



University Faculty Council

Meeting: Tuesday, February 6, 2024 - 4:00-5:30 PM

Location: G204 | <https://neomed.zoom.us/j/97362108510?pwd=VTVXUkFIY1J5RExKS3hqWUVpOTJXQT09>

ZOOM Information: Connection time 3:55 PM

<https://neomed.zoom.us/j/97362108510?pwd=VTVXUkFIY1J5RExKS3hqWUVpOTJXQT09>;

Or Telephone: +1 312 626 6799 (US Toll); +1 646 876 9923 (US Toll)

Meeting ID: 973 6210 8510 | Password:609086

Members (attendees in bold): Jeffrey Mellott (chair), **Petrea Cober (vice-chair)**, Timothy Barreiro, Natalie Bonfine, Yeong-Renn Chen, Lukas Everly, Sheila Fleming, Alex Galazyuk, Kristen Knepp, Yong Lu, Vahagn Ohanyan, Erica Stovsky, Xinwen Wang, Taylor Watson, Liya Yin

Speakers: Julie Aultman, Dean, College of Graduate Studies, Kat Tromp, Interim Dean, College of Medicine

Administrative Support: Andrea Coard

4:00 p.m.- 4:05 p.m.	1	<p>Welcome <i>Jeff Mellott, Ph.D., Chair, University Faculty Council</i></p>	Dr. Mellott convened the meeting and advised the council members that there would be two leadership reports from COGS and COP. He welcomed Drs. Aultman and Tromp to the meeting.
	2	<p>Approve previous UFC minutes 01.09.2024 <i>(Approved minutes located on NEOMED website)</i></p>	Dr. Bonfine moved to approve the minutes; Dr. Chen seconded. The minutes were approved by the council members
	3	<p>Executive Management Team Notes Executive Management Team Spring 2024 meeting sign ups</p>	Dr. Mellott reminded the group that the EMT Spring 2024 sign-up sheet is available, and all members are required to attend one meeting per semester. They are required to take notes and provide an update on behalf of the UFC.
4:05 p.m.– 4:10 p.m.	4	<p>Ohio Faculty Council Update <i>Petrea Cober, Pharm.D., Vice Chair, University Faculty Council Representative</i></p>	<p>Dr. Cober provided the Ohio Faculty Council update. The OFC discussed a request for nominations for the faculty Ohio Faculty Council award. The Chancellor will be at the next meeting. Dr. Cober reported information to the OFC regarding the Faculty Workload Policy and the Lunch and Learns. She also shared that NEOMED is preparing for a CODA visit as part of the process for Initial Accreditation of the College of Dentistry. The remainder of the discussion focused on higher education.</p>

			<p>Dr. Mellott asked if NEOMED has a policy on AI/GPT. Provost Faison said he is discussing this topic with the deans and working on getting one.</p> <p>Dr. Aultman shared the topic was discussed at the CCGS meeting and only 2 universities out of the 14 universities that are represented had a policy in place.</p> <p>Dr. Bonfine advised the Academic Management Partnership (AMP) discussed this about student conduct.</p> <p>Dr. Aultman stated that COGS has it built into the syllabi – it is misconduct if used for plagiarism.</p> <p>Dr. Barreiro asked about policies on social media and Dr. Faison said it would be kept separate.</p>
<p>4:10 p.m.- 4:30 p.m.</p>	<p>5</p>	<p>Leadership Report <i>Dean, Julie Aultman, Ph.D.</i> <i>College of Graduate Studies</i></p>	<p>Dr. Aultman provided a report on the growth in COGS and the current programs available.</p> <p>Her presentation is available at the following link: University Faculty Council Leadership Report – COGS</p> <p>Details of all programs can be found at this link: COGS Program Flyer</p> <p>Dr. Cober asked how much a certificate program costs. Dr. Aultman explained there can be between 10-15 credits which cost \$700 per credit hour. The credit hours will transfer into a master's degree. It can be a launching point for students. Also, for dual enrolled students.</p> <p>Dr Ohanyan inquired if there was a waiting list or if anyone can apply. Dr. Aultman advised anybody can apply. There is a traditional group, an early assurance group, and gap year students.</p> <p>Dr. Mellott asked what COGS uses to assess growing too fast. Dr. Aultman shared that a new assessment person was recruited in September 2023. Rigorous program reviews are being conducted, as well as acquiring evaluations, every student is being interviewed to ensure an exceptional experience.</p> <p>If resources are identified as a problem through the program review and the student interviews, it triggers the need for additional infrastructure.</p>

