

Graduate Faculty Council (GFC)

December 14, 2021

1:30 to 3 p.m.

Meeting minutes

Present: Alex Galazyuk, Amy Lee, Angelo DeLucia, Chris Vinyard, Gabbie Frame, Jesse Young, Jodie Turosky, Julie Aultman, Matthew Smith, Natalie Bonfine, Nate Flath, Nicholas Osborne, Priya Raman, Rebecca Fischbein, Steven Schmidt, Vahagn Ohanyan

Guests: Brie Seekford, Sarah McNickle, Taylor Rose

Absent: Erin Franks, Scott Wisneski, Vivian von Gruenigen

Agenda Item	Discussion	Action
1. Call to Order		
2. Approval of October 19, 2021 meeting minutes	Dr. Schmidt asked the council if there were any edits or corrections to the minutes. Hearing none, he asked for a motion to approve the meeting minutes. Dr. Galazyuk made a motion to approve the minutes. Dr. DeLucia seconded the motion. The meeting minutes from the August GFC meeting were approved.	
3. Chancellor's Council on Graduate Studies	Dr. Aultman shared topics of discussion from the CCGS with the council. There is a Master of Medical Science in Biomedical Sciences for review from Miami University. If anyone is interested in reviewing the proposal, contact Dr. Aultman. Many programs throughout the state have been suspended or shutdown including YSU's nursing programs. YSU is suspending several of their programs due to low enrollment and desire to not do in-person classes. They have suspended nearly forty programs.	
4. Old business a. Student Research Fellowship Symposium	Dr. Schmidt thanks those who attended the student research fellowship symposium on November 19. The students did a very good job organizing and developing the program.	
5. New Business a. IPM program changes	<p>Dr. Smith is seeking approval from the GFC for a new 35-credit hour non-thesis bearing master's program within the IPM program. The doctoral program continues to be successful but enrollment in the master's program has been modest at best. The M.S. thesis program has served as an off track for students who were unable to complete the PhD program.</p> <p>This new program would focus on medical innovation. Dr. Smith shared the proposed curriculum. The majority of the courses are currently offered in the MS program. The addition of specific courses are related to drug and device development. Research hours in the Bench to Bedside NEOvations program will be used as a capstone project for the students.</p> <p>CCGS has approved the proposed changes. There will be no need for a formal change request. HLC confirmed the changes were below the threshold for requiring a formal change request.</p> <p>Dr. Young – Have the faculty been selected to fulfill the courses? Dr. Smith – The program is looking at new faculty that are</p>	

	<p>being hired, for example, the new Entrepreneur in Residence (EIR).</p> <p>Dr. Raman – In the spirit of the innovation track, the current electives may not fulfill the goal of the track.</p> <p>Dr. Schmidt – In the process of searching for the new EIR some of the candidates have been instructors already and are interested in developing new courses for innovation.</p> <p>Dr. DeLucia – is there any flexibility with course development deadlines? Is it a lot to ask the new EIR to get the REDIzone up and running <i>and</i> develop courses for this new track?</p> <p>Dr. Schmidt – the faculty who will develop the curriculum and the EIR are two different positions. CCGS and HLC believe the track is a natural part of program growth.</p> <p>Carli Toth – will the thesis-bearing MS still exist or will it be closed?</p> <p>Dr. Smith – it will remain.</p> <p>Dr. Lee – When will we be able to see the new course syllabi? Dr. Smith – when the new faculty is hired.</p> <p>Dr. Galazyuk made a motion to approve the changes to the IPM program and new innovation track. Dr. Young seconded the motion. The changes and additional track were approved.</p>	
b. Diversity statement for the COGS	<p>Dr. Aultman informed the council that HLC requires a diversity statement and this is a gap that has been identified within the COGS. The COM and COP both have one. Dr. Aultman shared a draft of the statement with the council. The draft will be presented to the GFC for a vote at the February meeting.</p> <p>Dr. Young – Does HLC have an expectation regarding how we are tracking this information? Dr. Aultman – Yes – the college has been tracking the information, but there was no formal statement in place.</p> <p>Dr. Lee – Does the University have a definition of STEM? Dr. Aultman – No, but HLC does.</p>	
c. Exceptional Student Experience	<p>Kelly Shrock shared that the Institutional Research Office has sent out a two-question survey to students asking if they would recommend NEOMED to others. Eight students responded for the COGS. Please encourage students to participate. Student representatives to the GFC, Nick Osborne and Gabbie Frame, have not seen the email.</p>	
d. COGS Retreat	<p>Dr. Schmidt announced that the program directors will meet for a retreat on January 14, 2022.</p>	
e. Global Health Innovation	<p>Dr. Schmidt shared that this program is being funded philanthropically. Students will be able to identify opportunities for improvement in health systems in Nepal, Kenya and India. Dr. Bernhard Fassel will be the program director and will build the program at NEOMED throughout 2022. The goal is to enroll students for the 2023-2024 academic year.</p>	
f. Marginal Performance Letters	<p>Dr. Aultman shared examples of performance letters from the learning center. Craig Theissen is the COGS liaison for the learning center. Letters are sent when students earn a grade lower than a B. Dr. Aultman asked members of the council if letters should be sent out in addition to Craig reaching out when a student earns a C? Would a letter be helpful or</p>	

