good faith efforts to accomplish the goals of the affirmative action program. For a full statement of the rules regarding Equal Employment Opportunity in the Construction Industry, see OAC Chapters 123:2-1 through 123:2-9.

6. The Bidder and each Person signing on behalf of the Bidder certifies, and in the case of a Bid by a joint venture each member thereof certifies as to such member's entity, under penalty of perjury, that to the best of the undersigned's knowledge and belief: **(a)** the Base Bid, any Unit Prices, and any Alternate bid in the Bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition as to any matter relating to such Base Bid, Unit Prices or Alternate bid with any other Bidder; **(b)** unless otherwise required by law, the Base Bid, any Unit Prices and any Alternate bid in the Bid have not been knowingly disclosed by the Bidder and shall not knowingly be disclosed by the Bidder prior to the bid opening, directly or indirectly, to any other Bidder who would have any interest in the Base Bid, Unit Prices or Alternate bid; **(c)** no attempt has been made or shall be made by the Bidder to induce any other Person to submit or not to submit a Bid for the purpose of restricting competition.

7. The Bidder understands that the Contract is subject to all the provisions, duties, obligations, remedies and penalties of Ohio Revised Code Chapter 4115 and that the Bidder shall pay any wage increase in the locality during the term of the Contract.

8. The Bidder shall execute the Agreement with the Contracting Authority, if a Contract is awarded on the basis of this Bid, and if the Bidder does not execute the Agreement for any reason, other than as authorized by law, the Bidder and the Bidder's Surety are liable to the State as provided in **Article 5** of the Instructions to Bidders.

9. The Bidder certifies that the upon the award of a Contract, as the Contractor it shall make a good faith effort to ensure that all of the Contractor's employees, while working on the Site, shall not purchase, transfer, use, or possess illegal drugs or alcohol or abuse prescription drugs in any way.

10. The Bidder acknowledges that it read all of the **Instructions to Bidders**, and in particular, **Section 2.10** - Submittals With Bid Form, and by submitting its Bid certifies that it has read the Instructions to Bidders and it understands and agrees to the terms and conditions stated in them.

11. The Bidder agrees to furnish any information requested by the Contracting Authority or Architect/Engineer to evaluate the responsibility of the Bidder.

12. The Bidder agrees to furnish the submittals required by **Section 6.1** of the **Instructions to Bidders** for execution of the Agreement within 10 days of the date of the Notice of Intent to Award.

13. When the Bidder is a corporation, partnership or sole proprietorship, an officer, partner or principal of the Bidder, as applicable, shall print or type the legal name of the Bidder on the line provided, and **sign the Bid Form**.

14. When the Bidder is a joint venture, an officer, partner or principal, as applicable, of each member of the joint venture shall print or type the legal name of the applicable member on the line provided, and **sign the Bid Form**.

15. Bidder acknowledges that by signing the Bid Form on the following Bidder Signature and Information page that it is signing the actual Bid and when submitted as a part of its bid package, shall serve as the Bidder's authorization for the further consideration and activity in the bidding and contract process.

16. All signatures must be original.

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BIDDER SIGNATURE AND INFORMATION

Bidder's Authorized Signature: _____

Please print or type the following:

Name of Bidder's Authorized Signatory _____

Title: _____

Company Name: _____

Mailing Address: _____

_____

Telephone Number: _____

Facsimile Number: _____

Email Address: _____

State of Incorporation: _____

Federal Tax ID Number: _____

Date enrolled in an OBWC-approved DFSP (month/date/year): _____ / _____ / _____

Contact person for Contract processing: _____

President's or Chief Executive Officer's Name / Title: _____

JOINT VENTURE ADDITIONAL BIDDER SIGNATURE & INFORMATION

Joint Venture Bidder's Authorized Signature: _____

Please print or type the following:

Name of Joint Venture Bidder's Authorized Signatory _____

Title: _____

Company Name: _____

Mailing Address: _____

_____

Telephone Number: _____

Facsimile Number: _____

Email Address: _____

State of Incorporation: _____

Federal Tax ID Number: _____

Date enrolled in an OBWC-approved DFSP (month/date/year): _____ / _____ / _____

Contact person for Contract processing: _____

President's or Chief Executive Officer's Name / Title: _____

END OF DOCUMENT

DIVISION 01 - GENERAL REQUIREMENTS

SECTION 015000

TEMPORARY FACILITIES AND CONTROLS

PART 1 GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for temporary services and facilities, including such items as temporary utility services, temporary construction and support facilities, and project security and protection.

