



NEOMED Institutional Biosafety Committee Meeting Minutes
August 26, 2025
Via ZOOM

In Attendance:

NAME	IBC ROLE
Matthew Smith, PhD (Presiding)	Chair
Lauren Brierley, DVM	Animal Containment Expert
Jessica Ferrell, PhD	Scientist, Vice Chair
Justin Meonske, PhD	Community Member
Sharad Shanbhag, PhD	Scientist
Nicole Smallwood, MS	Technical Laboratory Staff
Jesse Zampedro	Assistant Director, EOHS

Absent:

NAME	IBC ROLE
Aixa Bakuhn	Community Member

NOTE: The Committee member names listed in **bold type** above represent the voting members of the IBC. A quorum is five (5) voting members.

I. CALL TO ORDER

The Northeast Ohio Medical University (NEOMED) Institutional Biosafety Committee (IBC) conducted a meeting on Tuesday August 26, 2025. Dr. Matthew Smith IBC Chair, called the meeting to order at 11:00 AM with a quorum of the IBC present (7 of 8 members present).

II. APPROVAL June, 4 2025 MEETING MINUTES

There was one minor correction and change from the meeting minutes from 6/4/2025. Replacing the word “Directory” to “Director”. The IBC moved, seconded and approved the June 4, 2025, IBC meeting minutes with the correction. (In Favor – 7; Opposed – 0; Abstained – 0).

III. INTRODUCTION OF GUESTS

There were two guests at today’s meeting, Ms. Tricia Sloan and Ms. Michele Evans, Administrative Support.

IV. **Interim Business – Items approved by the Biosafety Chair on behalf of the Committee from 6/1/2025-8/25/2025**

New Approval/ Registrations

Protocol	Information	Date of Determination
25-003-F-HT-TMB-28	New approval for use of recombinant DNA experiments, pathogenic microorganisms, human (blood/cell line/tissue) or other potentially infectious material, administration to animals.	PENDING
25-004-P-28	New approval for use of: M. mulatta bone tissue M. fascicularis bone tissue	8/06/2025

Renewals, Amendments, Closures

Protocol	Information	Date of Determination
21-004-HT-27	Addition of new strain B6.Cg-Tg(Sry)2Ei Srydl1Rlb T(XTmsb4x-Hccs;Y)1Dto/ArnoJ for transgenic breeding.	8/13/2025

V. Discussion

A. 25-003-F-HT-TMB-28

The chair informed the committee that this new application was received from a new faculty member. The proposal includes potentially infectious materials and vectors. Members from the IBC met with the PI to inspect the space and it looked good. The majority of what is proposed should be operated at BSL2 standard. The PI has a publication record to support what he is proposing. The committee discussed the proper PPE for the hazards used. A question was brought up regarding if a facemask/shield was needed, which is mentioned in the IACUC protocol. It was stated this should be done in the safety cabinet and if done outside a face shield is sufficient. The committee also discussed the appropriate gloves and investigated to see what type of gloves are appropriate or if doubling up on the nitrile glove is ok. The attending veterinarian had questions concerning animal excretions and how long they should remain out of contact. The chair suggested, giving the committee to the end of the week, to allow for more time to review. Then call a vote in once all concerns have been brought up.

B. 20-005-M-26

The chair explained the original PI, whom had approval, is no longer here. The graduate student was transferred to another PI's lab. The question was: do we transfer this to the new PI or treat it as a brand new protocol. The general premise is the development of a new generation of compounds against antibiotic resistance. There is a new element, which is all culture work. The committee would like to know what the room is decontaminated with and recommended picking one specific hood to work out of. The committee decided to continue to review and provide feedback by Friday for an e-vote.

C. **Faculty Departure and Protocol Transfers** –

The Biosafety Committee reported that a PI has left the university and his protocols were assumed by another PI. When a PI changes on an animal protocol, the amendment to change the PI doesn't always come to the IBC to update their information on hazards contained in the protocol they have now assumed. The e-protocol system does not automatically route the amendment to the IBC Chair. The

animal protocol should not be allowed to continue until the IBC has received an amendment to transfer the PI's protocol and find out what hazards will continue to be in use and by whom. The Chair stated he will send a follow up e-mail to the new PI, but asked that the IACUC explore ways that could loop him into the review of PI changes that involves protocols with biohazards.

VI. **NEXT MEETING DATE**

The next IBC meeting will take place on Wednesday, November 25, 2025, at 11:00 AM via Zoom.

VII. **ADJOURNMENT**

There being no further discussion, the IBC meeting was adjourned at 11:53 AM.