	<p>valuable to students?</p> <p>Dr. Galazyuk asked that a sample letter be sent to the council members for review before commenting.</p> <p>Dr. DeLucia asked is a standard letter template sufficient or would a more personalized letter be better?</p> <p>Dr. Schmidt stated he thinks letter templates are a good idea. They are not meant to be personalized to each student. They are intended to provide students with strategies to implement to help themselves.</p> <p>Please give input and feedback to Dr. Aultman.</p>	
g. Standard University D	<p>Katherine Miranda shared the current timeline for course approvals. There are many things going on behind the scenes that enable courses to be offered successfully, including classroom space reservations, textbook information and course budgets. The new proposed timeline will allow more time for new courses to be approved (October changing to February). The new timeline will also lump deadlines so there are less of them throughout the year. This is an attempt to streamline several processes.</p> <p>Dr. Aultman asked how flexible can the Registrar's office be in regard to new programs.</p> <p>Katherine Miranda replied that if the deadlines are not followed, there are problems behind the scenes. If the deadlines and timelines are followed then new programs can be launched successfully with all departments on the same page.</p> <p>Katherine shared that the new timeline has been approved by AMP and will be implemented once it is endorsed by all college committees.</p>	
h. Policy Revision: Transfer Policy	<p>Nate Flath shared that during the MMSA's accreditation site visit the program received a standard violation/citation regarding advanced placement and transfer credits. Because the MMSA program is a lockstep program, neither of these are allowed. The current transfer credit policy is not specific enough for the MMSA accreditation team.</p> <p>Nate requested feedback and endorsement to add verbiage to the policy for the MMSA program from the council.</p> <p>Dr. Smith made a motion to modify the policy to include language that will support the MMSA program. Dr. Galazyuk seconded the motion. The policy modification was approved.</p>	
i. Committee reports	<p>There were no committee reports</p>	
6. Program Reports	<p>Dr. Young shared that the admission process had begun for the 2022-2023 academic year. KSU is utilizing a program called Slate for application review. Interview weekend will be at KSU the weekend of March 3 and 4, 2022.</p>	
a. BMS		
b. Ethics	<p>Dr. Aultman shared things are going well in the Ethics programs. There will be five master students and six certificate students graduating in May.</p>	
c. MMSA	<p>Dr. Schmidt congratulated Nate and Brie for a job well done concerning the site visit. Congratulations to all involved.</p> <p>Nate shared that there are twelve students enrolled in the</p>	

	program and they will be on campus beginning January 3.	
d. MLHSS	Dr. Schmidt reported that all students will be on campus in the Spring.	
e. MAS	Dr. Schmidt thanked Dr. Vinyard for his work in the MAS program. Dr. Vinyard will be leaving NEOMED December 31, 2021.	
f. Program Coordinator update	Kelly Shrock shared that AIMS will be shut down December 31, 2021. Final grades are due Thursday, December 16, 2021. January 6, 2022 from 8 to 9 a.m. there will be a welcome back reception in the RGE first floor lobby.	
Student concerns	None to report currently.	
The meeting was adjourned.		