

Graduate Faculty Council (GFC)

01/24/2023

1:30pm-2:30pm

Meeting Minutes

Present: Dr. Julie Aultman, Dr. Erin Franks, Dr. Priya Raman, Dr. Matthew Smith, Dr. Jesse Young, Dr. Scott Wisneski, Dr. Amy Lee, Dr. Vivian Von Gruenigen, Dr. Alexander V. Galazyuk, Nathaniel Flath, Phil Jenkinson, Greg Koman, Kelly Shrock, Chelsea Luli, Alexander Peralta, Katherine Miranda, Carli Toth, Gabrielle Frame, Jodie Turosky, Lyndall McPhail, Natalie Bonfine, Rebecca Fischbein, Vahagn Ohanyan, Angelo DeLucia

Absent: Dr. Bernhard Fassel

Agenda Item	Discussion	Action
1. Call to Order		
2. Approval of November 8 th , 2022, Meeting Minutes	Dr. Aultman asked the council if there were any edits or corrections to the minutes. Hearing none, she asked for a motion to approve the meeting minutes. Dr. Galazyuk made a motion to approve the minutes. Dr. Wisneski seconded the motion. The meeting minutes from the November 8 th , 2022, GFC meeting were approved.	Vote
Old business: 3. Faculty Development Update	Dr. Wisneski presented the faculty development update. He announced the next celebration of Health Insurance Education will be held Monday April 17 th , 2023, at 12pm till 6pm. The theme of the event is interprofessional education and currently in the works to identify a preliminary speaker. The College Medicine and the College of Graduate Studies will be participating in that event. Dr. Wisneski mentioned that him and Dr. Colbert, from the College of Pharmacy, are in the works of putting together a presentation on "Advanced Applications with Canvas" for that same event. The Master's Teacher Guild is developing a short, recorded videos of faculty development related topics. This was in response to a survey provided by Guild members who requested the videos to be implicated and used. Lastly, the College of Pharmacy, has an interprofessional education development workshop on June 17 th from 9am till 3pm. Dr. Aultman mentioned how there is a new performance evaluation, where they are reviewing faculty development and a minimum of ten hours is required for evaluation. The evaluation forms will be sent out by Dr. Kasmer by the end of January and its deadline will be by end of February or beginning of March.	Informational
Old Business: 4. Incomplete Policy	Katherine Miranda presented the incomplete Policy and in progress policy. The documents that pertains to the incomplete policy and the in-progress policy Mrs. Miranda shared with the group is being actively	Informational

reviewed and no suggestions as to date have been provided. The purpose of the documents and recommended suggestion would be to enhance the policies and add the suggestions and the change of language the faculty would like to seeing moving forward.

In partnership with Academic Management Partnership (AMP), the registrar is partnering to pilot a new project to have a standard operating procedures template, this template was shared amongst the group for review. Suggestions on how to improve the template of the policies is welcome.

This policy once finalized will be used to submit to the state of Ohio, in accordance to their standard. Mrs. Miranda points out how it is important for NEOMED to have the same verbiage and definitions as the state of Ohio would require them to be. This new policy once complete, will bring all the programs and colleges under the One University Model of a timeline on when to request for incomplete grade and/or in-progress grade.

The timeline that the office of the registrar is suggesting is to shorten the timeline of all semesters, all programs, and all courses within those programs being impacted from this change of policy, which would in affect align all of the colleges together.

New Business

5. Update on other colleges and COGS involvement

Dr. Aultman mentioned that at the next GFC meeting there will be a presentation of the new policy regarding attire and will be voted at the next GFC meeting. This new policy will also be implemented under the one University Model.

The Global Health program and Innovation program was approved by both CCHS and HLC. The program is launching and is currently under a recruitment cycle for the start of Fall 2023.

The new college at NEOMED, the College of Dentistry, is getting ready to launch their CODA application. The due date for the college is February 15th, 2023. There is language within the application of shared resources such as curriculum, faculty members, amongst the established programs already under the College of Graduate Studies (COGS).

