

It is the sole responsibility of the student to check CANVAS for schedule updates on a daily basis!

Northeast Ohio Medical University

College of Medicine

Obstetrics and Gynecology Clerkship, OBGY 83003
5 Weeks / 5 Credit Hours
Course Syllabus
Academic Year – 2023 - 2024

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COURSE LEADERSHIP

Dr. Cheryl Johnson is Clinical Experiential Director for the Obstetrics and Gynecology Clerkship. She is responsible for ensuring that implementation of the Obstetrics and Gynecology Clerkship curriculum is comparable across all teaching sites. Dr. Johnson and the respective Clinical Site Directors can be reached by email for any student questions or concerns and will be available for face-to-face appointments via teleconference or in person. The Clerkship Site Directors and their institutions are also listed below. These are the institutions and residency training programs that have committed themselves to the Northeast Ohio Medical University College of Medicine for participation in the undergraduate training of the NEOMED students.

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BASIC COURSE INFORMATION

Course Description

The Northeast Ohio Medical University College of Medicine M3 Obstetrics and Gynecology Clerkship is a five-week clinical rotation. The core curriculum is designed to provide for the acquisition of clinical competence and basic knowledge in Obstetrics and Gynecology, the development of interpersonal skills and the promotion of attitudes commensurate with high standards of professionalism. A foundation for continued learning and self-improvement will be established, and an awareness of the role of systems within Obstetrics and Gynecology practice will be developed. The core competencies will serve as a framework for the educational experiences that include didactics, case conferences, self-directed learning assignments and patient care activities.

Course Enrollment Requirements

- Successful completion of M1 curriculum.
- Successful completion of M2 curriculum.

Trainings	Screenings	Immunizations
<ul style="list-style-type: none"> • BLS • OSHA • ACLS • HIPAA • Responsible Conduct of Research • Human Subjects Research 	<ul style="list-style-type: none"> • Criminal Background Check • Toxicology Screen • TB Test 	<ul style="list-style-type: none"> • Hepatitis B, MMR, Tdap, Varicella (required upon matriculation) • Flu shot • COVID vaccination required at some sites and strongly encouraged at others.

CLERKSHIP OBJECTIVES

Clerkship educational program objectives are consistent across all seven Clerkships and are aligned with [NEOMED's College of Medicine Educational Program Objectives \(COM EPO\)](#). Throughout the Clerkships, students will continue to learn and refine skills, knowledge, attitudes, and professional behavior to move towards demonstrating entrustable behaviors. These competencies form the basis for the Student Performance Evaluation (SPE) that is used to assess student performance in all Clerkships.

By the end of the Clerkship, students will:

Clerkship Objectives	Alignment to COM EPOs
1. Gather patient information in a hypothesis-directed manner and perform an accurate physical examination, in the care of pregnant patients or patients presenting with acute, chronic, or preventative care needs for things such as contraception, abnormal uterine bleeding or menopause.	1.1, 1.2
2. Develop a differential diagnosis with appropriate prioritization and recommended diagnostic testing for patients presenting with symptoms such as preterm labor, pelvic pain, or vaginal discharge.	1.3
3. Generate an assessment and management plan and reasoning for the plan for patients presenting or those patients with acute, chronic, or preventative care needs such as menopause, abnormal uterine bleeding, or those with sexually transmitted infections.	1.4
4. Apply medical knowledge of clinical disorders to patient evaluations, and gynecologic disorders specifically related to pelvic pain or abnormal bleeding.	2.1
5. Apply knowledge of evidence-based medicine to answer patient care related questions.	3.1

6. Demonstrate empathetic, honest, and bi-directional communication with patients and families.	4.2
7. Demonstrate clear, effective, and complete communication with the interprofessional health care team in both written and verbal forms both in the inpatient and outpatient setting.	7.1
8. Fulfill one's professional obligations by displaying professional behavior and demonstrating a commitment to ethical principles (e.g., respecting patient autonomy and responding to patient needs that supersede self-interest).	5.1, 5.2, 5.3
9. Formulate individual learning goals based on personal strengths and limitations, respond appropriately to feedback and seek help when needed.	8.1
10. Identify and address potential barriers to communication with patients, families, and colleagues, including linguistic, educational, and cultural diversity, the psychosocial determinants of health, and patient/family preferences.	4.1

CLERKSHIP RESOURCES

Reading during the Clerkship should include both textbooks and journal literature. Students should read about specific problems encountered with their own patients, as well as subjects of general importance in obstetrics and gynecology. Specific reading assignments from both text and the periodic literature may be required at the discretion of the Clerkship Site Director or other designees. The recommended textbooks for the Clerkship are:

Primary Resources

1. Bickley, Lynn S. Bates' Guide to Physical Examination and History Taking, 12th Edition. Philadelphia: Lippincott Williams and Wilkins, 2016.
2. Beckmann, C.; Casanova, R; Chaung, A.; Goepfert, A.; Herbert, W.; Hueppchen, N.; Laube, D.; Ling, F.; Smith, R.; and Weiss, P. Beckmann and Ling's Obstetrics and Gynecology, 8th Edition. Lippincott Williams and Wilkins. April 2018
3. Innes, J. Alastair; Dover, Anna R.; and Fairhurst, Karen. Macleod's Clinical Examination, 14th Edition. Elsevier, 2019.

Online Resources

CANVAS

The online learning and collaboration system, CANVAS, will be used in M3 to post Clerkship educational materials including, but not limited to, course and Clerkship syllabi, Clerkship materials and core curriculum lecture videos. The web address for CANVAS is: <https://neomed.instructure.com/>.

OASIS

It is the sole responsibility of the student to check for updates daily. Grades, CSEP submittal, and schedules will be accessible through OASIS. The web address for OASIS is <https://neomed.oasisscheduling.com/>. Your Office 365 credentials are used to login to both systems.

Aquifer

Resource that provides essential knowledge and clinical reasoning skills for health profession students.

