

Graduate Faculty Council (GFC)

April 27, 2017

1:30 to 3 p.m.

Meeting minutes

Present: Alex Galazyuk, Amy Lee, Assraa Jaboori, Chris Ritter, Denise Inman, Emily Hazlett, Fayez Safadi, Gary Meszaros, Julie Aultman, Paul Hartung, Steve Schmidt, Terrilyn Richardson, Nona Hose

Agenda Item	Discussion	Action
1. Call to Order	Steven Schmidt	N/A
2. Approval of March 21, 2017 meeting minutes	Dr. Galazyuk made a motion to approve the minutes as written. Dr. Meszaros seconded the motion.	Minutes approved
3. Old business: a. COGS student Sequoia memberships	At the March GFC meeting the program directors were asked to survey their students to identify the level of interest in utilizing Sequoia Wellness Center at the university. Dr. Inman reported that students in the IPM program were unanimously interested in using the facility. Dr. Aultman reported that there is interest among the Bioethics Certificate students as well, especially those who are not Medicine or Pharmacy students. Dr. lee shared that there is mixed interest among the MPH students.	Dr. Schmidt will move forward with a resolution for students who wish to utilize the facilities at Sequoia Wellness Center.
b. New Program Coordinators for COGS	<p>Dr. Ritter shared with the GFC that Kelly Shrock, Program Coordinator for IPM and HSPA, will begin Monday, May 1. A second candidate for the other Program Coordinator position will be screened by Dr. Schmidt this afternoon. This Program Coordinator will be shared between the COGS office and Dr. Aultman's programs.</p> <p>Dr. Ritter stated the Program Coordinators will be invited to the monthly meetings of the deans and program directors. He asked members of the council if they should also be invited to GFC meetings as well. After some discussion, the council decided the program coordinators could be invited to the GFC meetings as deemed appropriate and relevant by the agenda.</p>	
c. COGS Orientation Update	Dr. Aultman reported that she had surveyed the program directors regarding new student orientation. The decision was made to conduct a half-day orientation in June to include badges and other physical items as well as program-specific information followed up with a BBQ/picnic/social event at the start of the school year. Drs. Schmidt and Ritter should make a presence at the social event.	Dr. Aultman will communicate COGS orientation plans to the supporting departments.
4. New business a. Spring Diversity Awards	Dr. Schmidt informed the council that COGS has been invited to send nominations from COGS for these awards.	Dr. Schmidt will distribute more information regarding award criteria
b. COGS student opportunities to interact with COM an COP students	<p>The ORSP hosts an annual Poster Day event as part of the Summer Research Fellowship Program. Graduate Students can take part in this event by preparing a poster specifically for the event or presenting a poster previously presented at a conference. Additional resources (easels and poster boards) may have to be purchased to accommodate more posters. The atrium and hallway may need to be reserved to accommodate additional posters as well.</p> <p>Dr. Aultman suggested possibly giving awards for posters.</p> <p>Dr. Safadi suggested we recognize our graduate students by having an award available for them to achieve.</p>	<p>Nona will invite COGS students to be a part of Poster Day on August 18, 2017.</p> <p>Dr. Schmidt stated the new program coordinators will be assigned these tasks.</p>

<p>c. New Courses for MAMEH program</p>	<p>Dr. Aultman presented three new courses for the Master of Arts in Medical Ethics and Humanities program: MA Thesis I, MA Thesis II, and Independent Study. Each course is worth 3 credit hours and students must have 6 credits between the 3 offerings.</p> <p>Dr. Safadi asked if students are required to complete a master's thesis or just coursework, to which Dr. Aultman replied the thesis is a requirement of the program.</p> <p>Dr. Lee pointed out that the credit hour calculation is incorrect. Independent study credit hours require 45 hours of independent study for each credit hour. Dr. Aultman will adjust the hours so the independent study will be worth 3 credit hours.</p>	<p>Dr. Safadi made a motion to approve the courses. Dr. Hartung seconded the motion. The courses were approved.</p> <p>Nona Hose will obtain the appropriate signature and forward the course information and approval form to Enrollment Services as well as the VP for Academic Affairs' office.</p>
<p>d. Nine policies for IPM program</p>	<p>Dr. Inman presented nine policies to the council for the IPM program. These policies have been long standing policies in the IPM program; however, within conversations with the VP for Academic Affairs during the accreditation process, it was discovered that they should have been approved by the GFC.</p> <p>After some discussion by the GFC it was decided that eight of the nine policies would be put to a vote for approval, while the ninth (Student Advisory Committees) would be tabled to the next meeting. Dr. Inman will correct the inconsistencies in the wording a present it at the next GC meeting.</p>	<p>Dr. Inman will correct the inconsistencies in the wording of the Student Advisory Committees policy and present it at the next GFC meeting.</p> <p>Dr. Schmidt called for a vote for approval of the other eight policies. The policies were approved.</p>
<p>5. Program Reports a. BMS</p>	<p>Dr. Galazyuk shared that moving forward the BMS students will be made visible in Banner. It will take some time for the required forms to be collected.</p> <p>Dr. Galazyuk is working on arranging a bus service between KSU and NEOMED. The cost is \$70,000 per year for six round trips between the two universities per day. He stated that he would like to get buy-in from other departments around campus as well.</p> <p>The BMS program has accepted eleven students into the program. He expects that at least five of those students will come to NEOMED.</p>	
<p>b. IPM</p>	<p>Dr. Inman reported there are five confirmed students enrolled for fall in the IPM program. The program coordinator for the IPM and HSPA programs starts Monday.</p>	
<p>c. MPH</p>	<p>Dr. Lee reported that an MPH student participated in the national Clarion Competition as part of an interprofessional team along with medical and pharmacy students.</p> <p>The MPH program is applying to become more than 50% online. Sal Sanders will send it electronically, but suggested the CCGS representative mail in the hard copy.</p>	
<p>d. BC/GH/MAMEH</p>	<p>Dr. Aultman reported that Monday, May 1, she will know that final counts of students enrolled in each program for fall.</p>	
<p>Additional topic: Transfer Credit Policy</p>	<p>Dr. Ritter stated that the COGS has a Transfer Credit policy that over-arches the college. Programs can have their own policies with more program-specific details as long as they stay within the parameters of the college policy. The policies and procedures for the COGS need to be reviewed, revised and updated as needed. This will be a discussion item at the May GFC meeting</p>	<p>Policy review will be added as an agenda item for the May GFC meeting.</p>
	<p>The meeting was adjourned.</p>	