

Graduate Faculty Council (GFC)

November 20, 2019

1:30 to 3 p.m.

Meeting minutes

Present: Amy Lee, Angelo DeLucia, Christian Ritter, Chris Vinyard, Jennifer Gay, Julie Aultman, Kris Baughman, Matthew Smith, Natalie Bonfine, Sam Crish, Scott Wisneski, Steve Schmidt, Vahagn Ohanyan, Nona Hose, Phil Jenkinson, Kelly Shrock, Greg Koman Guest: Jordan Cinderich

Absent: Alex Galazyuk, Moses Oyewumi, Priya Raman, Stacey Schneider

Agenda Item	Discussion	Action
1. Call to Order	Dr. Schmidt called the meeting to order and introduced Jordan Cinderich from the Vice President for Academic Affairs (VPAA) office. Jordan is a new employee to NEOMED and has replaced Aimee Huter in the VPAA's office. Jordan introduced himself to the council. He graduated from KSU with a master's degree in Education in Higher Education Administration. Jordan shared that in his role he supports the University's committees as well as the President's committees. He also serves as administrator over the University's CAPP programs. Jordan provided a list of anticipated committee vacancies for the college for 2020. GFC members introduced themselves and Dr. Schmidt provided a summary of the role of the GFC.	
2. Approval of September 11, 2019 meeting minutes	Dr. Schmidt asked for a motion for approval for the September 11, 2019 GFC minutes. Dr. Baughman made the motion to approve the minutes and Dr. Aultman seconded the motion. The minutes were approved.	
3. Chancellor's Council on Graduate Studies (CCGS)	Dr. Ritter provided an overview of the role of the CCGS for Jordan's benefit. Topics currently under discussion by the CCGS include micro-credentialing certificate programs, time limits to degrees and family friendly policies for graduate students.	
4. Old business: a. Scientific Artwork update	Dr. Schmidt provided an update on the progression of the scientific artwork project. Images will be derived from graduate student research to be displayed throughout the research facilities. The scope of work for the project has been handed off to the Office of Marketing and Communications. There are standards related to framing and content description that need to be considered. There will also be a need for funding support for the project that is being sought through the Office of Advancement.	
b. Standards for course offerings and teaching rates per hour update	Dr. Schmidt presented the information to the Council for Academic Leadership and explained that we do not have a standard rate for stipends for adjunct faculty teaching in the COGS. The only documentation in existence is from 2014 and does not include adjunct faculty. He will be working with the VPAA's office to update and standardize the amount paid to faculty for teaching in the COGS.	
c. Update regarding conversations with Rose Marie Ward, Associate Dean of COGS at Miami University	Dr. Ritter shared with the council that on October 30, 2019 four people from Miami University (MU) visited NEOMED to discuss ways to collaborate. The current president at MU has been there for three years and is very motivated and innovative. Topics of discussion included how our two universities can collaborate in the areas of : 1. Research and graduate education 2. Medical pathways 3. Pharmacy pathways	

