

Graduate Faculty Council (GFC)

May 15, 2019

1:30 to 3 p.m.

Meeting minutes

Present: Alex Galazyuk, Angelo DeLucia, Christian Ritter, Chris Vinyard, Denise Inman, Jennifer Gay, Julie Aultman, Kris Baughman, Natalie Bonfine, Scott Wisneski, Steve Schmidt, Nona Hose, Phil Jenkinson, Kelly Shrock, Greg Koman

Absent: June Yun, Stacey Schneider, Sam Crish, Simran Batra, Amy Lee

Agenda Item	Discussion	Action
1. Call to Order	Dr. Schmidt called the meeting to order and introduced Gregory Koman. Greg is the newest program Coordinator for the COGS. He will be working with Drs. Vinyard and Peterson in the Modern Anatomical Sciences program as well as with Elliot Reed on some innovation programming initiatives. Greg briefly introduced himself to the council.	N/A
2. Approval of March 13, 2019 meeting minutes	Dr. Vinyard made a motion to approve the minutes from the March 13, 2019 meeting with corrections. Dr. DeLucia seconded the motion.	Minutes approved.
3. Chancellor's Council on Graduate Studies (CCGS)	<p>Dr. Ritter shared that the next meeting of the CCGS is Friday, May 17, 2019. The CCGS has updated their Guidelines and Procedures for Review and Approval of Graduate Degree Programs regarding the full proposal.</p> <p>There is need for clarification of degree types across the state: MA vs. MS vs. professional MS degrees. This was brought to the council's attention when NEOMED's Modern Anatomical Sciences program was presented last November. There is a need to clarify what to call master's degrees that do not require a thesis and to define what is meant by the "discovery of new knowledge". Consistency is lacking across the state.</p> <p>The CCGS will also discuss certificate programs and stackable certificates at Friday's meeting. There is an issue with students in certificate programs having difficulty receiving financial aid.</p>	
4. Old business: a. MPH program review update	Dr. Schmidt reported that the final report from the committee was submitted to him a week early than the due date. The committee did an outstanding job with Dr. Rebecca German chairing the committee. The report was discussed with the deans, Dr. German and Dr. Amy Lee, the program director for MPH. Dr. Lee has two weeks to write a response to the report. The MPH program review was different because the MPH program is a part of a consortium.	
b. Presidential Taskforce for COGS update	Dr. Schmidt shared with the council that the Presidential Taskforce for COGS had their inaugural meeting and reviewed the charge form President Gershen. An intern in the Office of Research and Sponsored Programs was tasked with background work for the committee and conducted a review of peer programs at other institutions. The next meeting of this group is scheduled for May 20, 2019. The goal of this taskforce is to promote a culture of change in how graduate studies is viewed at NEOMED.	

	Dr. Ritter added that the report developed by the taskforce will be vetted by the faculty and GFC before it is submitted to the President.	
c. Fall course approvals	<p>At the last GFC meeting there was a discussion around a large number of courses that need to be approved for Fall 2019. It was decided that each individual program's advisory committee would review the courses. What does the GFC want to do once the advisory committees have reviewed and approved the courses? If the GFC chooses not to be the approving body for new courses, then the by-laws will need to be changed.</p> <p>Dr. DeLucia stated the GFC should look at the decision of the advisory committee and deem it proper or not.</p> <p>Dr. Galazyuk stated that the by-laws should not be changed, but rather allow the programs' advisory committees to review the course and make a recommendation to the GFC for approval. The GFC should have a checklist to use to review them for final approval.</p> <p>Dr. Schmidt shared that a checklist has been developed and is being used by the advisory committees when reviewing the courses.</p> <p>A recommendation was brought forward that the GFC will approve/endorse the recommendations from the advisory committees.</p> <p>Dr. Aultman stated that this will also allow for the GFC to recognize courses with similar content and suggest consolidation of effort and resources.</p> <p>Dr. Schmidt asked the council what they want to see.</p> <p>Drs. Galazyuk and DeLucia suggested a summary and course objectives.</p> <p>Dr. Schmidt stated we will move forward in this manner and see how it works out.</p>	Individual program advisory committees will develop and review courses. They will provide a summary of the course content and the objectives to the GFC for final approval.
d. Committee Assignments	Dr. Schmidt informed the council that Matthew Smith and Rebecca Fischbein will serve on the CAPP Executive Committee as COGS representatives and Phil Jenkinson will serve as the COGS representative on the SPAIC committee.	
5. New business: a. ASHP Pharmacy Leadership Academy transfer credit towards HSPA	Dr. Wisneski shared with the council that in an effort to increase enrollment in the HSPA program there is a cohort of students who complete a leadership program through the ASHP, and 10% of them go on to complete a master's degree in this area. The closest program to NEOMED is the University of Cincinnati. Dr. Wisneski has been approached about adding NEOMED to the current list of five universities already participating. The "carrot" offered to students is that these other universities allow between 6 and 10 transfer credits from the leadership program to go towards the master's degree. Dr. Wisneski has reviewed the program and its curriculum and feels there are five credits that could transfer into the HSPA program. The COGS transfer policy states that transfer credits can only come from an accredited university. ASHP is not a university, but rather a professional organization. Can an exception be made to the policy? Or can the policy be re-written? Enrollment Services thinks a policy needs to be developed at the university level.	

