

Graduate Faculty Council (GFC)

June 19, 2017

1:30 to 3 p.m.

Meeting minutes

Present: Alex Galazyuk, Assraa Jaboori, Chris Ritter, Denise Inman, Emily Hazlett, Fayez Safadi, Gary Meszaros, Julie Aultman, Paul Hartung, Scott Wisneski, Steve Schmidt, Terrilyn Richardson, Yanqiao Zhang, Nona Hose, guests: Kelly Shrock and Phil Jenkinson

Agenda Item	Discussion	Action
1. Call to Order	Dr. Schmidt informed the council that there will not be a meeting in July, so the council will not meet again until September.	N/A
2. Approval of May 16, 2017 meeting minutes	Dr. Meszaros made a motion to approve the minutes as written. Dr. Wisneski seconded the motion.	Minutes approved
3. Old business: a. COGS new student orientation update	<p>Dr. Aultman provided the council with an update regarding new student orientation. The program coordinators have organized booths for students to visit which will address university services available to them, i.e. the Ombuds, Security, ID badges. A COGS student on-boarding portal is being built by Craig in Student Affairs. He will build modules for graduation as well.</p> <p>Dr. Aultman asked for suggestions from the council in regards to the menu for the event. Originally the idea was to have a traditional picnic, but given the event will take place indoors, it doesn't have to be a picnic theme. After a brief discussion, the council decided to have a Taco Bar for lunch.</p>	Program Coordinators to send Nona a summary/agenda of orientation. Nona will distribute to GFC members.
b. Awards for graduate students	<p>Dr. Inman and Dr. Safadi presented their ideas for COGS student awards to the council. There are two types of awards being discussed. The first award would be for their work on and presentation of a poster. Since we already have a Poster Day because of the Summer Research Fellowship Program, the ideas is to re-vamp it and turn it into a more formalized event with a key note speaker and give awards for posters, one from each college. Graduate students would like to have the opportunity to present posters they have done throughout the year. Students would have the choice to opt in or opt out of the judging. This needs to be communicated to the students ASAP. Suggestions for a key note speaker were given – Dr. Paul DiCorleto from KSU or Dr. Michael Kelly from Akron Children's.</p> <p>The second type of award for COGS students would be a research award. Students can be nominated by faculty, advisors, etc. The award could be presented at the COGS Address each year.</p> <p>Emily and Assraa both agree that it would be nice and encouraging to be able to share their work and be able to present to a larger audience.</p> <p>Dr. Aultman shared that the summer research seminar series is in line with the timeline leading up to Poster Day. There are sessions on creating posters as well as presenting them.</p>	<p>Nona to communicate poster day revisions and awards to students.</p> <p>Nona to double check the University Calendar for conflicts with August 18 Poster Day.</p>
c. Transportation/PARTA bus update	Dr. Ritter provided an update to the council regarding the PARTA bus route from KSU to NEOMED with a possible Akron loop. The original estimate for six trips five days a week is \$70,000 per year. There will be another meeting on July 5 with individuals from KSU. The cost will be paid for by the BMS program and both universities. The possibility of this happening looks good so far. There is no way	Policy approved

		to scan or know the usage of the bus by students, but they will not be charged to ride when they show their student IDs.	
d.		Phil Jenkinson shared the process he used to create or revise three policies for the COGS: Leave of Absence (revised), Enrollment (new) and Academic Standing (new). The policies were emailed to GFC members for comments and edits prior to the meeting in an effort to minimize the need for discussion during the meeting due to a full agenda. Dr. Ritter commented that the policies will form the core of the college handbook/university catalog. Revisions to the catalog are due to Heidi Terry this Friday, June 23. He also shared that he is working on pro formas for the college with the help of Darcie Flower and Lacey Madison.	
4.	New business a. Policy review/college handbook processes	The council reviewed the policies together and after some discussion of the policies and clarification of the wording, Dr. Denise Inman made a motion to approve the policies with the suggested revisions. Dr. Julie Aultman seconded the motion. The policies were approved.	Phil Jenkinson to make revisions to the policies and send to GFC.
b.	New courses in IPM: Molecular Cloning and Genetic Engineering and Cellular Molecular Neuroscience	Dr. Inman presented two courses that she would like to be made available for students in the IPM program to take. Both courses are taught by NEOMED faculty. Several students in the IPM program have expressed interest in these courses. Dr. Galaxyuk commented that faculty from NEOMED and KSU teach the course and the students would have to cross-register through KSU. Dr. Inman stated that this is what is done already and she would like to see the process streamlined. Dr. Schmidt explained this is the reverse of what currently happens with our BMS students. He suggests approving the courses because a new MOU is being developed to address these topics and will be approved later this summer. Dr. Aultman made a motion to approve the courses. Dr. Fayez Safadi seconded the motion. The courses were approved.	Nona to send course information and approval forms to Enrollment Services to be added to the catalog.
c.	Changed course: Clinical Ethics	Dr. Aultman presented a changed course for the Master of Arts in Medical Ethics and Humanities program. The course was originally a 1-credit course. By adding more requirements for completion and a textbook, she has expanded it to a 3-credit hour course. Dr. Safadi inquired about the clinical component. Dr. Aultman stated there would be case studies and opportunities to work with local hospitals. Dr. Inman made a motion to approve the course. Dr. Safadi seconded the motion. The course was approved.	Nona to send course information and approval forms to Enrollment Services to be added to the catalog.
d.	Enrollment Services policies and forms	Dr. Schmidt informed the council there is a new course approval form from Enrollment Services. The program directors in the COGS have been using it already. There is also a new policies regarding semester credit definitions from the VPAA's office as well as a credit hour calculation worksheet.	
e.	COGS representative to the University Bylaws committee	Dr. Schmidt also informed the council that Dr. Amy Lee has been appointed to be the COGS representative to the university's by-laws committee.	
5.	Program Reports a. IPM	Dr. Inman reported the IPM program is moving right along and looking forward to new student orientation in August.	
b.	Ethics programs	Dr. Aultman reported there are five confirmed students in the master's program and twelve for the certificate program in the fall.	
c.	BMS	Dr. Galaxyuk reported that the BMS program is still working to get all of their students into the Banner system. The Teaching Assignment process has been completed.	

d. HSPA	<p>Dr. Wisneski shared that he is getting ready for five new students in the fall. He is also trying to bring the HSPA program completely online by fall of 2018. Dr. Margarita Kokinova is concerned there may be accreditation issues if the online infrastructure here at NEOMED is not in place. Dr. Ritter asked if we need a larger group to move this forward. Dr. Wisneski stated that a larger group is required as NEOMED currently cannot appropriately support online learning.</p>	
	<p>The meeting was adjourned.</p>	