

Graduate Faculty Council (GFC)

August 17, 2021

1:30 to 3 p.m.

Meeting minutes

Present: Amy Lee, Alex Galazyuk, Jodie Turosky, Julie Aultman, Rebecca Fischbein, Natalie Bonfine, Angelo DeLucia, Nate Flath, Scott Wisneski, Steve Schmidt, Nick Osborne, Matthew Smith, Gabbie Frame, Nona Hose, Phil Jenkinson, Kelly Shrock, Greg Koman, Chelsea Luli

Guests: Carli Toth

Absent: Jesse Young, Priya Raman, Jodie Turosky, Chris Vinyard and Vivian von Gruenigen

Agenda Item	Discussion	Action
1. Call to Order	Dr. Schmidt called the meeting to order.	
2. Recognition of new and continuing GFC members	Dr. Schmidt welcomed new members of the Graduate Faculty Council – Rebecca Fischbein and Nicholas Osborne. He also named and thanked returning members.	
3. Approval of June 15, 2021 meeting minutes	Dr. Schmidt asked the council if there were any edits or corrections to the minutes from June. Hearing none, he asked for a motion to approve the meeting minutes. Dr. Galazyuk made a motion to approve the minutes. Dr. Smith seconded the motion. The meeting minutes from the June GFC meeting were approved.	
4. Appointment of the Vice Dean of COGS and new Program Coordinator in the COGS	<p>Dr. Schmidt announced that Dr. Julie Aultman has agreed to serve as the Vice Dean of the COGS. A formal announcement will go out to the University later this week.</p> <p>He also announced that Chelsea Luli has accepted the role of Program Coordinator in the COGS and will be working closely with the MAS and MMSA programs.</p>	
5. Chancellor's Council on Graduate Studies	Dr. Aultman shared that there is a lot of turn-over on the CCGS right now. She met with the CCGS in July. Every other month they have a 4-hour Zoom meeting as well as monthly hour-long meetings. Currently there are five main topics of discussion: career pathways and PhD preparation; annual report guidelines; stipends for faculty and students; mental health support; and how institutions are addressing social racism and critical race theory.	
6. Old business a. Dual enrollment for PharmD and CCGS, GFC and HLC	Dr. Schmidt updated the council regarding the work being done related to PharmD students being able to enroll in COGS programs. Most of our COGS programs require students to have a bachelor's degree in order to enroll. Kat Tromp and Seth Brownlee from the COP are working together to find a solution. They will be invited to present to the GFC when they have finalized a policy proposal.	
7. New Business a. COGS Faculty Appointment changes	Phil Jenkinson shared changes to faculty appointments in the COGS. This is with regard to Adjunct Faculty in the COGS. The role of an adjunct faculty member is described as an individual who is directing a course or teaching the bulk of a course, as opposed to a guest lecturer. These faculty members need to be hired by the University and onboarded through Human Resources. They will be given a rank. The process has been piloted with eight adjunct faculty who fall under this process in the Fall.	

	<p>Dr. Lee asked about process changes for adjunct faculty who have been teaching in the MPH program. Will they be grandfathered?</p> <p>Phil responded that MPH is a different funding model, so this will not apply to those faculty.</p> <p>Dr. DeLucia asked about individuals who cannot be employed by a second institution per their current employer. Is there a back-up plan for them?</p> <p>Phil explained that in those cases, the adjunct faculty would be contracted by the University.</p> <p>Dr. Wisneski asked if they would be eligible for benefits.</p> <p>Phil state they are not because they are only a .1 FTE. Individuals have to be a .8 FTE or higher to be able to receive benefits.</p>	
b. Transitioning from AIMS to Teams	<p>Kelly Shrock reminded the Council that we were going to transition GFC meeting materials and other information to Canvas; however, Academic Technology has asked that all committees use Teams. She provided a visual demonstration of the GFC site on Teams.</p>	<p>Kelly will email instructions to the council this week.</p>
c. Enrollment update for the COGS	<p>Greg Koman provided the council members with an enrollment update for the COGS. Included in the update was a five year enrollment comparison for the college detailing the upward trend (22 to 71) in the number of students enrolled in COGS programs from 2017-2021.</p>	
d. Chair of CAPP for COGS transition	<p>Dr. Schmidt shared that Dr. Aultman will step down as the Chair of the CAPP for COGS committee and Dr. Alex Galazyuk has been asked to assume that role, which he has accepted.</p>	
e. Committee Representative Reports	<p>Dr. Schmidt shared that many GFC members serve on a variety of university committees as representatives for the COGS. Please report to the GFC things that would be beneficial to know.</p> <p>HLC – Dr. Aultman shared that several GFC members have been asked to serve on criterion sub-committees that will all roll up to the HLC committee which will report to the HLC. Everyone’s unique perspectives will be valuable. There will be a lot of work taking place over the coming year.</p> <p>Dr. Schmidt added that the COGS will be well scrutinized during the next HLC site visit, as many of the COGS programs do not have individual review processes. COGS programs were heavily reviewed at the last HLC review ten years ago.</p> <p>AMP Committee - Phil Jenkinson shared that the Academic Management Partnership (AMP) is chaired by Dr. Emerick and is made up of representatives from the colleges and support departments.</p> <p>Technology Group – Greg Koman is a COGS representative on this committee. He stated that he group has not yet met.</p> <p>UFC – Dr. Bonfine shared that the two COGS representatives on the UFC are not on the GFC – Drs. Jeff Mellott and Liya Yin. At the last UFC meeting Drs. Raman and Smith spoke about the sustainability of the IPM program to the committee.</p>	
8. Program Reports a. MAS	<p>Dr. Vinyard was unable to attend the meeting today. Dr. Aultman shared that the program is having difficulty securing</p>	

