

Graduate Faculty Council (GFC)

February 15, 2022

1:30 to 3 p.m.

Meeting minutes

Present: Alex Galazyuk, Amy Lee, Angelo DeLucia, Bernhard Fassl, Erin Franks, Jesse Young, Jodie Turosky, Julie Aultman, Matthew Smith, Natalie Bonfine, Nate Flath, Nicholas Osborne, Rebecca Fischbein, Steven Schmidt, Vahagn Ohanyan, Vivian von Gruenigen, Kelly Shrock, Greg Koman, Chelsea Luli, Lynda McPhail, Phil Jenkinson, Katherine Miranda, Nona Hose

Guests: Craig Theissen, Cynthia Harrell, Carli Toth

Absent: Alex Galazyuk, Gabbie Frame, Scott Wisneski, Priya Raman

Agenda Item	Discussion	Action
1. Call to Order		
2. Approval of December 14, 2021, meeting minutes	Dr. Schmidt asked the council if there were any edits or corrections to the minutes. Hearing none, he asked for a motion to approve the meeting minutes. Dr. DeLucia made a motion to approve the minutes. Dr. Smith seconded the motion. The meeting minutes from the December 2021 GFC meeting were approved.	
3. Chancellor's Council on Graduate Studies	Dr. Aultman shared that the CCGS will handle degree name changes with the degree title change form when substantive changes are less than 50%. Degrees going from MS/MA to professional degree would use the same form rather than go through the formal process. NEOMED piloted this with the IPM track.	
4. Old business a. Marginal Performance Letters	<p>Craig Theissen shared that NEOMED President's Office has approved a Writing Center at the University. He also presented marginal performance letters to members of the GFC. The goal is to send a letter to students who would qualify to receive on after a course is completed. The student has passed the course, but they are still in the marginal area – 3 to 5 % above the minimum passing grade for a course. Letters will be automatically sent to students once grades are entered into Banner. Automating the system will ensure that all students are reached and receive the information.</p> <p>Dr. Schmidt asked if the GFC needed to vote on using the letters or not? Dr. Aultman suggested a vote would send a message to the other colleges.</p> <p>Dr. DeLucia suggested letting course directors have the option of using the letters or not. He stated he is leaning towards supporting it; but he is hesitant to make it mandatory.</p> <p>Craig stated there is nothing making it mandatory, but it is strongly encouraged to ensure all students are being reached out to and informed of their options regarding the assistance available to them.</p> <p>Dr. Schmidt made a motion that the GFC recommend the utilization of this document to be used for distribution to students who fall into the marginal area. The motion was approved.</p>	