	<p>Dr. Schmidt suggested looking at the University of Cincinnati's policy to see how they are able to accommodate these transfer credits. Perhaps there is a window that would allow that to happen.</p>	
<p>b. Parameters for students enrolling in multiple graduate and professional programs</p>	<p>Dr. Aultman shared with the council there is a COM student who has applied to the MEH and IPM programs. The student plans to take three years of enrichment through the IPM program. Should there be advisory parameters for students who are over-achievers? The student will begin the MAMEH program under the advisement of Dr. Aultman to ensure they can handle the curriculum for the first year. If they cannot, they will get a certificate. If they can, they will take a three-year enrichment to complete this. Once in IPM, the student cannot take anymore courses until the PhD is completed. There are some overlaps in coursework which makes it potentially do-able the first year.</p> <p>Dr. Ritter suggested talking with Craig Theissen in Student Affairs about the feasibility of students being able to successfully stack degrees. A policy would be hard to develop. Requests should be given case-by-case consideration.</p> <p>Dr. Schmidt asked what the practice is for students who are currently dual-enrolled in COM and the Ethics programs. Dr. Aultman stated they are met with and advised every six months.</p> <p>Admissions should be able to identify students enrolling in multiple programs. There is a need to ensure these students are fully aware of the risks involved with taking on too much. Students should meet with Craig, Anita and/or other counsellors in Student Affairs.</p> <p>Dr. Aultman will reach out to Craig in Student Affairs and discuss how to inform all areas of these situations.</p>	
<p>c. Combined award ceremonies</p>	<p>Dr. Aultman opened a discussion around combining award ceremonies and other COGS events as students do not seem interested in participating in events anymore. She suggested having a combined and condensed ceremony/graduate celebration at the end of the year to celebrate all the graduates in COGS. Would also like to consider a combined graduate research day as well.</p> <p>Jennifer Gay stated that she believes students are more likely to participate in an event within the workday, lunches, etc. as evenings are when they tend to work, and weekends are their free time.</p>	
<p>d. University Mental Health Committee update</p>	<p>Dr. Bonfine shared that she is a member of the University's Mental Health Committee. The committee is going to conduct focus groups of students to discuss what is working for student support and education about wellness and mental health. NEOMED-based BMS students would not be able to participate in focus groups. It was also brought to the committee's attention that COGS students were not receiving the info card to wear with their ID badges, and that has been remedied. Kate Hardy is the current student representative from COGS on this committee.</p>	
<p>e. Student reps to GFC</p>	<p>Dr. Schmidt announced that we are looking for two student representatives to the GFC. Jennifer Gay expressed interest in renewing her term. There is still one slot available.</p>	<p>Send nominations to Nona Hose or Dr. Schmidt</p>

<p>f. New BMS Graduate Program policy titled NEOMED Biomedical Sciences Graduate Program Committee Membership and Membership Selection</p>	<p>Dr. Ritter spoke to the council regarding the new policy for the BMS program. One of the changes includes the vice-chair will be the chair elect. The chair will form a committee of past and present chairs to serve as an advisory group for the current chair.</p> <p>Dr. DeLucia stated that BMS faculty need to weigh in on the policy.</p>	<p>Nona will send the policy to the BMS faculty for review and edits</p>
<p>6. Program Reports a. HSPA</p>	<p>Dr. Wisneski shared that six students will graduate Saturday; nine applications are in process for Fall 2019; and the Fall curriculum for year two of the program is done and they are working on Spring for year two.</p>	
<p>b. MEH</p>	<p>Dr. Aultman shared that four Masters' students and eleven certificate students have completed their programs. There are six applications for Fall.</p>	
<p>c. IPM</p>	<p>Dr. Inman shared that one MS student will graduate Saturday. The program is working on curriculum development. She will be leaving NEOMED and going to Texas and is working on a transition plan with Drs. Schmidt and Kasmer. More news about this will be forthcoming. Her lab work at NEOMED will cease July 31 and she will be moving mid-August.</p>	
<p>d. MAS</p>	<p>Dr. Vinyard reported that currently there are three students enrolled for Fall, hoping for a few more. He is working out the details regarding teaching space.</p>	
<p>e. MPH</p>	<p>The program review portion of the meeting was the update for this program.</p>	
<p>f. Program Coordinators</p>	<p>Kelly Shrock reported that the survey committee that she is a part of is working to utilize new survey software, but Variant will remain in place until 2020. Out of state tuition will remain the same. The application deadline has been extended to June 15 for COGS. Revisions to the Compass have been submitted.</p>	
<p>7. Open discussion/comments</p>	<p>Dr. Schmidt shared that he had the opportunity to present an overview of COGS programs to the Alumni Board a couple of weeks ago and received very good feedback from the group.</p>	
	<p>The meeting was adjourned.</p>	