1.2 OWNER OPERATION, MAINTENANCE OF OPERATION AND SAFETY

A. The structure is currently in use by the Owner. Areas of the structure outside the limits of a particular construction area shall remain functional throughout the construction period.

B. All construction operations shall be carefully coordinated with the Owner so as to minimize the overall inconvenience to the Owner, maintain the use of all means of egress at all specified times and to expedite job progress.

C. All fumes and dust arising from construction operations shall be controlled so as to not adversely affect persons using the structure and all adjacent facilities.

D. The Contractor shall protect his Work and equipment from damage by the public and other entities occupying the structure during the construction period.

E. The Contractor shall take all necessary precautions for all Work Areas to prevent debris from falling and causing damage outside the work area, including damage to existing mechanical/electrical fixtures. The Contractor shall be held liable for all damage caused by excavation, patching, drilling, coring, cutting, sandblasting, dust and debris. The Contractor shall be held liable for all damage to mechanical/electrical fixtures systems due to construction related activities. Contractor shall be responsible for all injury to people and property, including motor vehicles, caused by any construction related activity. The Owner will endeavor to field complaints and forward same to Contractor. Contractor is responsible for contacting people or property owner and resolving complaints.

F. When Work is performed, which may create a hazard to persons or property above, below or in the proximity of Work, affected areas shall be blocked or otherwise protected to eliminate the hazard. Coordinate this activity with the Owner a minimum of 4 working days prior to the requested time for performance of such work.

G. Access to all emergency egress routes outside the limits of an individual construction area shall be continuously and safely maintained. Emergency egress routes shall not be impaired due to construction activities.

H. Coordinate Work Areas with the Owner to minimize interference with normal operations.

I. The Contractor shall comply with all Federal, State and Municipal laws, codes, ordinances, and regulations applicable to the Work in this Contract and also with all requirements of the National Fire Protection Association, the National Electric Code, and the Occupational

Safety and Health Administration (OSHA). If the above laws, codes or ordinances conflict with this Specification, then the laws, codes or ordinances shall govern, except in such cases where the Specification exceeds them in quality of materials or labor, then the Specifications shall be followed.

1.3 WORK AREAS

A. The Work is divided into sections termed Work Areas. Work outside the closed Work Area is not allowed, except work permitted by the Construction Documents or authorized by the Owner.

B. The Construction limit lines are defined as the extent of the Work Areas designated on the Drawings. Areas outside the construction limits may not be used by the Contractor for staging, storage of materials, or any other purpose, except as indicated in the Construction Documents.

1.4 MATERIAL AND EQUIPMENT STORAGE AND DELIVERY

A. An area of the site will be made available to the Contractor for material and equipment storage, staging and other facilities deemed necessary by the Contractor.

1.5 PROTECTION OF THE SURROUNDING AREA

A. All construction operations shall be conducted such as to protect the surrounding areas and adjacent buildings.

B. Fumes and dust shall also be controlled so as to prevent harmful or undesirable effects in the surrounding areas. All potential avenues for penetration of fumes or dust into occupied spaces adjacent to the work area must be located and sealed by the Contractor in a manner acceptable to the Owner prior to the start of the work in the affected area.

C. Areas below regions of construction activity may remain open for portions of that activity. However, the Contractor is totally responsible for damage as a result of the Work.

1.6 PROTECTION OF EXISTING CONDITIONS

A. All portions of the existing structure, all utilities and all other building contents not part of the work damaged, moved or altered in any way during construction shall be replaced or repaired to the Owner’s satisfaction at the Contractor's expense.

B. Contractor and Owner shall conduct a preconstruction inspection of all finish materials and equipment located within the Work area to record in writing existing damaged finish materials and/or equipment not directly involved with this Contract. The Contractor shall be deemed responsible for damaged finish material and/or equipment not recorded during the preconstruction inspection. Contractor shall replace or repair to the Owner's satisfaction damaged finish material and/or equipment. It is the Contractor's responsibility to schedule and coordinate this preconstruction walk-through with the Owner. Provide a minimum of 5 calendar days notice prior to the requested walk-through time.

C. Accidental interruptions caused by the Contractor to services outside of the work area shall be reported to the Owner at once, and immediate, emergency efforts to restore the service shall be made at the expense of the Contractor.

D. When performing work adjacent to building and structures, protect buildings and structures from dirt, dust and debris.

E. Protect drain openings during construction from construction debris entering drainage system. Provide filter cloth over openings to prevent debris from entering pipes, but still allowing water to enter. Clean debris from drains as necessary to maintain water removal. Remove drain protection during non-working hours and reinstall prior to commencing work.