APGO

Association of Professors of Gynecology and Obstetrics (APGO) self-study educational cases and Undergraduate Web-based Interactive Self-Evaluation (uWISE) exam to help acquire the necessary basic knowledge in obstetrics and gynecology.

uWorld

Resource that provides clinical and knowledge-based questions as a study option.
<https://lp.uworld.com>

Electronic Fetal Monitoring

[Self-Guided Tutorial – Electronic Fetal Monitoring \(ob-efm.com\)](https://www.ob-efm.com)

CLERKSHIP STRUCTURE

Orientation

The Clerkship begins with orientation focusing on Clerkship goals and objectives, student responsibilities, schedules, and assessment methods. Students will be provided information on relevant hospital policies and procedures, personnel contact information, meal allowances (if applicable) and parking. The orientation will include instructions on the risks of infection, techniques for reducing the spread of infection and site-specific hospital protocol to be followed in the event of exposure to an infectious or environment hazard or other injury.

Pre-Reporting Assignment

In preparation for day-one orientation, students are expected to review the APGO Obstetrics and Gynecology Clerkship Guide to Success located within CANVAS.

First Day Reporting

First day reporting information varies by clinical site. Please see OASIS for first day reporting information.

Pelvic and Breast Examination Review

On the first day of the Clerkship rotation*, each student will be scheduled to complete a breast, genital and bimanual pelvic examination including Papanicolaou (Pap) smear. The exams will be performed on a gynecological teaching associate (GTA) and will be overseen by a faculty member. In preparation for the session, students should review GTA session materials from M2 and review the videos provided on CANVAS.

At the end of the session, the student will be provided feedback on his/her knowledge of female anatomy; proper aseptic, inspection and examination technique, and level of confidence; and communication skills. Further information is provided in CANVAS.

**Students assigned to Cleveland and Columbus sites may be scheduled to participate in this session at the Rootstown Campus during the Prerequisites to the Clinical Curriculum (PCC) course.*

Call and Work Hours

All 5-week Clerkships (Family Medicine, Obstetrics & Gynecology, Pediatrics, Psychiatry, and Surgery) will schedule **one half day of independent study time during the last week of the Clerkship**. This time can be used to make up missed clinical assignments from earlier in the Clerkship, complete enrichment activities, or as time to prepare for the upcoming subject exam.

Night Float/Evening Call

Students will be assigned to a minimum of four nights of call or night float during the Clerkship. While on call, students are expected to remain with their laboring patients in a supportive capacity.

- Weekend call will count as two calls. Sites will have the option of assigning the student to weekend call for a 24-hour period beginning with rounds Saturday through Sunday.
- Week-night call will end after rounds the following day.
- Students will not be placed on call the night before:
 - a Clinical Skills Assessment
 - the National Board subject exam
 - Peer Interactive Learning Sessions

- the Practice-Based Learning and Improvement Project presentation

In lieu of individual night call shifts, some sites require that students be assigned night float shifts with their team for four consecutive nights. Night float provides educational opportunities not always available on the day service. Students are expected to take every opportunity to learn while on night float. If it is a quiet night with few patient issues, students should take the time to talk with member of the team to learn more about patient care. Night float is a “shift” and not a true “call” experience. Therefore, students are to remain awake during their night float shift and to sleep during the day when they are relieved from duty.

In compliance with guidelines established by the Liaison Committee on Medical Education (LCME) and in accordance with the NEOMED Curriculum Contact Hours Policy, students will not be required to work longer hours than residents.

Inpatient/Outpatient Assignments

Students may expect to encounter a learning environment that will enable them to gain the knowledge, skills, attitudes, and behaviors of physicians that are demonstrative of professional competence in women’s health care. Students will participate directly in the care of patients on inpatient obstetrics and gynecology hospital services such as labor and delivery and oncology, as well as in the operating room and ambulatory clinics.

LEARNING ACTIVITIES

Students will have access to lectures, either live or virtual, and the opportunity to participate in case conferences, depending on the Clerkship site. Students at all sites are required to attend any lectures, conferences or Grand Rounds listed on their schedule for their site. Students will be assigned weekly learning activities and questions to ensure that high yield topics are covered within each Clerkship.

Instructional Methods/Learning Strategies

A variety of learning strategies will be used during the Clerkship to help students achieve their goals. Strategies include but are not limited to:

- Patient Encounters (inpatient, private office, clinics, hospice centers)
- Standardized Patient Encounters
- Teaching Rounds
- Small Group Discussions
- Conferences and Lectures
- Core Educational Lecture Videos
- APGO Case Studies
- APGO uWISE Testing
- Online Modules
- Practice-Based Learning and Improvement Project (PBLI)
- Textbooks

Organized reading and study materials will be available to support learning about assigned subjects and problems of assigned patients, and to prepare for written examinations. This source material will include enumeration of concepts to be learned and specific details pertinent to these concepts. These materials will be supplemented by conferences, lectures, and small-group discussion sessions, and by selective patient assignments appropriate to the curriculum plan.

The net effect of the several avenues for learning is to provide a framework designed to help the student acquire the knowledge of selected obstetrics and gynecology subjects, to appreciate the pathophysiology involved, to use the scientific method of problem solving, to develop proficiency in selected basic skills,

and to develop a professional attitude of responsibility and empathy toward patients. A significant advantage of this overall approach is early development of the capabilities and habits that will support each medical student in a life-long study of women's health.

Overview

Week	Topics	APGO Cases and Associated UWise Questions	Other NEOMED Requirements <i>Due Sunday by 11:59 pm</i>
Pre-Work		<u>APGO UWise</u> <ul style="list-style-type: none"> Use the link in Canvas to access questions 	<u>Canvas</u> <ul style="list-style-type: none"> Review APGO Clerkship Guide to Success
1	<ul style="list-style-type: none"> Preventative Medicine 	<u>Unit 2: Obstetrics</u> <ul style="list-style-type: none"> 10 – Antepartum Care <u>Unit 3: Gynecology</u> <ul style="list-style-type: none"> 33 – Family Planning <u>Unit 4: Reproductive Endocrinology, Infertility and Related Topics</u> <ul style="list-style-type: none"> 47 – Menopause 	<ul style="list-style-type: none"> Update CSEP uWord Questions
2	<ul style="list-style-type: none"> Obstetrics 	<u>Unit 2: Obstetrics</u> <ul style="list-style-type: none"> 11 – Intrapartum Care 26 – Intrapartum Fetal Surveillance 	<ul style="list-style-type: none"> Update CSEP uWord Questions Early Pregnancy Loss video Electronic Fetal Monitoring Self-Guided Tutorial NBME Clerkship Subject Examination (<i>will receive voucher via email</i>)
3	<ul style="list-style-type: none"> Gynecology 	<u>Unit 3: Gynecology</u> <ul style="list-style-type: none"> 36 – Sexually Transmitted Infections (STI) and Urinary Tract Infections (UTI) 38 - Endometriosis <u>Unit 5: Neoplasia</u> <ul style="list-style-type: none"> 52 – Cervical Dysplasia and Neoplasia 	<ul style="list-style-type: none"> Update CSEP uWord Questions
4	<ul style="list-style-type: none"> Reproductive, Endocrine, & Infertility 	<u>Unit 2: Obstetrics</u> <ul style="list-style-type: none"> 43 - Amenorrhea <u>Unit 4: Reproductive Endocrinology, Infertility and Related Topics</u> <ul style="list-style-type: none"> 45 – Normal and Abnormal Uterine Bleeding 48 - Infertility 	<ul style="list-style-type: none"> Update CSEP uWord Questions
5	No Additional Subject Areas	<ul style="list-style-type: none"> Complete any remaining requirements 	<ul style="list-style-type: none"> Complete CSEP End of Clerkship Survey Finalize learning goals Upload completed APGO question transcript