<p>b. Dual Enrolled PharmD Students policy: Bachelor’s Degree Equivalency policy</p>	<p>Dr. Aultman presented the policy for dual enrolled pharmacy students in the COGS. The majority of pharmacy students entering the program do not have a bachelor’s degree. They have a number of credits, but not a degree. This policy will allow pharmacy students to enroll in graduate studies once they reach the equivalent of a bachelor’s degree in terms of credit hours – at least 60 semester credit hours of undergraduate education – including pre-requisite courses. Students must be in good standing and have a letter of support. In the fall semester of their second year, they can enroll into a master’s degree or certificate program. The COGS will be able to accept students into graduate programs with this policy.</p> <p>Dr. Young asked if NEOMED would confer the bachelor’s degree; but are expanding our requirements for enrollment into graduate programs. Dr. Aultman confirmed that NEOMED will not confer bachelor’s degree. Katherine Miranda confirmed that as well.</p> <p>Dr. DeLucia asked if this would be acceptable form the state’s point of view – a state authority or accrediting body like HLC? Is there a further authority or granting capacity of this that we would need to consider?</p> <p>Dr. Schmidt shared that this policy originated with significant conversations with leadership at the Ohio Department of Higher Education. The ODHE agreed that this was a correct and responsible way to go about this.</p> <p>Dr. Lee asked if the student wants to withdraw from the pharmacy degree could they continue in their graduate degree? Dr. Aultman stated yes, as long as they start in the second year.</p> <p>Dr. Aultman also just approved 9 or more credits of double dipping from the undergraduate course work to graduate coursework.</p> <p>Dr. Smith made a motion to accept the policy as written. Dr. Lee seconded the motion. The policy was approved.</p>	
<p>c. Diversity statement for COGS</p>	<p>This item has come to the GFC before to be discussed. It has been reviewed and edited and is ready to be presented to the council for approval. The draft of the diversity statement was distributed with meeting materials for today’s meeting. Are there any questions, comments or discussion related to the diversity statement for the COGS? Hearing none, is there a motion to accept the diversity statement as distributed. Dr. Turosky made a motion to accept it as written. Dr. Lee seconded the motion. The Diversity Statement was approved.</p>	
<p>d. Policy Revision: Transfer Credit</p>	<p>Nate Flath presented the transfer credit policy to the GFC. This has been brought to this group before. It was recommended that we have a transfer credit policy and an advanced standing policy. The current policy was revised to define “advanced standing” The anesthesia program cannot accept transfer credits or advanced standing students as it is a lock-step program, and all students advance at the same rate. Nate made a motion to approve the revisions. Dr. Aultman seconded the motion. The policy revisions were approved.</p>	
<p>5. New Business a. IPM curriculum modifications</p>	<p>Dr. Smith presented changes to the IPM curriculum. This council has reviewed and approved an innovation track for the IPM program. The original curriculum changes associated with</p>	

	<p>the addition of the innovation track included a Drug Device Development and Approval was originally approved as a 6-credit course and Advanced Medical Device and Commercialization is a 3-credit hybrid course. Upon further review of the new track, it was decided that the Drug Discovery, Development and Approval be split into two 3-credit courses: Drug Discovery Development & Approval and Device Development & Approval course. The Advanced Medical Device Development and Commercialization will be changed from a hybrid course to an online course. These changes will allow more flexibility for students in the program.</p> <p>Dr. DeLucia stated that students need a portfolio of their work to present and where is the seminar? If students can present their learning it would strengthen the professional and/or master's student looking for a job that is not necessarily looking for a research-oriented job.</p> <p>Dr. Smith clarified that the curriculum titled "research" will be the experiential capstone piece, application side of the curriculum will be completed by their participation in the BioInnovations program that Dr. Safadi is leading. This will occur in lockstep over the year they are engaged in the didactic curriculum. There will be various seminars and formalized assessment and assignments and a final Capstone presentation at the end of the year.</p> <p>Katherine Miranda asked what the on-time completion is in terms of year, Dr. Smith answered one year.</p> <p>This is to expedite the course delivery in a more strategic way than was originally presented. Dr. DeLucia made a motion, Dr. Turosky seconded the motion.</p> <p>Katherine Miranda asked for clarification regarding the year. It states the semesters offered as Fall, Spring and Summer. Is Summer the start of the program or the end of the program?</p> <p>Dr. Smith shared that a part of the consideration of the students participating in BioInnovations was understanding from Dr. Safadi when that experience takes off and when it ends. Most of the final presentation that were taking place at the completion of the program were happening in the summer months. Dr. Safadi has said there is some flexibility to ensure it happens earlier in the Spring term. Anticipating a Fall start and a Spring end.</p> <p>The motion to approve the IPM curriculum changes was approved.</p>	
<p>b. Modern Anatomical Sciences changes</p>	<p>Dr. Erin Franks shared the changes that have been proposed for the Modern Anatomical Sciences (MAS) graduate program. The original MAS program was designed to integrate traditional anatomical study with modern medical technology. As the program has evolved to be solely a pathway for students into medical school at NEOMED, the program needs to make changes to reflect this evolution including changing the name to Master's in Foundations of Medicine. The new name will reflect the program's movement beyond the anatomical sciences with regard to what the students are being prepared for. Curriculum changes include:</p> <ul style="list-style-type: none"> • The program will eliminate the summer header. • Modification of an existing course: Capstone/Thesis 	

