

Graduate Faculty Council (GFC)  
March 29, 2016  
2 to 3:30 p.m.  
Meeting Minutes

Present: Chris Ritter, Walt Horton, Sue Bruce, Terrilyn Richardson, Paul Hartung, Amy Lee, Julie Aultman, Denise Inman, Nona Hose and guests Madison Ivan and Robyn Moodt

A motion was made by Paul Hartung to approve the minutes from the GFC meeting on November 17, 2015. The motion was seconded by Amy Lee and the minutes were approved.

Two guests were introduced to the GFC. Robyn Moodt is a pharmacy resident who is doing her academic rotation with Dr. Sue Bruce. Madison Ivan is the new Program Coordinator for the HSPA and IPM programs.

Dr. Walt Horton opened a discussion with the council regarding GFC membership and growing new members. Most of the current members of the GFC are charter members. The council is in a position to expand the membership terms because of individuals who have left the university, i.e. Werner Geldenhuys and the two student representatives. The membership can also be expanded as a result of new programs that will be added as COGS program directors are required to be a part of the GFC.

Dr. Horton asked for suggestions from the council regarding new student representatives. M students are not available to attend meetings in their third year. Dr. Denise Inman stated she may have a student in the IPM program that would be interested in serving on the GFC. Dr. Julie Aultman stated that she too may have an interested student within the new cohort of students entering the Bioethics Certificate Program.

Dr. Horton asked for suggestions regarding the expansion of the GFC membership.

Dr. Paul Hartung commented that there are currently three representatives from Family and Community Medicine: himself, Dr. Julie Aultman and Dr. Amy Lee. Dr. Inman commented that it could be helpful to get current members to engage and attend meetings instead of growing new ones. Dr. Horton suggested the council reach out to Pharmaceutical Sciences to replace Dr. Werner Geldenhuys. Perhaps Dr. Terrilyn Richardson could be that replacement.

Dr. Chris Ritter commented that by growing the membership, there would be as many members whose terms expire at the same time. He also stated there may be individuals who are not aligned with a specific program within the COGS who may be interested in graduate education as a whole.

Dr. Sue Bruce commented that there will be two new Pharmacy Practice faculty hired whom should both be on the GFC.

Dr. Horton shared with the council the new program that are under development. Those that are formally in the pipeline of development are as follows:

- Graduate Research Certificate with Dr. Michelle Chyatte as the program director
- M.A. in Medical Ethics and Humanities with Dr. Julie Aultman as the program director. This program development plan is moving through the state level of review.
  - Dr. Aultman reported that she has received a lot of positive feedback regarding the new program. Critiques consisted of requests for clarification. Cleveland State University would like to be involved with the program now. They will not be able to join now, but perhaps in the future. The challenge in adding CSU is getting faculty there to teach; however, more online technology and capabilities may make this an option in the future.
  - Dr. Horton stated that once the HLC approves NEOMED offering the program, students will be able to receive financial aid for it.
- M.S. Physician Assistant program
  - While this is a graduate studies program, it will be largely housed in the COM.
- International Studies
  - Approval of funding for an international affairs office so NEOMED can begin enrolling international students.
  - Dr. Inman commented that she received two to three international inquiries per week for the IPM program.
  - Dr. Amy Lee commented that we do have international students in the MPH program through other universities. While it could be beneficial, most are looking for a residency.
  - Dr. Aultman commented that many Peruvian schools are interested.
- DrPH (Doctor of Public Health)
  - Dr. Lee stated there are two options: a four-year MD-MPH and a pathway to NEOMED. Students who have a commitment to serving the underserved, but don't make it into Medical School. They will have one year to bolster their basic sciences, get an MPH degree and perhaps get into Medical School the following year.

Dr. Aultman presented a new course for the Bioethics program titled Primary Care Ethics. Primary Care Ethics is a one-credit elective in the certificate program that can become a three-credit course when the M.A. program begins. Students will receive access to AIMS at the beginning of the semester. Dr. Hartung made a motion to approve the course. Dr. Lee seconded the motion. The course was approved.

Dr. Inman presented a changed course for the IPM Program titled Pharmaceutical Medicine Seminar. It has become evident that students need opportunities to present more often. In this required two-credit hour course, students will attend seminars as well as present their own work. Students will meet biweekly throughout the semester – each student will present twice. Dr. Aultman made a motion to approve the course. Dr. Chris Ritter seconded the motion. The course was approved.

Dr. Inman presented a new policy to the GFC regarding Graduate Student Appointees. Specifically in the PhD program, students receive a tuition waiver in exchange for services they provide the university. This policy addresses these services. The policy is written to encompass future students who may be enrolled in a different PhD program here at NEOMED in the future.

Currently IPM students serve as Teaching Assistants (TA). A challenge has been to get the course directors to engage the students to be able to provide these services. TAs should be treated as

scholarship opportunities. The policy also addresses the types of activities students can be involved in to meet their service requirements.

The council reviewed the draft policy and provided feedback to Dr. Inman regarding verbiage. Dr. Terrilyn Richardson suggested that the department of Pharmaceutical Sciences should review it as well. Dr. Horton advised Dr. Inman to revise the policy based on the feedback form the council and also let Pharmaceutical Sciences review it and the GFC will revisit it at the May meeting.

The meeting was adjourned.