Student-Specified Individual Learning Goals

The Liaison Committee on Medical Education (LCME), the accrediting body for medical schools, expects that the curriculum provides opportunities for self-directed learning experiences that involve medical students' self-assessment of learning needs and the independent identification, analysis, and synthesis of information relative to their learning needs. Therefore, at the beginning of each Clerkship rotation, each student will identify 2-3 learning goals, including a personal wellness goal. At the end of each Clerkship, students will reflect on their attainment of their self-identified goals. Students will submit their goals and a summary of the achievement of those goals via CANVAS, which will provide a cumulative record of their personal learning goals for the entire Clerkship year. Students also will be expected to make their site directors aware of their goals so that the Clerkship learning experience may be enhanced and/or feedback provided accordingly. Guidelines for writing SMART goals are provided on the CANVAS site.

Specifically, students must upload the initial goals for each Clerkship by 11:59 p.m., Sunday of the first week of each Clerkship. At the end of the Clerkship, and prior to the final assessment meeting, students must record their progress toward achievement of each goal and prepare to discuss the status with their site director. The progression will be submitted on CANVAS by the last Friday of the Clerkship at 5:00 pm.

Electronic Fetal Monitoring Self-Guided Tutorial and Quizzes

Students should complete the four self-directed tutorials on Electronic Fetal Monitoring the OB-EFM.com website. These tutorials will walk through basic pattern recognition for Fetal Heart Monitoring, analysis, and interpretation.

Students should complete:

1. practice quizzes #1-10,
2. clinical cases, and
3. the comprehensive examination to evaluate their understanding of the material. All questions include answers with detailed explanations to guide your learning.

Psychosocial Aspects of Early Pregnancy Loss

The self-directed learning program, Psychosocial Aspects of Early Pregnancy Loss, introduces students to this highly important aspect of providing care for women and is an optional supplement to your learning. A link to the programs is available on the CANVAS site.

Clinical Skill Experience Portfolio (CSEP)

The Obstetrics and Gynecology Clinical Skills Experience Portfolio (CSEP) is an electronic checklist of clinical experiences developed for the Clerkship and designed for students to use to track their progress in developing knowledge and skill in the following areas:

- Diagnoses/Symptoms/Clinical Scenarios
- Physical Examinations
- Procedures/Technical Skills
- Additional Clinical Activities
- Additional Learning Activities

The CSEP list represents the minimum number and type of experiences required in the Clerkship. The expectation is that you will participate in a broader array of clinical experiences that become available to you during your rotation. A list of supplemental or alternative activities is also available in Appendix B and in CANVAS in the unlikely event that a student is not exposed to a particular experience.

Students are required to:

1. update the CSEP in OASIS on a weekly basis,
2. review their CSEP progression and completion of items with the Clerkship Site Director at the

- midpoint,
- review the CSEP progress and completion of items with the Clerkship Site Director at the end of the Clerkship.

Obstetrics and Gynecology Clerkships Clinical Skills Experience Portfolio Content		
Diagnosis		
• Abnormal Pap Test	• Abnormal Uterine Bleeding	• Adnexal Mass/Cyst
• Endometriosis	• Menopause/Perimenopause	• Pelvic Pain
• Premature Rupture of Membranes (PROM)	• Preterm Labor (PTL)	• Sexually Transmitted Infections/Pelvic Inflammatory Disease
Physical Examination		
• Clinical Breast Examination	• Pelvic Examination (speculum and bimanual)	
Procedures/Technical Skills		
• Cesarean Section	• Normal Spontaneous Vaginal Delivery	
Additional Clinical Activities		
• Contraceptive Counseling	• New GYN Patient H&P	• New OB Patient Written H&P
• Observed by Resident or Attending doing a Focused Physical Exam at least once	• Observed by Resident or Attending doing the Relevant Parts of a History at least once.	• Postpartum Depression Screening
• Postpartum Note	• Routine Prenatal Care Follow-up Visit	
Additional Learning Activities		
• Actively participate in the care of at least 25 patients.		
• Complete mid-course feedback session with site director.		
• Complete OBGYN NBME subject practice exam prior to mid-point.		
• Complete PBLI presentation.		
• Complete required weekly APGO/uWise cases.		
• Develop and submit personal rotation goals by end of week one.		
• Review progress on personal goals midway and submit progress by end of Clerkship.		
• Review "Quick Clerkship Guide" on CANVAS before Orientation.		

APGO uWISE and Self-Study Educational Cases

Students are assigned Association of Professors of Gynecology and Obstetrics (APGO) self-study educational cases and Undergraduate Web-based Interactive Self-Evaluation (uWISE) exam to help acquire the necessary basic knowledge in obstetrics and gynecology. The cases contain 58 topic areas along with questions and references, and an additional set of six cases specific to osteopathy. A complete listing of the topics is contained in Appendix A. To navigate to the educational cases, go to the APGO website, additional navigation instructions are located on the CANVAS page.

The uWISE quizzes are also an excellent tool to help prepare for the National Board of Medical Examiners (NBME) subject examination. The uWISE questions are based on and linked to the APGO Medical Student Educational Objectives and to the Beckmann textbook, which is required for the Clerkship. Each quiz

represents one objective and contains 10 questions for each objective.