The dentistry college is required to provide all four years of requirements to an apply for CODA. They will be reaching to the existing colleges program directors

Informational

	<p>regarding information on sharing resources. The CODA application of the college will be reviewed in July, and if approved will move forward to CCGS. The initial timeline goal for the college to begin their first semester is expected 2024 or 2025.</p> <p>Dr. Aultman announced there will be a new provost that is currently in the hiring phase, and will be announced shortly from the office of the president. The purpose and goal of the incoming provost will be responsible for all academic elements of the university.</p>	
6. COGS Student Event in February	<p>Kelly Shrock announced there is a student event that will be taken place February 20th. To update the participants of that event on current and important information on the responses of the surveys that was submitted regarding cocurricular and alumni surveys. This will be an informational event and for the students to share what activities, student involvement opportunities, they would like to see come the college.</p>	Informational
7. ZBB Updates and Timeline	<p>Phil Jenkinson announced to the group a reiteration of the individual meetings he did with all program directors prior to the end of last year to finalize a budget proposal. This proposal is currently being actively reviewed by Dr. Aultman and Phil Jenkinson for any necessary revision(s) of the proposal before the deadline of February 13th to the budget office. The budget proposal will then move to be presented by both Dr. Aultman and Mr. Jenkinson, on March 17th for final approval.</p> <p>The proposal is focusing on increasing the college PhD programs, creating support revolving around the growing programs, and the overall infrastructure of the college. Dr. Aultman made a quick note on the need of support on the administrative side for a college that has the most programs at the university and is continually growing at fast pace. The commitment of the president from his state of the university speech is committed to resolving this issue.</p>	Informational
8. CAA White Coat Ceremony	<p>Nate Flath announced that the anesthesia program will be having a white coat ceremony which will be held March 11th from 3:30pm-5:30pm.</p> <p>Open house will be held prior to the ceremony from 1pm-3pm, this is where anyone from the public can come observe and learn what the program has to offer. This is to assist in growing awareness of the program within in the local community and for perspective students who are interested.</p> <p>Fourteen first year students have just enrolled and</p>	Informational

	<p>begin their studies within the program, which began January 14th on campus.</p>	
<p>9. New Process for Promoting/ Ads Theses and Dissertation/Commencement Absence Forms</p>	<p>Kelly Shrock presented to the group a new version of the notice of dissertation document that will be used by the college. The public relations team will be involved in promoting the notice of dissertation document as well. A website was then shared on how to access the notice of intent to defend.</p> <p>Information is provided to the student on requirements prior to their defense. Students from Kent University will also have access to this document to submit their intent to defend.</p> <p>Once the form is submitted it will be sent to College of Graduate Studies Staff, the registrar, and Dr. Young and Donna Warner who represents Kent University. This will be a direct line of communication that will be received by multiple people who will then communicate with the program directors to share with their respective departments as well. The design will be able to help promote the defense to a larger audience. This new design to help the promotion of the defense is required by the state.</p> <p>Dr. Aultman informed the faculty that it is a requirement for students to participate in commencement from the university. The absence form is required to be filled by students and will be granted if they have life events if they cannot miss. If students ask for the absence forms from the program director, if they can direct them to Greg Koman where he would process the form for the student.</p>	<p>Informational</p>
<p>10. Global Health Course Name Changes</p>	<p>Dr. Bernhard Fassel was absent for this presentation. Kelly Shrock took place of Dr. Fassel of presenting to the group the new roll out of the course name changes and the overall change of approval to the master's program for the global health and innovation.</p> <p>Mrs. Shrock explained when the program was initially approved, two courses were included in that approval, which were principals and bio innovations I & principals and bio innovation II. Digital healthcare and innovation entrepreneur was going to be included in a longitudinal six credit broken down to three credits in the fall, and three credits in the spring, which would be completed in sequence.</p> <p>Dr. Fassel and his team in India will be leading the digital health care and innovation course material. They are proposing to have the fall course be principals and</p>	<p>Vote</p>

	<p>digital health innovation which aligns with the content that will happening in the fall.</p> <p>Hope Ball and Dr. Safadi will be teaching the intro to biomedical innovation entrepreneurship in the spring semester. The course name of principals and bio innovation I & II has officially changed the name of the course. However, the actual content of these courses has not change.</p> <p>The official name of courses was then put to a motion to vote by the Dr. Aultman. There was no concerns or objections by the faculty members. Dr. Aultman put a motion for an extension which there was no vote for it. All were in favor and was passed unanimously.</p>	
11. Open for discussion	The members agreed that at the next GFC meeting there will be a discussion and a vote for the remediation of the grade policy that College of Graduate Studies is currently under. This policy will go from being a letter grade that students receive to an official pass or fail option.	Informational
12. End of Meeting	The meeting was adjourned at 2:30pm	