			<p>In addition, the ZBB process of identifying x number of students against the number of faculty. We are constantly revising and looking at the depth and breadth of educational offerings. A course with 54 students which previously had 20 students, triggered the need to utilize a teaching assistant. Every program is different, and a deep dive is completed to determine capacity and resource needs.</p> <p>Dr. Cober asked about the one year programs being stretched to four years and if there are any other options e.g. Global Health and Innovation (GHI).</p> <p>The Master in Foundations of Medicine (MFM) program and the Leadership in Health Systems Science (MLHSS) program are lockstep programs. The curriculum is fixed within that year's timeframe so there are no part time options. COGs are looking at the Innovation Track (IPM) and Global Health & Innovation (GHI) being stretched over four years.</p> <p>Dr. Cober asked if the program could be used as Early Assurance for other colleges? Dr. Aultman advised they are still collecting data and have recognized that pre-matriculation coursework is required. COGS is building a one credit course in the MFM and Global Health and piloting them now.</p> <p>The course includes the following modules: Study skills and professionalism Culture of HealthCare Pre-matriculation module component – COM is building this</p> <p>The course will be offered to soon to be medical students who will be matriculating. It will be a requirement for all early assurance students. As this is piloted – it could become a Pharmacy opportunity. One issue is that a bachelor's degree is required and that is an ongoing problem.</p> <p>Dr. Chen asked about the Master of Medical Science in Anesthesia (MMSc-A) and if 28 months is a standard time frame. Dr. Aultman confirmed it is a standard time frame due to the accreditation. Some can start in Fall but NEOMED starts in January. Being off cycle is a benefit as we get highly qualified students, and some would be competitive for medical school.</p>
4:30 p.m. - 4:50 p.m.	6	Leadership Report <i>Interim Dean, Kat Tromp, Pharm.D.</i>	Dr. Tromp provided the following presentation College of Pharmacy Leadership Report and began by explaining where she came from.

		<p><i>College of Pharmacy</i></p>	<p>Dr. Barreiro talked about pharmacy students working in the hospital setting wanting to achieve advanced degrees and for NEOMED to continue to work on improving the licensure exams.</p> <p>A committee member asked what the motivation is to recruit students from Canada. Dr. Tromp said there are not a lot of pharmacy schools in Canada and there is a demand. It is a good area for pharmacy advancement as Canada is doing exciting things. It is unclear if they have a law exam in Canada.</p> <p>Dr. Cober said it would be beneficial to have a federal law and not state specific.</p>
<p>4:50 p.m.- 5:00 p.m.</p>	<p>7</p>	<p>Provost notes and UFC Committee Representation Updates <i>Jeff Mellott, Ph.D., Chair, University Faculty Council</i></p>	<p>Dr. Mellott provided the council members with the following updates:</p> <p>Andrea will be reaching out to representatives who have terms ending on June 30, 2024, to ask if they would like to continue. According to the bylaws there are no term limits for members.</p> <p>The University and Nominating Membership committee are looking at faculty completing specific questions instead of submitting a CV for faculty nominations.</p> <p>Workload Policy – pilot going on with seven faculty. The plan is to share the results with chairs and deans for their review prior to the beginning of the faculty review period.</p> <p>Dr. Mellot suggests faculty take time and effort to keep track of hours for at least one year. Everyone is so unique and it could be easy to forget a mission based project.</p> <p>Dr. Faison thanked the UFC for the great partnership and for making this happen in a short period of time.</p> <p>It is a work in progress that will be tweaked. It will be used this year to help faculty inform department heads about where they might have the opportunity for additional hours for teaching and ensure there is a good balance between teaching, service, and research.</p> <p>Mr. Larson and Ms. Loyet have created a great tool for an interim solution but ultimately the Faculty Information System (FIS) will be a tool to help faculty to track their hours.</p>

			Dr. Faison said his commitment is to ensure faculty are given full credit for everything they are doing to support this great University.
5:00 p.m.– 5:30 p.m.	8	Open Forum and Department updates from Council members <i>Group Discussion</i>	Dr. Bonfine moved to adjourn the meeting. Dr. Ohanyan seconded. The meeting was adjourned at 5:10 p.m.

Upcoming Agenda Items

March 2024 – Working Meeting

April 2024 – Leadership Report – President Langell