	<p>Design Methods. This will change to Capstone Project Design and will go from 2 to 1 credit hour. The revised course will cover a wider variety of topics.</p> <ul style="list-style-type: none"> • Creation of a new course: Introduction to Medical Sciences formerly called Bootcamp. • Utilization Dr. Aultman's RCR course in the Spring as opposed to having an independent ethical conduct in research course. • Deactivation of a 1-credit seminar that was focused on the original scope of the program. <p>Dr. Young made a motion to accept the changes as presented. Dr. Smith seconded the motion. Revisions to the MAS program were approved.</p>	
c. COGS piloting standard University deadline for ALL courses	<p>Dr. Aultman presented the proposed timelines for due dates for courses, room scheduling and books. The proposed COGS pilot for implementation was shared with the council as well as the proposed university full implementation process. The COGS will pilot the new model to ensure processes are more streamlined and deadlines are consistent and will better align with the University's budget process. Dr. Aultman has proposed that the COGS pilot this effort to be able to provide feedback before the University adopts the timeline.</p>	
d. Program Director retreat	<p>Dr. Schmidt shared that last Friday, the program coordinators and program directors spent the afternoon in a retreat discussing topics affecting all graduate programs: orientation, assessments, and evaluations. Dr. Schmidt shared that he has an obligation to appoint members to a COGS' Appointments and Promotions Committee which will be a standing committee of the college. The committee will consist of five faculty members who are engaged in graduate education and who are appointed by the Dean. The Dean designates the chair of the committee. The committee membership cannot include the Dean or the Vice Dean. This will be a committee of the faculty that will be dually constituted to function in the appointments and promotions piece and is related to candidates who are recruited through a search process for the college. If anyone has interest in participating on this committee, contact Dr. Schmidt. All faculty members who are engaged in graduate education are able to participate in this committee.</p> <p>Dr. Aultman stated that this committee should be up and going before the HLC visit.</p>	
e. HLC Update	<p>Dr. Aultman shared that the COGS is doing week in preparing for the HLLC visit this fall. There has been a lot of reviewing and voting, but all of these things are helping to close gaps that the college had in regard to HLC.</p>	
f. Commencement	<p>All faculty should have received information this week that Commencement will occur at EJ Thomas Hall in May. There will be graduates from our existing programs as well as the new Leadership Program. Dr. Scott Wisneski has been asked to be the Gonfalonier for the COGS.</p>	
g. Additional item: Global Health Innovation Program	<p>Dr. Schmidt shared that enrollment in the existing Global Health certificate program had been suspended two years ago. The enrollment will be opened again to be able to begin to build programs to support the work Dr. Fassl will do with the Global Health Innovation Program.</p>	
i. Committee reports	<p>There were no committee reports</p>	

6. Program Reports	N/A	
a. HSPA		
b. MEH	Everything is going well.	
c. MMSA	N/A	
d. MLHSS	Dr. von Gruenigen reported that the first spring semester is going well. The students love the course being taught by Dr. Nora and the live panels. Next year courses will all follow a hybrid model.	
e. IPM	Two students were excepted to internship experiences with Orange Group Bio.	
f. MAS	N/A	
g. MPH	Dr. Lee reported that the Spring 2022 book club is underway and going well. Two students will be able to attend Teaching Prevention 2022 this year. A call for abstracts will go out for the Public Health combined conference.	
h. BMS	The admissions season is ending. On March 5, 2022, twelve domestic applicants will be invited to be interviewed. International interviews will be done via Zoom.	
i. Global Health	Dr. Fassl shared that he is in the process of setting up the Global Health for the students as well as the educational framework of the program.	
j. Program Coordinator update	Kelly reminded the council that Spring Break is coming up February 27 – March 6 The Compass is due March 15. Edits will be due March 14 for a final compilation.	
Student concerns	None to report currently.	
The meeting was adjourned.		