Our institution has an active subscription to the APGO uWISE self-assessment tool which allows you to have a personal subscription while you are in the OBGYN Clerkship rotation. The APGO Undergraduate Web-Based Interactive Self-Evaluation (uWISE) is a 600-question interactive self-exam designed to help medical students acquire the necessary basic knowledge in obstetrics and gynecology. Students find this resource to be an extremely valuable study tool since it allows you to gain feedback on each of the questions as you move through the various exams. Please refer to Canvas for further instructions.

We recommend you use this resource throughout your OBGYN Clerkship rotation as a supplement to classroom activities and as a study tool.

At the end of your rotation, please download your Transcripts Report (My Learning > Grades> Click here for your transcript) and save for historical purposes. You will not be able to access your results once your rotation is over.

Please launch and use the uWISE link every time you utilize uWISE. You can NOT bookmark this link, you must launch and use this link every time you access uWISE.

If you have followed the available instructions on Canvas and still cannot access uWISE, please send an e-mail to m3clerkships@neomed.edu.

Recommended APGO Educational Topics

Educational topics are recommended for independent study and/or peer learning sessions. They will be highlighted with the corresponding all APGO videos can be found on the Internet or on You Tube. The APGO uWise Testing corresponds to each module and will allow you to monitor your understanding of the material.

Obstetrics & Gynecology Clerkship APGO Core Educational Topics
Recommended Topics
<i>Unit 1: Approach to the Patient</i>
1. History
<i>Unit 2: Obstetrics</i>
17. Medical and Surgical Complications of Pregnancy
18. Hypertensive Disorders in Pregnancy
20. Multifetal Gestation
24. Preterm Labor
27. Postpartum Hemorrhage
34. Pregnancy Termination
<i>Unit 3: Gynecology</i>
37. Pelvic Floor Disorders
41. Gynecologic Procedures
<i>Unit 5: Neoplasia</i>
50. Gestational Trophoblastic Neoplasia
55. Ovarian Neoplasms

Practice-Based Learning and Improvement (PBLI) Project

Students are required to complete a self-directed Practice-based Learning and Improvement (PBLI) Project specific to each Clerkship (except in Emergency Medicine). PBLI is important because physicians should monitor the quality of their own work, improve their work, and keep up with developments in medicine. PBLI is based on the belief that physicians should be leaders in making change rather than reacting to

changes made by others and the belief that positive changes in one's own practice behavior can have positive effects on large systems. Specific examples include increasing preventive care, improving chronic disease management and enhancing patient safety.

The goals of the project are to:

1. investigate and evaluate patient care practices,
2. appraise and assimilate scientific evidence, and
3. improve patient care practices.

For each Clerkship (except Emergency Medicine), students will be required to:

1. formulate a focused clinical question directly related to a current patient care situation;
2. complete the PPICO for the clinical question;
3. conduct a literature search to answer the question;
4. evaluate the literature selection for relevance to the question, and reliability and validity of the article; and
5. make a formal presentation of the case, clinical question, search process and findings based on the requirements of your site.

Failed Practice-Based Learning and Improvement (PBLI) project:

- Student may be asked to repeat project with new topic in same specialty discipline as the failed project.
- Student must contact the Course Director to discuss the remediation process.

The net effect of the several avenues instruction is to provide a framework designed to help the student acquire the knowledge of selected subjects in Obstetrics and Gynecology, to appreciate the pathophysiologic mechanisms involved, to use the scientific method of problem solving, to develop proficiency in selected basic skills and to develop a professional attitude of responsibility and empathy toward patients. A significant advantage of this overall approach is early development of the capabilities and habits which will support each medical student in a life-long study of medicine.

Formative and Mid-course Feedback

The Obstetrics and Gynecology Clerkship places emphasis on providing students with continuous feedback on their knowledge, skills, and attitudes. Your final grade report form will reflect the feedback provided to you throughout the rotation. Mid-rotation and end-of-rotation communication will be scheduled during the Clerkship for you to:

- discuss your performance based on the assessment forms completed by faculty during the week of the rotation and a self-assessment of your performance,
- review clinical progress via your Clinical Skills Experience Portfolio (CSEP),
- plan activities for the week to match your learning objectives and individual learning goals, and
- address any problems or concerns.

Obstetrics & Gynecology National Board of Medical Examiners (NBME) Practice Subject Examination

For the Obstetrics and Gynecology Clerkship, **students are required to complete the practice subject examination 2.5 weeks into the 5-week study period.** Email your site directors the results of your practice examination once you have taken it. The first practice subject examination is taken via a voucher provided by email from NEOMED.

It is strongly recommend taking a second practice test at least one week prior to the subject examination for self-assessment purposes and insight into how to focus study in the final week (or more) of the Clerkship. The Obstetrics and Gynecology Practice Exam is part of Clinical Science Mastery Series and can be purchased by logging into NBME Self-Assessment Services at <https://www.nbme.org/taking->

[assessment/self-assessments](#).

Consider using [study tips](#) for NBME subject exams put together by NEOMED students in the Class of 2018.

COURSE GRADING AND ASSESSMENT

Grading Assessment

Assignment/ Assessment	Grade Criteria	Type of Feedback	Date Scheduled/Due
Clinical Performance			
Student Performance Evaluation (SPE)	<ul style="list-style-type: none"> Behavioral anchors for each rating in each competency and formula for final rating/grade. 	<ul style="list-style-type: none"> Rubric with Narrative Feedback 	<ul style="list-style-type: none"> Feedback is recorded throughout the Clerkship via student evaluation forms. The Clinical Grade will be generated at the conclusion of the course by the Clerkship Site Director submitted to for final review and grade assignment to the Clinical Experience Director. Documentation of fulfillment of professional responsibilities (met/not met) is completed by Course Coordinator(s). <i>Items include: onboarding, CSEP completion, UWorld question completion, Aquifer cases, attendance, as well as other related administrative items. Failure to meet these responsibilities in a timely manner will result in a "Below Expectations" on the SPE.</i>
Clinical Skills Experience Portfolio (CSEP)	<ul style="list-style-type: none"> Satisfactory completion required 	<ul style="list-style-type: none"> Checklist of required activities 	<ul style="list-style-type: none"> Mid-course and end-of-rotation meeting with Site Director.
Practice-Based Learning and Improvement Project (PBLI)	<ul style="list-style-type: none"> Satisfactory completion required 	<ul style="list-style-type: none"> Checklist of required items 	<ul style="list-style-type: none"> Completion by the last Friday of the course.
Examination(s)			
National Board of Medical Examiners (NBME) Subject Examination	<ul style="list-style-type: none"> See Table below 	<ul style="list-style-type: none"> Numerical score and Fail, Pass, or Pass with Commendation 	<ul style="list-style-type: none"> Last day of the course.

