

Graduate Faculty Council (GFC)

September 11, 2019

1:30 to 3 p.m.

Meeting minutes

Present: Ashley Myer, Christian Ritter, Chris Vinyard, Jennifer Gay, Julie Aultman, Kris Baughman, Matthew Smith, Moses Oyewumi, Natalie Bonfine, Priya Raman, Scott Wisneski, Steve Schmidt, Vahagn Ohanyan, Nona Hose, Phil Jenkinson, Kelly Shrock, Greg Koman

Absent: Alex Galazyuk, Amy Lee, Angelo DeLucia, Stacey Schneider, Sam Crish

Agenda Item	Discussion	Action
1. Call to Order	Dr. Schmidt called the meeting to order and introduced Dr. Vahagn Ohanyan as the new graduate faculty representative from the IMS department to the GFC. Dr. June Yun has stepped down and Dr. Ohanyan will finish out her term. He also introduced the new leadership team for the IPM program: Drs. Moses Oyewumi, Priya Raman and Matthew Smith. Drs. Oyewumi and Raman are co-directors of the program and Dr. Smith is the Associate Director.	N/A
2. Approval of July 17, 2019 meeting minutes	Dr. Schmidt announced that he had reviewed the minutes prior to the meeting and made edits to them. He requested edits from other members of the council be sent to Nona Hose after the meeting.	Nona will send out the revised minutes for review and approval electronically.
3. Chancellor's Council on Graduate Studies (CCGS)	<p>Dr. Ritter was unable to attend the CCGS meeting in August, so Phil Jenkinson was asked to represent NEOMED at that meeting. Phil shared with the council that the CCGS' main activity is to approve new graduate programs in the state of Ohio. The group is highly engaged in this process.</p> <p>Dr. Ritter will attend the CCGS' Annual Planning Conference at Maumee State park October 10 and 11. Some of the topics of the conference will include requirements of professional degrees versus research degrees, stackable programs, state limits for master's and doctoral programs.</p> <p>There has been discussion about students being invited to the CCGS meetings in the future.</p>	
4. Old business: a. Presidential Taskforce for COGS update	Dr. Schmidt reported that the report of the Presidential Taskforce for the College of Graduate Studies (COGS) is a result of Dr. Gershen commissioning a taskforce to recommend how best to integrate the COGS into the fabric of the University. The report was submitted to the President this past Monday. Dr. Gershen was pleased with the report and the recommendations of the taskforce. The taskforce will meet with him before distributing the report to university committees including the GFC. The report will assist Dr. Langell in his new role as President. Dr. Langell is very dedicated to graduate education as a key component of the university.	
b. Revised Transfer Credit policy	Kelly Shrock spoke to the revised transfer credit policy which will allow graduates of unaccredited but nationally recognized professional organizations to transfer credits towards a COGS degree. The revision was prompted by a leadership program offered through the American Society of Hospital Pharmacist (ASHP) where 10% of students go on to complete master's degrees in a HSPA program. Other universities allow between 6 and 10 transfer credits from the leadership program to go towards the master's degree. Dr. Wisneski has reviewed the	Nona will send the policy revision to General Counsel for review and to be posted to the policy portal.

	<p>program and its curriculum and feels there are five credits that could transfer into the HSPA program.</p> <p>Dr. Baughman made a motion to accept the revision to the policy and Dr. Smith seconded the motion. The Transfer Credit policy will be revised to include transfer credits awarded from nationally recognized professional organizations.</p>	
c. Parameters for students enrolling in multiple graduate and professional programs.	<p>Dr. Aultman informed the council that there are two groups of students enrolling in multiple programs. The first group is made up of students who are dual enrolled in professional school and graduate school. The second group is made up of students who apply to two graduate programs as well as professional school. Dr. Aultman spoke with Craig Theissen in Student Services about these students. He has established a monitoring program for them with annual touchpoints to ensure they are keeping up with and doing well in their studies. There is currently a specific case of a professional student who has applied to the MEH and IPM programs. A plan has been developed where this student will take MEH course work during their M1 and M2 years, take a LOA from medical school to complete the IPM program, and then complete their M3 and M4 years. There are concerns that this student and others like them are taking on too much. When these students are identified, the master's program director should touch base with the IPM program directors during the M1 and M2 years to ensure the student is progressing successfully through the programs.</p> <p>Dr. Bonfine asked if there are opportunities to ensure the students' mental health and wellness is being monitored. Dr. Aultman stated that Craig in Student Services monitors this as well.</p> <p>A policy needs to be developed for the first group of students. Craig Theissen needs to be included in the development of the policy. Dr. Aultman will work with Craig and Phil Jenkinson to create a policy.</p>	<p>Dr. Aultman, Phil Jenkinson and Craig Theissen will develop a draft policy for enrolling in multiple programs.</p> <p>Nona will invite Craig Theissen to the next GFC meeting</p>
d. Scientific Artwork	<p>Graduate student Emily Plyler in the BMS program has asked if there could be an opportunity to publicly display some of the images students have taken while doing their research. The library currently has some examples of these images. As a result of her inquiry, a small group, including Emily, met to discuss the idea and to move the project forward.</p> <p>Jennifer Gay suggested having a small reception to unveil the new artwork displays to engage the students and encourage their participation.</p> <p>Dr. Ritter shared there is a website called the Art of Science that has photographic images of microscopic things. He will share the link with the council.</p> <p>Dr. Schmidt informed the committee that the Space Committee will take ownership of this project; however, there are no funds available. Donors are being sought out to help fund the artwork.</p>	<p>Dr. Ritter will share link to the Art of Science website.</p>
5. New business: a. Standards for course offerings and teaching rates	<p>Kelly Shrock shared a document with the council that contained the university's current standard teaching rate per hour for faculty as well as the proposed teaching rate for adjunct course instructors in the COGS and minimum enrollment requirements for courses. Rates of pay need to be standardized across programs in the COGS. Dr. Aultman stated</p>	

