

Graduate Faculty Council  
 September 27, 2022  
 1:30 to 2:30 p.m.  
 Meeting Minutes

Present: Bernhard Fassel, Julie Aultman, Scott Wisneski, Rebecca Fischbein, Angelo DeLucia, Erin Franks, Matthew Smith, Vivian von Gruenigen, Amy Lee, Nate Flath, Kelly Schrock, Greg Koman, Phil Jenkinson, Lynda McPhail, Carli Toth, Nicholas Osborne, Jason Constable, Natalie Bonfine, Kathrine Miranda, Vahagn Ohanyan

Absent: Jesse Young, Jodie Turosky, Priya Raman, Alexander Galazyuk

Agenda Item	Discussion	Action
1. Call to Order		
2. Approval of August 16, 2022, meeting minutes	The minutes from the August 16, 2022, meeting, were approved, first by Dr. Wisneski and second by Dr. Fischbein. Moving forward, GFC meetings will be in a hybrid setting with an in-person and Zoom option available-in-person is encouraged.	Vote
3. Chancellor’s Council on Graduate Studies	This month’s CCGS meeting was 4-5 hours, every other meeting is an hour long. Dr. Aultman informed the council that the IPM program is under an e-vote and discussion for the name change. There have not been any questions regarding the name change and she should know the outcome by October 10 or 11 <sup>th</sup> . There were two other programs approved at the meeting and there have also been a few programs that have been discontinued or suspended at other universities by CCGS. Dr. Aultman also informed the council that certificate programs should not be more than 21 credit hours, the standard is usually around 15-16 credit hours. If more credits, students do not typically take the certificate program and strive for a master’s degree instead.	Informational
4. Old business: a. Global Health Program – BOT, CCGS b. IPM Name Change	a. The Master of Global Health and Innovation program is under review at CCGS for 6-8 weeks. There will either be an e-vote or a presentation in November for the program. This will depend on comments/questions that arise while under review. If the questions/comments can be addressed there will be an e-vote. If the comments/questions require a deeper dive, there will be a presentation to address them. The topic of having international students was not mentioned in the proposal. The university is creating an Ad Hoc task force committee led by Rick Kasmer to address policies and the possibility of international students at the university. If anyone would like to be a member of the task force, please contact Dr. Aultman.	Informational Informational

	<p>b. The revised plan for the IPM program will be up for HLC approval. If there is less than 25% of the program changed there will not be a review process, but a name change.</p>	
<p>5. New business:</p> <ul style="list-style-type: none"> <li>a. HLC site visit debrief</li> <li>b. Standing Committees</li> <li>c. Faculty appointment process</li> <li>d. Oct Curriculum Approval Meeting</li> <li>e. Faculty Appointment Vote</li> </ul>	<p>a. Dr. Aultman commended the College of Graduate Studies for their hard work, dedication, and contribution to the HLC site visit and assurance document. The College of Graduate Studies was well-represented at the site visit and there were not any target deficiencies from the 9-day HLC report. The report mentioned that COGS was well prepared, and faculty/staff/students were very invested. They also commended the Zero-based budgeting and noted that the co-curricular activities were consistent with a DEI university. A few notes were made regarding the strategic plan, and how some were not aware of its development, lack of a strategic plan for diversity, and gaps in diversity of faculty/staff around the university. To address some of the notes, we will have a co-curricular activity assessment and develop improved recruitment strategies. Otherwise, there were glowing reports from the HLC site visit. It should be noted that only full-time faculty/staff are counted toward the diversity percentages. The university will work with clinical sites and its partnerships to expand the pool and develop a strategic plan for diversity. COGS will also have a more robust admissions process with trainings and better timelines. More information will be shared at the October meeting as we meet with James Barrett.</p> <p>b. Phil Jenkinson shared that the VPAA's office manages the committees. The Committee on Academic and Professional Progress (CAPP) does not have a student representative and Dr. Aultman will not be able to be a part of the committee as Interim Dean. The three Program Directors on CAPP were, Dr. Aultman, Dr. Smith, and Dr. Wisneski. Dr. Aultman proposed that Dr. Smith move to the Executive Review Committee (CAPP-E). Dr. von Gruenigen and Dr. Franks volunteered to be on the CAPP committee. As for student representative of CAPP, students from the MFM and MLHSS programs were both nominated in the chat box. Dr. Aultman will reach out to inquire about student representatives to fulfill the position. A formal vote was made and the GFC members were all in favor of Dr. von Gruenigen and Dr. Franks as added members to CAPP and Dr. Smith is now a member of CAPP-E. <i>Note: It has been recognized after the meeting that the student representative on the Student Conduct Council also serves on CAPP. (A student is fulfilling this position on CAPP).</i></p> <p>c. There is now a new Faculty Appointment Process at the university for guest lecturers and</p>	<p>Informational Vote</p> <p>Informational Vote</p> <p>Informational Vote</p>

	<p>for those not otherwise paid by the institution. There is a new online application system for faculty appointments which includes the application, a letter of intent, and CV. With new partnerships and collaborations, we expect more applications. Phil Jenkinson will receive the application reports and share with the respective Program Directors for their review. The applications will then be reviewed by the Graduate Faculty Council and voted on.</p> <p>d. October is curriculum approval month, and the GFC will review for the 2023-24 academic year. Kelly Shrock shared that this year should be more straightforward as last year we were aiming to implement this new model. In October we will review the subject codes, modifications, approvals, syllabi, roles, and the Advisory Committees. For requests, please use the online form. A complete road map can be found on the GFC Teams site.</p> <p>e. Faculty Appointment Vote for Sebastian Diaz in the College of Graduate Studies. He will be teaching a data analytics course in the Global Health program. Sebastian Diaz previously taught online and is currently an administrator. Dr. von Gruenigen's motion was first and then Dr. Smith with the second motion, all GFC voting members were in favor.</p>	
6. Open discussion (if time permits)	There were not any topics brought forth by GFC members for open discussion. The meeting adjourned at 2:15 p.m.	