National Board of Medical Examiners (NBME) Subject Examination

The National Board of Medical Examiners (NBME) Subject Examination is the final written examination for each Clerkship except Emergency Medicine. It will be administered at the NEOMED Rootstown Campus or at designated Prometric Center on the last day of each Clerkship. For additional details, see academic policy titled *Administration of Examinations at Remote Sites* in the Compass. Reporting time and location for each examination administered on NEOMED's campus is posted on the M3 Outlook Calendar.

Below is a summary of expected performance measurements. The Subject Examination score is an equated percent correct score that represents mastery of the content domain assessed by the

examination. Cut lines are based on the most recent recommendations of the National Board of Medical Examiners (NBME). Hofstee Compromise recommended passing score is used for minimum passing score. Minimum Pass with Commendation score is set at the 70th percentile nationally within Hofstee Compromise range of acceptable minimum honors scores. [NBME content examples](#) for each Clerkship can be accessed through this [link](#).

Subject Examination	Failing Range	Passing Range	Pass with Commendation
Family Medicine Clerkship	≤ 60	61-79	≥ 80
Internal Medicine Clerkship	≤ 58	59-79	≥ 80
Obstetrics & Gynecology Clerkship	≤ 63	64-81	≥ 82
Pediatrics Clerkship	≤ 61	62-82	≥ 83
Psychiatry Clerkship	≤ 70	71-85	≥ 86
Surgery Clerkship	≤ 59	60-78	≥ 79

Final Clerkship Grade Categories

Evaluation of student performance is expressed as one of the following permanent grades: Honors, High Pass, Pass or Fail. Extended Time (EX) or Incomplete (I) are temporary grades assigned by the Clerkship Site Director, which indicate work in the course is incomplete. This grade may be the result of excused absences or academic deficiencies identified in a Clerkship or NBME assessment. If the Incomplete is not completed within the stated time frame (not to exceed one calendar year), the “incomplete” will become a Fail grade. Students can view assessment data on OASIS. ***Please refer to [COM Grade Categories Policy](#) for further detail.**

Final Clerkship Grade Category	Clinical Performance Grade	National Board of Medical Examiners (NBME) Grade
Honors (H) <ul style="list-style-type: none"> only applicable to Clerkships that require a NBME subject exam 	<i>Pass with Commendations</i> <ul style="list-style-type: none"> provided there are no individual ratings of “below expectations” for any of the individual objectives 	<i>Pass with Commendations</i>
High Pass (HP)	<i>Pass with Commendations</i> <ul style="list-style-type: none"> provided there are no individual ratings of “below expectations” for any of the individual objectives 	<i>Pass the NBME subject exam on first attempt</i>
	<i>Pass</i> <ul style="list-style-type: none"> provided there are no individual ratings of “below expectations” for any of the individual objectives 	<i>Pass with Commendations</i>
Pass (P)	<i>Pass</i>	<i>Pass</i>
	<i>Pass</i>	<i>NBME subject exam not required</i>
Fail (F)	<i>Fail</i>	<i>Pass</i>
	<i>Pass</i>	<i>Fail</i>
	<i>Fail</i>	<i>NBME subject exam not required</i>
Incomplete (I) or Extended Time (EX)	<ul style="list-style-type: none"> Temporary grade indicating that work in the course is incomplete. This grade may be the result of excused absences or academic deficiencies identified in a Clerkship or NBME assessment. 	

Grade Dispute

Grade Dispute guidelines are set forth in NEOMED's [College of Medicine Grade Dispute Policy](#). A Grade Dispute is a formal request to change a Final Grade based on: 1) arithmetic, procedural or clerical error, 2) arbitrariness and capriciousness or 3) prejudice. Only Final Grades may be disputed.

If a student disagrees with his/her Final Grade for a Clerkship, the student must first discuss the matter with the Clerkship Site Director assigning the grade *within five (5) working days* of posting of the Final Grade Report Form, as well as notify, in writing M3-M4GradeDispute@neomed.edu regarding the intent. Please refer to the policy for additional details on grade disputes.

Course Remediation

Guidelines specified in the *Compass* will be followed. Remediation is a privilege. Students are not guaranteed the opportunity to remediate. Student professionalism, for example, or lack thereof, may be factored into the decision to offer remediation.

"Below Expectations" rating in four or more individual items on the Student Performance Evaluation Form (SPEF):

- Student must repeat clerkship in its entirety including the NBME Subject Examination. The highest grade for a repeated Clerkship is "Pass".
- Repetition of Clerkship will be scheduled by the College of Medicine /and Enrollment Services.
- *Exception: Aggregate professionalism or performance concerns may result in referral to the Committee on Academic and Professional Progress (CAPP) rather than remediation.

Committee on Academic and Professional Progress (CAPP) Standards for Unsatisfactory Performance and Academic Action:

CAPP standards in the *Compass* are not limited to but include the following for referral to CAPP:

- Aggregate performance and/or professionalism concerns.
- Failure of multiple NBME Subject Examinations.
- Failure of any remediation.
- Failure of a repeated Clerkship.

COURSE POLICIES & PROCEDURE

Students are responsible for:

- Knowing where they are supposed to be at all times.
- Asking for guidance if unsure (not knowing expectations is not acceptable).
- Performing according to the articulated guidelines – study them, know them and perform.
- Owning their education.
- Defining their learning agenda each day.
- Following all Hospital Institutional Policies as instructed

Students should refer to the NEOMED Policy Portal for a full list of Clerkship Course Policies (<https://www.neomed.edu/policies/>) and the NEOMED [Compass](#), 2023-2024, for further details.

