

**Graduate Faculty Council (GFC)**

**January 17, 2017**

**2 to 3:30 p.m.**

**Meeting minutes**

Present: Steve Schmidt, Assraa Jaboori, Julie Aultman, Alex Galaxyuk, Denise Inman, Amy Lee, Fayez Safadi, Emily Hazlett, Scott Wisneski, Terrilyn Richardson, Nona Hose, guest: Tom Klingler

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>
1. Call to Order	Steven Schmidt	N/A
2. Approval of November 9, 2016 meeting minutes	Dr. Inman made a motion to approve the minutes as written. Dr. Aultman seconded the motion.	Minutes approved
3. Guest: Thomas (Tom) Klingler, Chief Medical Librarian	Dr. Schmidt introduced Tom Klingler, NEOMED's chief medical librarian to the GFC. Tom has been in his role since October 1, 2016. Members of the GFC introduced themselves. Tom provided the council members with a handout that described himself and his role at NEOMED, the library and services it currently provides and his vision for the library in the future. After Tom's presentation he asked members of the GFC what their perception of the library is and what services would they find helpful. Comments included bringing ILIAD online was very helpful; it would be nice to have e-reserves like the University of Akron has; and providing JOVE would be helpful.	N/A
4. Old business: a. COGS reps to University Council	Dr. Schmidt shared with the GFC that self-nominations were solicited from the COGS graduate faculty to serve on NEOMED's University Council (UC). Two nominations were received from Drs. Abi Sriharan and Liya Yin; hence, they are hereby appointed to serve on the council.  Dr. Safadi voiced a concern that neither of them are on the GFC and suggested the reps could provide a summary of UC to the GFC. Dr. Lee suggested reps be added to the GFC meeting minutes distribution list.	Dr. Schmidt will speak with appointees to discuss reporting UC meeting information to the GFC.
b. MA/MS in Modern Anatomical Sciences program	Dr. Schmidt shared that he and Dr. Ritter followed up with Drs. Vinyard and Peterson regarding Dr. Vinyard's presentation of this program to the GFC at the November meeting. They also shared with them the guidelines from the Ohio Board of Regents regarding the requirements for new graduate programs. They are now making some forward progress with the proposal for the new program.	
c. Graduate Faculty roster review	Dr. Schmidt stated that Dr. Lee, Dr. Inman and Emily Hazlett provided feedback regarding the graduate faculty roster review. We also know of other faculty members whose status needs to be revised or who don't have an appointment at all and should. Dr. Galaxyuk suggested coordinating with Kent State University regarding faculty appointments. Perhaps a faculty member has an appointment through KSU for the BMS program but not NOEMED.	The COGS office will work to ensure all COGS faculty appointments have the designation required for their role in the COGS.
5. Program reports: a. MPH	Dr. Lee reported that the MPH program received all compliant findings during its accreditation site visit. She also received the updated and new criteria for the next accreditation cycle. As a	Nona will obtain the required signatures and send the course documentation to

	<p>part of improvements to the program, it has been decided to add more electives to the course offerings.</p> <p>Dr. Lee presented a new course offering titled Infectious Disease Epidemiology. This 3-credit elective course will be offered online only and co-directed by Dr. Mark Arredondo and Amanda Archer.</p> <p>A motion was made to approve the course by Dr. Galazyuk. The motion was seconded by Dr. Inman. The course was approved.</p>	Enrollment Services to be added to the course catalog.
b. Bioethics	<p>Dr. Aultman stated there is nothing to report regarding the certificate program.</p> <p>The final step in for the MS program is a presentation to the CCGS on January 27, 2017 via webex here in the RDEC. Julie will present the program and address any questions or concerns proposed by members of the CCGS.</p>	N/A
c. BMS	<p>Dr. Galazyuk shared that he has been engaged in dialogues with Kent State University regarding BMS students at NEOMED. Both institutions have agreed to make the students more visible at NEOMED and at KSU by registering them through both universities. By registering the students through Banner, they will be able to access the wellness center as well as obtain ID badges and parking passes.</p>	N/A
d. HSPA	<p>Dr. Wisneski shared that he is still transitioning from his former role and into his new role as the program director of HSPA. His replacement in Pharmacy Practice begins February 1. HSPA currently has ten students enrolled, five of which are slated to graduate in May 2017.</p> <p>He is working with Dr. Inman to replace Madison Ivan as the Program Coordinator for the HSPA and IPM programs. They have conducted several phone screenings and will have four individuals come to campus for second interviews next week.</p> <p>Four courses currently being offered at CSU are being transitioned to KSU. Most of the courses are offered online and his goal is to go completely online eventually.</p>	N/A
e. IPM	<p>Dr. Inman shared that the deadline for students to apply to the IPM program is approaching. So far she has received twenty applications to fill three or four slots in the program. She will begin interviewing candidates soon.</p> <p>Dr. Aultman asked if the three or four slots were funded openings and would there be more for paying students</p> <p>Dr. Inman stated the IPM program has never had paying students.</p>	N/A
6. New business	<p>Dr. Schmidt had to go due to a conflict in his schedule. In the interest of time, the items under new business will be deferred to the March meeting. These items include:</p> <ul style="list-style-type: none"> <li>• Internal program reviews</li> <li>• Recruitment of two program coordinators for the COGS</li> <li>• New Student Orientation</li> <li>• COGS student opportunities for interaction with COM and COP students</li> </ul>	N/A
	The meeting was adjourned.	