



**Present:** Julie Aultman Ph.D., Mathew Smith, Ph.D., Jim Keszenheimer, Ph.D., Bernhard Fassel M.D., Scott Wisneski Pharm. D., Vivian Von Gruenigen M.D, Jodie Turosky, RPH, Amy Lee M.D, Erin Franks Ph.D., Priya Raman Ph.D., Nate Flath CAA, Brienne Seekford CAA, Katherine Miranda, Phil Jenkinson MA, Kelly Shrock, Greg Koman- Cronauer MA, Chelsea Luli MA, Alexander Peralta, Enkhjin Enkhsaikhan

**Absent:** Vahagn Ohanyan M.D. Ph.D., Natalie Bonfine Ph.D., Jeffery Mellot Ph.D., Michael Kempe., Lynda McPhail, Alexander Galazyuk Ph.D., Nicolas Osborne

**GFC February Meeting Minutes**

Agenda Item	Discussion	Action
1. <b>Call to Order at 1:30 pm</b>	The meeting was called to order at 1:30 p.m. by Dr. Aultman.	Informational
2. <b>Approval of January 2024 Meeting Minutes</b>	Approved minutes Nate Flath motioned, Dr. Von Gruenigen seconded motioned. January Minutes approved.	Vote
3. <b>Old Business:</b> a. Compass Update	The meeting commenced with an update on Compass. It was noted that while course information is ready for dissemination, approval is pending for the policy portal. All updates are expected to be finalized by May, marking the beginning of the academic year on June 3rd. Among the notable updates are course changes for MFM and MEH, as well as the addition of a new course, CAA. Further discussions revolved around potential modifications to the BTBI course, particularly regarding additional research opportunities in the latter half of the curriculum. It was emphasized the importance of promptly notifying Compass of any minor changes. Julie highlighted the necessity of adding new course titles to Compass, which were subsequently approved. Plans were made for Dr. Aultman to meet with Drs Smith and Keszenheimer, Kelly Shrock, and Jim Barrett to finalize these changes, particularly regarding course changes, which will be passed on to Kelly Shrock.	Discussion
4. <b>New Business:</b> a. Adjunct Applicant	Dr. Von Gruenigen presented Jordan Cinderich’s application to the members of the group. A brief background of him was shared. All members were sent his application and resume/cv for review.	Vote



	After her brief presentation, Dr. Aultman entertained a vote for approval. Jordan Cinderich's application was passed unanimously	
<b>b. Attendance Policy</b>	<p>Next on the agenda was the discussion on the Attendance Policy. There was deliberation on changing the policy's wording to enhance clarity for students, with consideration given to renaming it from 1a to 1b. It was agreed that this alteration would be reflected in the online course as well, with the assurance that Canvas attendance tracking would be implemented. Furthermore, it was highlighted that an update to the faculty guide would be necessary to reflect these changes. The policy's scope will also encompass the semester and will be finalized to be implemented in Compass, with the faculty of record having the ultimate authority over attendance matters.</p> <p>After the presentation from Dr. Franks and Nate Flath, Dr. Aultman entertained a motion for a vote. It was passed with one extension for a revision.</p>	<b>Vote</b>
<b>c. COGS Curriculum and Student Update</b> <b>d. CAA White Coat Recap</b> <b>e. Chelsea Luli Departing NEOMED</b>	<p>The meeting proceeded with a discussion on policy changes overseen by the Provost's office, particularly regarding the definition of a semester. It was mentioned that more policies would undergo review at the next AMP meeting.</p> <p>A curriculum update was provided by Dr. Aultman, requesting Program Directors to share details on capstones, graduations, thesis, etc. to facilitate leadership participation. Updates on various programs were presented, including BTB, BTBI, MFM, CAA, GLBH, MEH, and MPH, with highlights on achievements, upcoming projects, and student feedback. Collaboration opportunities with external entities, such as NEOMED, Cleveland Clinic, and UH, were also discussed, along with the possibility of launching a nonprofit for MPH students. Other matters discussed included faculty changes, and upcoming events such as the White Coat Ceremony Recap.</p> <p>Chelsea Luli's announcing her departure from NEOMED where she has received an offer from the University of Akron.</p> <p>Dr. Wisneski mentioned forthcoming training and workshops focusing on writing objectives, assessment practices, and addressing program director responsibilities. Dr. Aultman concluded by requesting Program Directors to forward all capstone dates and inquiring about potential</p>	<b>Informational</b>



**NEOMED**

COLLEGE of  
**GRADUATE  
STUDIES**

	topics for discussion at the upcoming GFC meeting, to which no topics were offered.	
--	---	--

**The meeting adjourned at 2:30 pm**