Attendance and Time Off Clerkship

[Attendance guidelines](#) for all sessions are set forth in NEOMED's policy Attendance at Instructional Sessions

- Absences must be discussed with your site director and an Absence Notification Form must be submitted to NEOMED after a make-up plan is discussed.
- Request to present at a [professional conference](#) or fulfill a professional obligation should be completed online at least 6 weeks in advance.

- [Religious Holiday Observation](#) requests should be submitted for the first half of the year by July 1st and by November 1st for those holidays falling after January.

Blood Borne Pathogen Policy

If the Exposure Incident occurs at a clinical site, first notify the clinical director or preceptor and then report to the Employee Health clinic, designated medical department or facility for that institution, for treatment and/or evaluation according to the site guidelines.

Curriculum Contact Hours

In compliance with guidelines established by the Liaison Committee on Medical Education (LCME) and in accordance with the NEOMED Curriculum Contact Hours Policy, students will not be required to work longer hours than residents.

Clinical Supervision and Safety

Students should be appropriately supervised in learning situations that involve patient care and the activities supervised should be within the scope of practice of the supervising health care professional.

- Follow OSHA guidelines and appropriate patient safety procedures (handwashing, mask, gloves) as directed by the clinical site.
- If you are in doubt, err on the side of caution by taking a chaperone (fellow student, attending, nurse or security).

Mistreatment

Any issues or concerns regarding the Clerkship, house staff, personnel, patient availability, etc., should be addressed to the Clerkship Site Director. Any issues or concerns regarding the course, course faculty and staff, etc., should be addressed to the CED of Associate Dean of Experiential Education.

- Issues or concerns should be addressed as quickly as possible to foster early resolution.
- Concerns regarding misconduct also may be reported confidentially or anonymously using the [Inappropriate Behavior Reporting Form](#).
- Students who feel they have been harassed or discriminated against should discuss the matter with their Associate Dean of Experiential Education, the Director of Student Wellness and Counseling, or the Chief Student Affairs Officer.

Professionalism

NEOMED students sign and are held to the Honor Code [Expectations of Student Conduct and Professional Behavior](#) and must abide by all student policies contained within *The Compass*. Failure to do so may result in referral and review by either CAPP or the Student Conduct Council.

- Hospitals and their academic departments reserve the right to determine appropriate attire for their sites and may impose additional requirements.

Subject Examination and Illness Protocol

Updated 2.10.22

1. If significantly ill the day of an M3 NBME Subject Examination and unable to take your examination, please reach out to the people below to notify them that you are unable to come. Notification of illness must be completed by 8:00 am the day of the examination. You do not need to wait for a reply although we will be reaching out to contact you.
 - a. The Associate Dean of Educational Experience who is acting in the position of M3 course director, Dr. Nofziger, snofziger@neomed.edu
 - b. The M3 Coordinator Team through the M3 Clerkships email: m3clerkships@neomed.edu
 - c. The assessments team assessments@neomed.edu
2. If ill during the week of an examination, please reach out to the following people to notify them that you are ill and discuss a plan going forward. We will work with assessments team that week if necessary.

- a. The Associate Dean of Educational Experience who is acting in the position of M3 course director, Dr. Nofziger, snofziger@neomed.edu
- b. The M3 Coordinator Team through the M3 Clerkships email: m3clerkships@neomed.edu

We do not offer subject examinations during weekends or during your subsequent Clerkship. Students that do not take their examination at the originally scheduled time will need to reschedule the examination during designated breaks in your schedule. These time periods include winter break, the elective period, and after your final Clerkship is complete. All retake/remediation examinations are on the Rootstown Campus unless they fall during winter break when the campus is closed.

Safety/Clinical Supervision

1. The availability of emergency care. All NEOMED students are required to have health insurance coverage. Students who are approved for electives at an international site are also required to purchase international health insurance before the elective experience will be approved. When students participate in electives outside of a NEOMED-affiliated site, NEOMED may be asked by the site to enter into an affiliation agreement with the site to address the obligations of the student, the site, and NEOMED. NEOMED reviews all affiliation agreements to ensure that they contain a provision that requires the site to agree to provide emergency care to any NEOMED student participating in an elective at the site.
2. The possibility of natural disasters, political instability, and exposure to disease. Information about natural disasters, political instability and exposure to disease is considered when approving any domestic or international elective experience. For international electives, NEOMED relies heavily on information provided by International SOS and the U.S. State Department (travel.state.gov) to guide the acceptability of and ensure the safety of students who seek electives at an international location. Students who seek to travel to a country with a U.S. Department of State-issued travel warning require approval from the International Experience Committee. Students who seek to travel to a country not under a travel warning require approval from the Office of Global Engagement (OGE). The OGE is integrally involved in clearing students to travel to a location and providing guidance about safe travel to and from the location. The decision to permit a student to travel to an area that has a U.S. Department of State-issued travel warning is student-specific and considers the student's international travel experience, particular travel history to that country/locale, and personal resources in that country/locale. The Director receives routine travel notices, and he monitors the notices for sites at which NEOMED students are rotating. The OGE also provides all NEOMED students who are traveling with a copy of the report as well as a copy of the NEOMED access card for International SOS so that the student can access up-to-date reports while on travel status. Finally, students must enroll with U.S. STEP (Smart Traveler Enrollment Program) and provide proof of enrollment to the OGE. Enrollment in STEP provides an alert to the embassy or consulate in the area in which the student will be traveling, providing information such as the name of the student, the dates of travel and where the student will be staying so that the student can be located easily in case there would be a need for evacuation.
3. Students in the clinical setting must be supervised by a health care professional, including physicians and non-physicians, who is acting within his/her scope of practice. Students who are entrusted to be in a clinical situation without direct supervision must be assured ready access to an appropriate in-house supervisor, i.e., an attending physician or resident. Off-site or telephone supervision is not acceptable.

Students may report concerns regarding inappropriate supervision and/or inappropriate delegation of tasks in several ways including, but not limited to, the course director, the site director, College of Medicine deans, and using the end-of-course evaluation form.

Student Accessibility Services

If you have a documented disability and wish to register with the University Student Accessibility Services Committee, you may do so by completing the Disability Registration and Accommodation Request form (linked above).