1.7 TEMPORARY FACILITIES

A. The Contractor shall provide temporary toilet facilities for use by its employees and subcontractors. Locate in an area approved by the Owner. Use of Owner facilities is not allowed.

B. Job signs are not allowed unless authorized by the Owner.

C. The Contractor shall arrange and establish a location satisfactory to the Owner where workmen may eat; provide a rubbish container, and clean and remove all debris at the end of each workday.

D. At all times when work is being performed, the Contractor's foreman shall be on-site. Both the foreman and the superintendent shall have a mobile phone or beeper with him/her at all times while on the job site. Provide the Owner with the telephone number.

E. A job site office/trailer is not required.

1.8 PARKING

A. Contractor vehicles associated with the production of the work will be required to park in the gravel parking lot near the Campus Operations office.

1.9 USE OF FACILITY

A. Contractor employees are not permitted to use Owner and tenant facilities except as previously noted. Failure to comply with this restriction can result in the dismissal of the offending employee from the construction site.

B. Contractor shall access to the roof will be using contractor supplied stair tower or ladder. Interior access will not be available to contractors.

C. Except for materials being used during a work shift, store all materials in approved storage area.

D. Materials being used for work shall be uniformly distributed throughout the work area so as to not overload or otherwise distress the supported structural system.

1.10 USE OF STREETS AND WALKS

A. All use of streets and walks must be in accordance with local authorities having jurisdiction. The Contractor must coordinate such use directly with the local authorities.

B. The Contractor shall provide and maintain control device necessary for the protection of his Work, and areas which the local authorities may consider hazardous, including necessary lighting. Further, should conditions arise which necessitate the use of flagman and/or the services of the local police, the Contractor shall supply this type of control at no expense to the Owner.

C. Maintain traffic in accordance with local authority's requirements.

D. The Contractor shall provide and maintain signage, barricades, warning devices, etc. that may be necessary or required by local authorities or the Owner for the protection of pedestrians and vehicles while performing the work.

1.11 CLEANUP

A. Each Contractor or Subcontractor, upon completion of his division of the work, shall collect and remove all rubbish, surplus material, tools and scaffolding pertaining to his work, and shall keep the work area neat and orderly by periodic removal and cleanup. Crates and cartons in which materials or equipment are received shall be removed daily. Contractor shall leave each phase of the work broom-clean upon completion of that phase.

B. Each Contractor shall be responsible for daily collection and disposal of rubbish created by his materials, men and work. If this is not done, the Owner may direct that cleanup be done and the cost of same shall be deducted from the Contractor's contract.

C. Contractor shall clean surfaces of all lights, control panels, overhead piping, duct work, etc., after construction is complete, to the same level of cleanliness as surfaces were before construction.

D. Protect from damage during subsequent construction activities all new work and existing construction cleaned upon the completion of any one phase.

1.12 FIRE PROTECTION

A. It shall be the responsibility of the Contractor to take the proper precautions to prevent fires while fire-hazardous work is being performed.

B. Gasoline and other flammable liquids shall be stored in approved safety cans at all times.

1.13 WATCHMEN

A. The services of a watchman will not be provided by the Owner.

B. The Contractor shall assume full responsibility for protection and safety of material and equipment stored at the job site both within and outside of the work areas or storage areas.

1.14 ADDITIONAL REQUIREMENTS

A. During the term of this Contract, the employees of the Contractor shall not consume or be under the influence of alcohol while on the premises of the Owner. The use of nonprescription, over the counter drugs and medications (i.e., Contact, Actifed, etc.) is discouraged, but if used, manufacturer's guidelines must be followed. Drugs considered illegal by federal, state, and local authorities are strictly prohibited.

B. Owner reserves the right with or without cause and at its sole discretion, provided that such right is lawful, to have the Contractor temporarily or permanently remove any of the Contractor's employees from the Project.

C. Shutting down of existing apparatus and service lines shall be done only at times prescribed and approved by the Owner. Apparatus and service lines shall not be left out of service overnight, during non-working periods or during scheduled events.

D. Notice of temporary service interruption (or potential interruption) shall be given to the Owner and his designated representative not less than (5) working days prior to required interruption to allow adequate preparation to be made.

E. Provide the Owner with emergency telephone numbers to be able to contact the Contractor's superintendent or project manager 24 hours a day.

PART 2 PRODUCTS – NOT USED.

PART 3 EXECUTION – NOT USED.

END OF SECTION