	<p>4. Professional School preparation (MAS degree program)</p> <p>5. Faculty Development.</p> <p>A follow up conversation has been scheduled for December 13, 2019 to begin moving ahead. MU is the only public university in Ohio that is not currently aligned with a medical school.</p>	
d. Appendix A	<p>Dr. Schmidt shared with the council that Appendix A had been revised. He pointed out that there will need to be due diligence by the Dean and Program Directors regarding faculty reappointments and non-reappointments.</p> <p>Dr. Lee noted that primary faculty have appointments in COM or COP already and asked if there would ever be primary faculty appointments within the COGS?</p> <p>Dr. Ritter pointed out that while most colleges of graduate studies do not have primary faculty, there are a few exceptions.</p> <p>Dr. Sam Crish made a motion to approve the revisions to Appendix A and Dr. Aultman seconded the motion. The revisions to Appendix A were approved.</p> <p>Dr. DeLucia asked if the University's Bylaws Committee needed to approve the changes. This has already been done.</p>	Nona to work with Jordan Cinderich to get the Appendix posted to the policy portal.
5. New business:		
a. Dr. Schmidt's conversations with Dr. Langell	<p>Dr. Schmidt shared that Dr. Langell is very enthusiastic about the COGS and its programs. He has several ideas for new programs to consider include:</p> <ol style="list-style-type: none"> 1. Graduate program for Anesthesiologist Assistant (not Nurse Anesthetist). This would be a two-year program the first year would consist of basic sciences and the second year would be made up of clinical experiential activities. Case Western Reserve is one of three universities that offer this program in the country. 2. Master's degree in Regulatory Affairs that would align with the IPM program. Dr. Langell thinks there would be a demand in this area. <p>Dr. Langell has a lot of enthusiasm and energy about healthcare leadership and healthcare executive leadership training, etc. he thinks we need a signature program that attracts a lot of students to support the COGS.</p>	
b. GFC Meeting dates for 2020	Dr. Schmidt shared that the meeting dates will change from odd numbered months to even numbered months for 2020. It was determined that the current GFC meeting dates were not strategically aligned to best meet the needs and deadlines for which GFC approval is required.	
c. COGS' CAPP Committee replacement for Dr. Inman	Dr. Schmidt shared with the GFC that Dr. Matthew Smith has agreed to serve as the COGS representative to the COGS CAPP committee in Dr. Inman's place.	
d. COGS policy revision: Enrollment	<p>Phil Jenkinson presented revisions to the Enrollment policy to the council. Graduate students were having a hard time qualifying for financial aid because of the way our current policy reads. The current policy states that half time credit equals 4.5 credit hours. The policy should be changed to read 4-5 credits.</p> <p>Dr. Wisneski made a motion to approve the change in the policy. Dr. Bonfine seconded the motion. The policy revision was approved.</p>	Nona will send the revised policy to General Counsel for review and posting to the policy portal.

e. Additional item of discussion	Dr. Schmidt shared that he and Kelly Shrock attended a meeting at KSU to discuss the cross-registration form and process. Many of our graduate students (IPM specifically) have been cross-registering into courses at KSU for their elective courses. KSU is no longer interested in doing this. The courses are KSU BMS elective courses that are taught at NEOMED by NEOMED faculty. We will have the courses re-written to meet the needs of our COGS students in the IPM program.	
6. Program Reports		
a. MEH	Dr. Aultman shared that the MEH advisory group met this month and identified its charge. There are two applicants scheduled to begin Spring semester. Students have almost completed the Surgical Ethics course. The course was a success. The six credit Foundations course will be split into two 8-week courses beginning in the Fall of 2020. The two course titles will be Health Humanities as Craft and Foundations (a shortened version of the current course).	
b. IPM	Dr. Smith reported that two PhD students will be defending in December. One Master's student will defend in the Spring. There are 7-8 applicants for Fall admission. Renovations to the program's online presence have been made through Thundertech. The core curriculum requirements have been reworked.	
c. MAS	Greg Koman shared that the program directors had met with students and asked them for feedback concerning the program. Focusing on Marketing and recruitment. One student has applied and was accepted into the COM at NEOMED. One student will complete year two for the MS.	
d. MPH	Dr. Lee reported that the program was recently added to Schools of Public Health Application Service (SOPHAS) which is an enrollment program that allows students to apply to many schools at once. Dr. Lee will also hire a program coordinator to assist her with the MPH program. Interviews are scheduled for December.	
e. BMS	Dr. Crish shared that the BMS program will be electing two new members to the BMS Graduate Program Committee in December as two current members' terms have come to an end. He is creating and /or solidifying connections with KSU by way of having meetings with leadership at NEOMED and at KSU. Working on professional development opportunities for students and formalizing more policies for the program.	
f. HSPA	Dr. Wisneski reported that the program's self-study is under development and will be completed in early January. The MOU between NEOMED and the ASHP Foundation is in place. He and Kelly Shrock attended a Quality Matters (QM) conference. They connected with the Ohio QM consortium. They are seeking to utilize QM certification for courses at NEOMED.	
g. Program Coordinators	The old RAICE committee is now called AMP and is revising policies. Academic space and evaluation policies are first. COGS programs websites are experiencing a lot of changes. Final grades are due at Noon on December 19.	
	The meeting was adjourned.	