APPENDICES

Appendix A: APGO Core Educational Topics

Obstetrics & Gynecology Clerkship APGO Core Educational Topics
Recommended Topics
<i>Unit 1: Approach to the Patient</i>
1. History
2. Examination
3. Cervical Cancer and Sexually Transmitted Infection Screening
4. Diagnosis and Management Plan
5. Interpersonal Communication Skills
6. Legal and Ethical Issues in Obstetrics
7. Preventive Care and Health Maintenance
<i>Unit 2: Obstetrics</i>
8. Maternal-Fetal Physiology
9. Preconception Care
10. Antepartum Care
11. Intrapartum Care
12. Immediate Care of the Newborn
13. Postpartum Care
14. Lactation
15. Ectopic Pregnancy
16. Spontaneous Abortion
17. Medical and Surgical Complications of Pregnancy
18. Hypertensive Disorders in Pregnancy
18. Alloimmunization
20. Multifetal Gestation
21. Fetal Demise
22. Abnormal Labor
23. Third Trimester Bleeding
24. Preterm Labor
25. premature Rupture of Membranes
26. Intrapartum Fetal Surveillance
27. Postpartum Hemorrhage
28. Postpartum Infections
29. Anxiety and Depression in Pregnancy and the Postpartum Period
30. Postterm Pregnancy
31. Fetal Growth Abnormalities
32. Obstetric Procedures
<i>Unit 3: Gynecology</i>
33. Family Planning
34. Pregnancy Termination
35. Vulvar and Vaginal Disease
36. sexually Transmitted Infections (STI) and Urinary Tract Infections (UTI)
37. Pelvic Floor Disorders
38. Endometriosis
39. Chronic Pelvic Pain

40. Disorders of the Breast
41. Gynecologic Procedures
<i>Unit 4: Reproductive Endocrinology, Infertility, and Related Topics</i>
42. Puberty
43. Amenorrhea
44. Hirsutism and Virilization
45. Normal and Abnormal Uterine Bleeding
46. Dysmenorrhea
47. Menopause
48. Infertility
49. Premenstrual Syndrome (PMS) and premenstrual Dysphoric Disorder (PMDD)
<i>Unit 5: Neoplasia</i>
50. Gestational Trophoblastic Neoplasia
51. Vulvar Neoplasms
52. Cervical Dysplasia and Neoplasia
53. Uterine Leiomyoma
54. Endometrial Hyperplasia and Carcinoma
55. Ovarian Neoplasms
<i>Unit 6: Human Sexuality</i>
56: Sexuality and Modes of Sexual Expression
<i>Unit 7: Violence Against Women</i>
57. Sexual Assault
58. Intimate Partner Violence

Appendix B: CSEP

Obstetrics and Gynecology CSEP	
Supplemental Activity Listing	
Diagnosis	
Abnormal Pap Test	<p><u>Text Resources</u></p> <p>Obstetrics and Gynecology</p> <ul style="list-style-type: none"> Chapter 47: Cervical Neoplasia and Carcinoma <p><u>Online Resources</u></p> <p>APGO uWise</p> <ul style="list-style-type: none"> Objective 7: Preventative Care and Health Maintenance (2020) Objective 52: Cervical Disease and Neoplasia (2021) <p>UWorld</p> <ul style="list-style-type: none"> Objective 3: Pap Tests and Cultures Objective 52: Cervical Disease and Neoplasia
Abnormal Uterine Bleeding	<p><u>Text Resources</u></p> <p>Obstetrics and Gynecology</p> <ul style="list-style-type: none"> Chapter 39: Amenorrhea and Abnormal Uterine Bleeding <p><u>Online Resources</u></p> <p>APGO uWise</p> <ul style="list-style-type: none"> Objective 42: Puberty (2020) Objective 43: Amenorrhea (2021) Objective 45: Normal and Abnormal Uterine Bleeding (2020) Objective 47: Menopause (2020)

	<p>UWorld</p> <ul style="list-style-type: none"> • Objective 42: Puberty • Objective 43: Amenorrhea • Objective 45: Normal and Abnormal Uterine Bleeding • Objective 47: Menopause
Adnexal Mass/Cyst	<p><u>Text Resources</u></p> <p>Obstetrics and Gynecology</p> <ul style="list-style-type: none"> • Chapter 50: Ovarian and Adnexal Disease <p><u>Online Resources</u></p> <p>APGO uWise</p> <ul style="list-style-type: none"> • Objective 55: Ovarian Neoplasms (2021) <p>UWorld</p> <ul style="list-style-type: none"> • Objective 55: Ovarian Neoplasms
Endometriosis	<p><u>Text Resources</u></p> <p>Obstetrics and Gynecology</p> <ul style="list-style-type: none"> • Chapter 31 Endometriosis <p><u>Online Resources</u></p> <p>APGO uWise</p> <ul style="list-style-type: none"> • Objective 38: Endometriosis (2021) <p>APGO Educational Case Topics</p> <ul style="list-style-type: none"> • Topic 3: Diagnosis and Management of Endometriosis: Pathophysiology to Practice <p>UWorld</p> <ul style="list-style-type: none"> • Objective 38: Endometriosis
Menopause/Perimenopause	<p><u>Text Resources</u></p> <p>Obstetrics and Gynecology</p> <ul style="list-style-type: none"> • Chapter 41: Menopause <p><u>Online Resources</u></p> <p>APGO uWise</p> <ul style="list-style-type: none"> • Objective 47: Menopause (2020) <p>UWorld</p> <ul style="list-style-type: none"> • Objective 47: Menopause
Pelvic Pain	<p><u>Text Resources</u></p> <p>Obstetrics and Gynecology</p> <ul style="list-style-type: none"> • Chapter 32: Dysmenorrhea and Chronic Pelvic Pain <p><u>Online Resources</u></p> <p>APGO uWise</p> <ul style="list-style-type: none"> • Objective 39: Chronic Pelvic Pain (2021) • Objective 46: Dysmenorrhea (2020) <p>UWorld</p> <ul style="list-style-type: none"> • Objective 39: Chronic Pelvic Pain • Objective 46: Dysmenorrhea
Premature Rupture of Membranes (PROM)	<p><u>Text Resources</u></p> <p>Obstetrics and Gynecology</p> <ul style="list-style-type: none"> • Chapter 17: Premature Rupture of Membranes <p><u>Online Resources</u></p> <p>APGO uWise</p> <ul style="list-style-type: none"> • Objective 25: Premature Rupture of Membranes (2021) <p>UWorld</p>