	<p>Capstone mentors for their students.</p> <p>Dr. DeLucia said he thinks the name is off-putting. Faculty need to know it is more than just anatomy. The name should be expanded. Also, faculty need to know what they are able to earn by participating. Will they get credit and recognition for their efforts?</p> <p>Phil Jenkinson shared that faculty may be able to receive financial funding for mentoring the students.</p>	
b. MPH	<p>Dr. Lee reported to the council that there are twenty students currently in the MPH consortium starting courses this Saturday. She also thanked Chelsea Luli for her work in the MPH program and wished her well in her new role in the COGS.</p>	
c. BMS	<p>Nona Hose shared with the council, on behalf of Dr. Young, that a new cohort of BMS students will have orientation at KSU on August 23. The students will come to NEOMED for a brief walking tour of the campus on a subsequent day. Lab rotations are being enforced this academic year. Student stipend funding forms have been distributed to all NEOMED BMS advisors. With the cost-share program in place, BMS funds will be more stable moving into the future.</p>	
d. HSPA	<p>Dr. Wisneski reported to the council that there are six incoming students this Fall. He has also spoken to Dr. Von Gruenigen regarding adding an HSPA track to the MLHSS program in preparation for suspending the HSPA program.</p>	
e. Ethics	<p>Dr. Aultman reported there are five new students starting this Fall for a total of twenty-six students in the program. Two new advisory board members have been selected. The program is stream-lining courses to minimize low enrollment.</p>	
f. MMSA	<p>Nate Flath reported to the council that the MMSA program has received several applications. The deadline to apply is October 1, 2021. The advisory board met last week and they are actively interviewing for an assistant program director. He will be submitting the credentialing self-study packet by mid-September. Construction has begun on the simulation lab.</p>	
g. MLHSS	<p>Dr. Schmidt reported that enrollment is complete at twelve students. coursework begins virtually next week. Dr. Von Gruenigen has identified faculty to teach courses for the whole year. He presented a summary of the work done over the last year related to the build-out of the program. The timeline from inception to students enrolled in the program was 403 days.</p>	
h. IPM and Research Certificate	<p>Dr. Smith reported to the council that an email will go out this week to incoming students regarding orientation next Friday, August 27, 2021.</p>	
i. Program Coordinator update	<p>Phil Jenkinson pointed out important dates coming up for the COGS:</p> <p>August 23 – First day of classes August 28 – Summer grades are due at Noon September 1 – Add/drop date</p> <p>Kelly Shrock shared that the only browser working to submit final grades is Firefox. She sent instructions in an email to those who need them.</p>	
Student concerns	<p>Gabbie shared there was some confusion regarding travel funding for students. Dr. Schmidt shared that he has some discretionary funding available to support student travel this year.</p>	
Additional item	<p>Dr. Schmidt shared that Patrick Kennedy from the Kennedy Foundation and Rick Kellar from Peg's Foundation will be the</p>	

	speakers for the September 2 VITALS presentation from Noon to 1 p.m. VITALS will be the first Thursday of the month at Noon throughout the academic year.	
The meeting was adjourned.		