	<p>that for small budgeted programs, the proposed rate of \$1,500 per credit hour will negatively impact the program. Dr. Schmidt stated the focus needs to be to work to find the funds to be able to support the proposed rates of pay in the COGS.</p> <p>Dr. Ritter shared that the taskforce's report addresses this as well.</p> <p>Dr. Schmidt asked Kelly Shrock to share the regional information she had collected regarding teaching rates with the Graduate Faculty Council members.</p>	<p>Dr. Schmidt will discuss with the Council for Academic Leadership (CAL)</p> <p>Kelly to share regional rate information with GFC.</p>
b. Initial conversations with Rose Marie Ward, Associate Dean of COGS at Miami University	<p>Dr. Schmidt shared that Rose Marie Ward, the past chair of the CCGS and currently the Associate Dean of the College of Graduate Studies at Miami University (MU) is interested in partnering with NEOMED. MU is the only university that isn't aligned with a medical school. She would like to discuss a pathway program for MU students to NEOMED; connect with researchers through RFA's; expand the MAS program as a prep program for professional students to do better in medical school; and collaborate with faculty development. MU has a very good faculty development program through their Center for Teaching Excellence.</p> <p>Dr. Ritter is working with the COP and COM in regard to developing this partnership. There is much enthusiasm and interest so far.</p>	
c. New Spring Course offering for COGS: Research Methods	<p>The Research Methods course will be offered in both the Fall and Spring semesters moving forward. Dr. Aultman made a motion to approve the course being offered in both semesters. Dr. Wisneski seconded the motion. Research Methods will be offered in both semesters.</p>	<p>Nona will inform Enrollment Services that Research Methods will be offered in Spring and Fall.</p>
6. Program Reports		
a. HSPA	<p>Dr. Wisneski reported that he had received the letter informing him the HSPA program is the next program to be internally reviewed and to complete the self-study.</p>	
b. Ethics	<p>There are 32 students currently enrolled in the ethics programs. Classes are going well.</p>	
c. IPM	<p>Dr. Raman reported that the new leadership team has been meeting and getting their feet wet and figuring out what direction to take. There are three main areas that have been identified as immediate needs for the program.</p> <ol style="list-style-type: none"> 1. Curriculum development – changing core versus electives and trying to reduce the number of hours for program completion. 2. The website needs to be improved 3. Recruiting and admissions – the program plans to enroll new students this fall. 	
d. MAS	<p>Four students have begun course work. Program directors are currently working on marketing for next year and aligning timelines with the MCAT process. Program Directors were also informed that students are able to enroll in medical school upon the completion of the MAS program, which is the opposite of what they were told at the onset of developing the program.</p>	
e. MPH	<p>Dr. Schmidt reported at the urging of the governing counsel, there is a movement of the enrollment to Schools of Public Health Application Service (SOPHAS). Students use one program to apply to multiple schools at once. The Governing Council approved investing in this for one year.</p>	

f. BMS	<p>The MOU between KSU and NEOMED has been signed on the KSU side. Dr. Ernie Freeman was here for his annual meeting with BMS faculty and students. Some of the topics of discussion at the meeting were as follows:</p> <ul style="list-style-type: none"> - Need to set up regular governing meetings - Need to explore professional development opportunities for students - KSU will link our RFA's to their website - Grade submission needs to be completed on time - The university calendar will be shared 	
g. Program Coordinators	<p>The program coordinators would like to have a COGS awards night. Students can present their research and be given awards. The event date will be April 2, 2020.</p>	<p>Kelly Shrock, Phil Jenkinson and Greg Koman will coordinate the event.</p>
7. Open discussion/comments	<p>Dr. Schmidt promoted an event on behalf of Dr. Amy Lee. Three student groups, the MPH program and four ballroom dance chapters are sponsoring a salsa flash mob challenge to raise money for the three NEOMED student groups on Sunday, 9/22/19, 11:30 a.m. - 4 p.m. in Sequoia. The event is free, but donations are actively being solicited!</p>	
	<p>The meeting was adjourned.</p>	