	<ul style="list-style-type: none"> Objective 25: Premature Rupture of Membranes
Preterm Labor (PL)	<p><u>Text Resources</u> Obstetrics and Gynecology</p> <ul style="list-style-type: none"> Chapter 15: Preterm Labor <p><u>Online Resources</u> APGO uWise</p> <ul style="list-style-type: none"> Objective 24: Preterm Labor (2021) <p>APGO Educational Case Topics</p> <ul style="list-style-type: none"> Topic 7: Management of Patients at Risk for Preterm Birth <p>UWorld</p> <ul style="list-style-type: none"> Objective 24: Preterm Labor
Sexually Transmitted Infections/Pelvic Inflammatory Disease	<p><u>Text Resources</u> Obstetrics and Gynecology</p> <ul style="list-style-type: none"> Chapter 29: Sexually Transmitted Infections <p><u>Online Resources</u> APGO uWise</p> <ul style="list-style-type: none"> Objective 36: Sexually Transmitted Infections (STI) and Urinary Tract Infections (UTI) (2021) <p>UWorld</p> <ul style="list-style-type: none"> Objective 36: Sexually Transmitted Infections and Urinary Tract Infections
Physical Examination	
Clinical Breast Examination	<p><u>Text Resources</u> Obstetrics and Gynecology</p> <ul style="list-style-type: none"> Chapter 1: Women's Health Examination and Women's Health Care Management <p>APGO uWise</p> <ul style="list-style-type: none"> Objective 40: Disorders of the Breast (2020)
Pelvic Examination (speculum and bimanual)	<p><u>Text Resources</u> Obstetrics and Gynecology</p> <ul style="list-style-type: none"> Chapter 1: Women's Health Examination and Women's Health Care Management
Procedures/Technical Skills	
Cesarean Section	<p><u>Text Resources</u> Obstetrics and Gynecology</p> <ul style="list-style-type: none"> Chapter 8: Intrapartum Care <p><u>Online Resources</u> APGO uWise</p> <ul style="list-style-type: none"> Objective 11: Intrapartum Care (2021) Objective 32: Obstetric Procedures (2020) <p>UWorld</p> <ul style="list-style-type: none"> Objective 11: Intrapartum Care Objective 32: Obstetric Procedures
Normal Spontaneous Vaginal Delivery	<p><u>Text Resources</u> Obstetrics and Gynecology</p> <ul style="list-style-type: none"> Chapter 8: Intrapartum Care <p><u>Online Resources</u> APGO uWise</p> <ul style="list-style-type: none"> Objective 11: Intrapartum Care (2021)

	<p>UWorld</p> <ul style="list-style-type: none"> Objective 11: Intrapartum Care
Additional Clinical Activities	
Contraceptive Counseling	<p><u>Text Resources</u></p> <p>Obstetrics and Gynecology</p> <ul style="list-style-type: none"> Chapter 26: Contraception Chapter 27: Sterilization <p><u>Online Resources</u></p> <p>APGO uWise</p> <ul style="list-style-type: none"> Objective 33: Family Planning (2021) <p>UWorld</p> <ul style="list-style-type: none"> Objective 33: Contraception and Sterilization (Family Planning)
New GYN Patient H&P	<p><u>Text Resources</u></p> <p>Obstetrics and Gynecology</p> <ul style="list-style-type: none"> Chapter 1: Women's Health Examination and Women's Health Care Management Appendix A: The American College of Obstetricians and Gynecologists Well-Woman Recommendations by Age Group
New OB Patient Written H&P	<p><u>Text Resources</u></p> <p>Obstetrics and Gynecology</p> <ul style="list-style-type: none"> Chapter 1: Women's Health Examination and Women's Health Care Management Appendix A: The American College of Obstetricians and Gynecologists Well-Woman Recommendations by Age Group Appendix B: The American College of Obstetricians and Gynecologists Antepartum Record and Postpartum Form
Observed by resident or attending doing a focused physical exam at least once.	
Observed by resident or attending doing the relevant parts of a history at least once.	
Postpartum Depression Screening	<p><u>Text Resources</u></p> <p>Obstetrics and Gynecology</p> <ul style="list-style-type: none"> Chapter 11: Postpartum Care Chapter 25: Neurological and Psychiatric Disorders <p><u>Online Resources</u></p> <p>APGO uWise</p> <ul style="list-style-type: none"> Objective 29: Anxiety and Depression in Pregnancy and the Postpartum Period (2020) <p>UWorld</p> <ul style="list-style-type: none"> Objective 29: Anxiety and Depression
Postpartum Note	<p><u>Text Resources</u></p> <p>Obstetrics and Gynecology</p> <ul style="list-style-type: none"> Appendix B: The American College of Obstetricians and Gynecologists Antepartum Record and Postpartum Form

<p>Routine Prenatal Care Follow Up Visit</p>	<p><u>Text Resources</u></p> <p>Obstetrics and Gynecology</p> <ul style="list-style-type: none"> • Chapter 5: Maternal-Fetal Physiology • Chapter 6: Preconception and Antepartum Care <p><u>Online Resources</u></p> <p>APGO uWise</p> <ul style="list-style-type: none"> • Objective 8: Maternal-Fetal Physiology (2021) • Objective 10: Antepartum Care (2021) <p>UWorld</p> <ul style="list-style-type: none"> • Objective 8: Maternal-Fetal Physiology • Objective 10: Antepartum Care
<p>Additional Learning Activities</p>	
<ul style="list-style-type: none"> • Actively participate in the care of at least 25 patients. 	
<ul style="list-style-type: none"> • Complete mid-course feedback session with site director. 	
<ul style="list-style-type: none"> • Complete OBGYN NBME subject practice exam prior to mid-point. 	
<ul style="list-style-type: none"> • Complete PBLI presentation. 	
<ul style="list-style-type: none"> • Complete required APGO/uWise cases. 	
<ul style="list-style-type: none"> • Develop and submit personal rotation goals by end of week one. 	
<ul style="list-style-type: none"> • Review “Quick Clerkship Guide” on CANVAS before Orientation. 	
<ul style="list-style-type: none"> • Review progress on personal goals midway and submit progress by end of clerkship. 	